

**GENERAL INFORMATION SYSTEM**  
**Office of the Executive Deputy Commissioner**

**August 11, 2006**

Page: 1

**TO:** Local District Commissioners; TA Directors; MA Directors; FS Directors

**FROM:** Charlotte A. Watson, Director, Bureau of Refugee & Immigration Affairs

**SUBJECT:** Alert for the provision of US citizen repatriation services

**EFFECTIVE DATE:** (Note this is informational only)

**CONTACT PERSON:** [Pablo.Rivera@otda.state.ny.us](mailto:Pablo.Rivera@otda.state.ny.us) or (518) 473-9675

As you know, current warfare in the Middle East is causing the repatriation of thousands of American citizens. We may be called upon to provide assistance and services to those whose final destination is to one of New York State's counties, or to those who may be in transit through New York.

An Administrative Directive detailing our responsibilities regarding the assistance and services that need to be provided to repatriated American citizens will be published shortly.

**Please be assured that any costs of time, assistance and services incurred by your county in the repatriation of individuals and families are 100% reimbursable for 90 days through a submission of a Claim Form RF-7, Expenditure Statement for Reimbursement – Assistance to US Citizens Returned from Foreign Countries (LDSS Form 931. A copy of this form is embedded in this message.**

If you have any questions please call the contact person listed above.



LDSS-0931  
Expenditure Statement