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| LOCAL COMMISSIONERS MEMORANDUM |
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DSS-4037EL (Rev. 9/89)

Transmittal No: 97 LCM-53

Date: September 26, 1997

Division: MSQI

TO: Local District Commissioners

SUBJECT: Reduction in level of Federal reimbursement for JOBS
Administrative Expenditures

ATTACHMENTS: None

The purpose of this LCM is to inform the local social services districts that the Federal law which required reimbursement for certain JOBS administrative expenditures at 60% level was repealed. State law has also been amended to conform to the reduced reimbursement level. Consistent with the SFY 1997-98 budget, the enhanced Federal share reimbursement for JOBS administrative expenditures is reduced from the current 60% level to the 50% level. The reduction in Federal share reimbursement is effective as of August 1997 claims. The State and local districts will share equally the additional remaining costs.

Starting with the original claim submission for August 1997, (due by September 20, 1997), the local districts should report all ADC (TANF) JOBS administrative expenditures for reimbursement in Column 4 - JOBS 50% on the Schedule D-3-Allocation and Claiming of Administrative Costs for Employment Programs (DSS-2347-B). For those districts who have already submitted their August 1997 original claims this Department will make the necessary adjustments to settle these JOBS claims submitted for 60% Federal Share level at the rate of 50% Federal Share and 25% State share. You would then record these adjustments in your Federal and State revenue accounts. Any supplemental claims for expenditures incurred for the period after August 1, 1997 should be submitted at the 50% Federal Share level. The Schedule D-3 will be revised as part of the whole Welfare Reform claiming changes we will be initiating.

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Please share this information with your Director of Administrative Services and Accounting Supervisors.

If you have any questions, please contact the Bureau of Local Financial Operations: Region 1 through 4: Roland Levie at 1-800-343-8859, extension 4-7649 and Region 5: Marvin Gold at (212) 383-1783.

Thaddeus Ziemba
Assistant Commissioner
Office of Financial Management