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| LOCAL COMMISSIONERS MEMORANDUM |
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DSS-4037EL (Rev. 9/89)

Transmittal No: 97 LCM-31

Date: April 16, 1997

Division: MSQI

TO: Local District Commissioners

SUBJECT: Tax Refund Offset Program (FTROP)

ATTACHMENTS:

The purpose of this LCM is to identify the reporting requirements for monies received through the Federal Tax Refund Offset Program (FTROP).

The monies received are to be reported as a negative amount on line 3B, Balance Adjustment, on the DSS-3214, (Food Stamps Program - Status of Claims Against Households). If the intercept closed the claim, the number column should also be reduced. This will result in the intercept amount being deducted from the outstanding claim balance, but will not result in the collection being included in the retention amount. The local district share will be received as a below-the-line adjustment on the RF-2 Federal Settlement, and thus must be excluded from the DSS-3214 retention amount.

The F-Trop amount must also be identified in the Remarks section of the DSS-3214.

For districts that are using full CAMS, the system generated DSS-3214 will include the intercept monies on line 3B. For districts only using CAMS for the intercept, line 3B of the report must be manually adjusted to include the collections.

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If you have any questions, please call Roland Levie (Regions I-IV) at 1-800-343-8859 or Marvin Gold (Region V) at 212-383-1733.

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