

OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE

+-----+  
| LOCAL COMMISSIONERS MEMORANDUM |  
+-----+

OTDA-4037EL (Rev. 11/98)

Transmittal No: 99 LCM-30

Date: September 28, 1999

Division: OBF&DM

TO: Local District Commissioners

SUBJECT: Claiming of JD/PINS for Youth in Voluntary Agencies and  
Foster Boarding Homes

ATTACHMENTS: None

The purpose of this LCM is to notify districts that, effective with July 1999 expenditures, non IVE expenditures for Juvenile Delinquents and Persons in Need of Supervision placed in voluntary agencies and foster boarding homes will be claimed on the Schedule K "Reimbursement for Child Care expenditures" as part of the RF2 claim package. As a result, districts are no longer required to submit the DFY claim forms 10, 11, 12 and 13, or any supporting documentation to the Office of Children and Family Services for youth in voluntary agencies and foster boarding homes in the custody of the local social services district Commissioner or the Office of Children and Family Services Commissioner.

Therefore, effective with July 1999 expenditures, both IVE and non-IVE expenditures should be claimed on the Schedule K as indicated in the Fiscal Reference Manual update issued August 10, 1999. Non-IVE cases are those not eligible for IVE reimbursement under Title IVE of the Social Security Act or EAF under the State EAF Program operated under the Federal TANF Block Grant) Supporting documentation of the claims will be kept at the local level.

Effective with January 1999 expenditures for EAF eligible JD/PINS, the claims should be filed on the DSS-3922 Special Project Claim Form as indicated in 99 OCFS LCM-9.

The State share of JD/PINS expenditures claimed on the Schedule K will be charged to each district's respective allocation of the Family and Children's Services Block Grant. (As districts know JD/PINS State share expenditures have been charged to the F&CSBG since SFY 1998-99.)

For expenditures prior to July 1999, districts will still need to submit the respective DFY claim forms and accompanying documentation to the Office of Children and Family Services. This is important in order to have appropriate expenditures charged to the F&CSBG.

Regardless of the expenditure date, the DFY 11, 12 and 13 claim forms will also need to be submitted for the DFY 14 detention claims.

This change in procedure will lessen the number of claim forms that social services districts will need to file in order to report JD/PINS expenditures.

Any questions concerning the Schedule K issues should be directed to: (Regions I-IV) Roland Levie 1-800-343-8859 extension 4-7549 and (Region V) Marvin Gold (212) 383-1733.

Any questions concerning the submission of pre-July 1999 expenditures should be directed to Vicki Carusone of OCFS at 518-474-1703.

---

Philip Maher  
Assistant Commissioner  
Office of Budget, Finance  
and Data Management