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| LOCAL COMMISSIONERS MEMORANDUM |
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DSS-4037EL (Rev. 9/89)

Transmittal No: 97 LCM-5

Date: February 5, 1997

Division: Services and
Community
Development

TO: Local District Commissioners

SUBJECT: Protective Services for Adults (PSA): Local District Surveys

ATTACHMENTS: None

This is to advise you of two surveys regarding the PSA Program which will be sent to the Director of Services in each local social services district within the next two weeks.

The first survey will pertain to the financial management procedures established by each district to manage the funds of PSA and other Adult Services clients for whom the district is acting as representative payee, guardian or power of attorney. The purpose of this survey is to determine the adequacy of these procedures in ensuring that client funds are not misappropriated; to identify exemplary practices that can be shared with other districts; and to identify areas where additional standards or safeguards may be needed.

The second survey will pertain to the forthcoming technical assistance to be provided to local PSA staff on 97 ADM-2. This ADM provides detailed instructions on the implementation of Chapter 395 of the Laws of 1995 and the Department's related regulations. As you know, Chapter 395 contains several provisions to improve the ability of the State and local governments to detect and respond to situations involving the abuse, neglect and exploitation of impaired adults by others. The purpose of this survey will be to identify those provisions of Chapter 395 and 97 ADM-2, and related issues, that your PSA staff want addressed in the technical assistance teleconference which will be held on March 27, 1997.

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Please encourage your Director of Services to complete these surveys so we can be as responsive as possible to the needs of your PSA and other Adult Services staff. If you have any questions about these surveys, please contact Kathleen Crowe at (518) 432-2985.

Thank you for your anticipated cooperation.

Rose M. Pandozy
Deputy Commissioner
Services and Community Development