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           |       LOCAL COMMISSIONERS MEMORANDUM     |
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                 DSS-4037EL (Rev. 9/89)
                                   Transmittal No:  94 LCM-47

                                   Date:  April 26, 1994

                                   Division:  System Support &
                                              Information Services
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TO: Local District Commissioners

SUBJECT: Regional Systems Forums: 5/12 (Reg I); 5/13 (Reg II); 5/20
           (Reg III); 5/23 (Reg IV); 5/24/94 (Reg V)

ATTACHMENTS: NONE

Your staff are invited to attend one of the five Regional Systems Forums
scheduled in May 1994, at the specific locations and dates indicated below.
These forums are being coordinated by the System Support & Information
Services (SSIS) division team members in the established Field Operations
Office, in response to LDSS requests for periodic regional information
sharing meetings on systems topics, and as a vehicle for SSIS to directly
query customers on systems issues. A very successful model for these forums
was held in Region III and there was unanimous response from the attending
districts to continue with this model. The forum agenda for each region was
developed through collaboration with LDSS staff during county visits and
contacts by SSIS field representatives. The agenda will be in two parts:

    Part 1- Presentation and discussion of major systems initiatives,
    including:

        -Client Notices System (CNS)
        -Electronic Eligibility Decision Support System (EEDSS);
        -Statewide Services Payment System (SSPS)
        -Statewide Electronic Benefits Issuance & Control System (Statewide
        EBICS expansion);
        -Self-Service Terminal 2000 (SST2000);
        -Office Automation System (OAS);
        -Technology Innovation Center.

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Part 2- Presentation and discussion of a proposal for addressing LDSS system requests on a district, regional, and statewide basis, through development of a LDSS Annual Business Plan process.

The customer audience for each forum is not in any way limited to the Systems Coordinator staff in each district. Since the topics covered impact many LDSS program areas, as well as accounting, administration and staff development areas, representatives from all these areas are invited. Schedules permitting, we encourage attendance by both systems and non-systems representatives to broaden the range of discussions and feedback. We do have to limit attendance in the NYC and Downstate Region IV forum, to no more than three staff per district, in order to accommodate attendees comfortably.

The SSIS field representatives coordinating these forums are team members in the established Office of Field Operations regional offices. Any questions or comments can be directed to them at the following numbers:

    Region   I: Gene Stancin (518)474-0342; E-mail ID G10060;
    Region II: Gene Stancin (518)474-0342; E-mail ID G10060;
    Region III: Rich DeFichy (315)423-1182; E-mail ID G10000;
    Region IV: Lorraine Martin (518)432-2489; E-mail ID 89A538;
    Region   V: Joe Iannucci (212)383-1943; E-mail ID WM0080

Each Systems Forum is scheduled to begin at 10AM, and end at 4PM. The date and location in each region is as follows:

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    | REGION   DATE   LOCATION |
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    ·Region 1   Thursday, May 12, 1994 Genesee Co. DSS, Batavia;

    ·Region 2   Friday, May 13, 1994   Genesee Co. DSS, Batavia;

    ·Region 3   Friday, May 20, 1994   Syracuse   Office   of   Field
    Operations, Regional Training Center, 351 S. Warren St., Syracuse (2nd
    floor);

    ·Region 4   Monday, May 23, 1994   NYSDSS, 67 N. Pearl Street,
    Albany (1st floor Training Room);

    ·Region 5   Tuesday, May 24, 1994 NYSDSS, 80 Maiden Lane, NYC
    (14th floor).

Please have staff reply to the appropriate SSIS field representative above, to confirm attendance. Your district's Systems Coordinator would be a likely contact for coordinating local attendance and responding to the Regional SSIS representative. Maps and a detailed agenda will be forwarded to each LDSS System Coordinator prior to the forum. We look forward to your district's participation at these upcoming Systems Forums.

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                                    John J. DiPalermo
                                    Deputy Commissioner