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| LOCAL COMMISSIONERS MEMORANDUM |
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DSS-4037EL (Rev. 9/89)

Transmittal No: 98 LCM-11

Date: February 11, 1998

Division: PSQI

TO: Local District Commissioners
Income Maintenance Directors
Directors of Administrative Services

SUBJECT: Retroactive TANF Conversions

ATTACHMENTS: None

The purpose of this LCM is to outline the policy for retroactively reclassifying PG-ADC or HR family cases to Family Assistance, thereby allowing Federal funding of previous expenditures funded with State/local funds.

The Division of Temporary Assistance issued 97 ADM-20 instructing local districts to implement Federal and State Welfare Reform legislative changes with respect to categorical changes. Local districts have inquired about processing retroactive adjustments for cases eligible for Federal funding to December 2, 1996 or later if the case was opened subsequent to that date.

In order to ease the administrative burden on local districts and to centralize the processing of retroactive adjustments, the Office of Temporary and Disability Assistance, Bureau of Audit and Quality Control will be primarily responsible for reclassifying appropriate PG or HR cases for Federal funding. This effort will include a review of cases closed between December 2, 1996 and the date of the review of cases. Local districts are responsible for determining case category eligibility prospectively at application or recertification.

This Office will file claims to the Federal Department of Health and Human Services for cases retroactively determined FP eligible. Local districts will receive Federal funding once all appropriate steps in the process have been completed.

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The Bureau of Audit and Quality Control will provide local districts with a listing of cases reclassified to Federal funding.

If any district has already begun classifying HR and PG for Federal funding, they should contact Richard Rocco at (518) 474-8164 as soon as possible so that duplicate claiming does not occur.

This memorandum is effective immediately.

Sincerely,

Thaddeus S. Ziemba
Director
Bureau of Financial Services