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 | INFORMATIONAL LETTER |
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TRANSMITTAL: 96 INF-27

TO: Commissioners of
 Social Services

DIVISION: Services and
 Community
 Development

DATE: October 30, 1996

SUBJECT: Family Type Homes for Adults: Revisions to DSS-2865
 Application for Approval, Family-Type Homes for
 Adults

SUGGESTED

DISTRIBUTION: Directors of Services
 Family Type Homes for Adults Coordinators
 Adult Services Staff
 Staff Development Coordinators

CONTACT PERSON: Any questions concerning this release should be
 directed to:
 Janet Morrissey at (518) 432-2987 or USER ID OPM100 or
 Carole Fox at (518) 432-2864 or USER ID AX5050

ATTACHMENTS: DSS-2865 Application for Approval, Family-Type Home
 for Adults

FILING REFERENCES

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
85 ADM-36		458	Article 7 of SSL		
89 ADM-29		489	Chapter 81		
95 INF-52			of Laws of 1995 Section 3- 503 of Gen- eral Obliga- tions Law		

The purpose of this release is to introduce the revised DSS-2865 "APPLICATION FOR APPROVAL, FAMILY-TYPE HOME FOR ADULTS", which has been updated to conform to recent changes in the law and Department regulations. These changes are discussed below.

Chapter 81 of the Laws of 1995 contained provisions that impacted on the Family-type Home for Adults (FTHA) Program. New sections were added to the General Obligations Law, Domestic Relations Law and Family Court Act for the purpose of enhancing the enforcement of child support obligations. To comply with the requirements of section 3-503 of the General Obligations Law, the Department designed a new form, DSS-4505 "Certification of Child Support Obligations." In December 1995, this new form, along with other pertinent information contained in these new laws, was released to the local social services districts in 95 INF-52 "Restrictions on Operating Certificates Due to Child Support Obligations." Since a DSS-4505 must be submitted with all new and renewal applications, Section seven (7) of the DSS-2865 has been revised to reflect this requirement.

In addition to reflecting the aforementioned provisions of Chapter 81 of the Laws of 1995, the revised DSS-2865 also reflects recent amendments to Part 489 of the Department's regulations, which become effective on November 15, 1996. Among the changes included in the revised regulations are:

- allowing FTHA applicants and operators seeking renewal 90, instead of 45 days to obtain the required medical evaluations, fire inspection reports and water quality reports when a municipal water source is not available; and
- allowing FTHA applicants and operators seeking renewal 120, instead of 45 days to submit the necessary documentation in support of their application to the social services district.

These regulatory changes are reflected in Section seven (7) of the revised DSS-2865. The DSS-2865 also contains other minor revisions, which were done in consultation with local social services district staff, in order to clarify existing application procedures and requirements.

The revised DSS-2865 is to be utilized for all new and renewal applications submitted on or after November 15, 1996, which is the effective date of the revised regulations. A copy of the revised regulations will be sent to social services districts under a separate cover.

Rose M. Pandozy
Deputy Commissioner
Services and Community Development