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| LOCAL COMMISSIONERS MEMORANDUM |  
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DSS-4037EL (Rev. 9/89)

Transmittal No: 94 LCM-46

Date: April 25, 1994

Division: Services & Community  
Development

TO: Local District Commissioners

SUBJECT: Statewide Services Payment System Regional Training

ATTACHMENTS: I. Training Schedule (Available On-Line)  
II. Agenda (Available On-Line)

The Divisions of Services and Community Development, System Support and Information Systems, and Management Support and Quality Improvement have been working jointly with the local districts to develop a Statewide Services Payment System (SSPS). The SSPS will provide an automated, comprehensive statewide payment, claiming and accounting system for subsidized Adoption, Preventive Housing Subsidies and Foster Care services, through integration and enhancements to the existing WMS, BICS and CCRS systems. The SSPS will use a modified WMS/Services front-end to authorize the services to be paid and claimed through an upgraded Services BICS.

We are about to begin the first step in the implementation of SSPS with upgrades to WMS/Services systems case processing including new service types. The Bureau of Services Information Systems along with the Bureau of Local Financial Operations will be conducting regional training sessions during May to provide local district staff with an overview of the new concepts and orientation to the specific enhancements to the Services WMS authorization and BICS process which lay the groundwork for the SSPS system.

Attached you will find a training schedule and agenda to help your staff plan your participation. The program will be geared to training local trainers to deliver the changes to your staff responsible for all levels of WMS case processing from forms completion through data entry. The sessions will run approximately two hours and we can accommodate up to four staff from your agency.

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The Bureau of Services Information Systems will coordinate training for your staff. Your staff may contact Ms. Terri Mahar at 1-800-342-3727 or user ID 0FL140 to arrange attendance.

We look forward to your continued participation in this project.

Please share this LCM with Directors of Services, Fiscal Directors and Systems Coordinators.

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Frank Puig  
Deputy Commissioner  
Services and Community Development

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John J. DiPalermo  
Deputy Commissioner  
System Support and Information  
Services

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Nelson M. Weinstock  
Deputy Commissioner  
Management Support and  
Quality Improvement

SERVICES PAYMENT SYSTEM  
REGIONAL TRAINING

Bureau of Services Information Systems  
May 1994

REGION I

Tuesday - May 17, 1994 - 10:00 AM

Genesee County Department of Social Services  
3837 W. Main Road  
Batavia, New York

1st Floor Conference Room

REGION II

Wednesday - May 18, 1994 - 10:30 AM

Ontario County Department of Social Services  
3871 County Road #46  
Canandaigua, New York

2nd Floor Conference Room

REGION III

Tuesday - May 10, 1994 - 10:30 AM

Onondaga County Department of Social Services  
Civic Center  
421 Montgomery Street  
Syracuse, New York

8th Floor Conference Room

REGION IV

Wednesday - May 11, 1994 - 10:00 AM

Franklin County Department of Social Services  
Court House  
Malone, New York

Main Conference Room

REGION IV (cont'd)

Friday - May 20, 1994 - 10:30 AM

New York State Department of Social Services  
40 North Pearl Street  
Albany, New York

7th Floor Conference Room

REGION V

Friday - May 13, 1994 - 10:30 AM

Rockland County Department of Social Services  
Pomona, New York

Building A  
Room 156

NEW YORK CITY

	<u>OVERVIEW</u>	<u>HANDS-ON</u>
<u>DATE</u>	80 Lafayette Street, 16th Floor	80 Maiden Lane, 14th Floor
5/10/94	9:00-12:30	1:15-3:00, 3:15-4:45
5/11/94	9:00-12:30, 1:00-4:30	
5/12/94		1:15-3:00, 3:15-4:45
5/13/94	9:00-12:30	1:15-3:00, 3:15-4:45
5/17/94	9:00-12:30	1:15-3:00, 3:15-4:45
5/18/94	1:00-4:30	
5/19/94	9:00-12:30	1:15-3:00, 3:15-4:45
5/24/94		1:15-3:00, 3:15-4:45
5/25/94	1:00-4:30	
5/26/94	9:00-12:30	1:15-3:00, 3:15-4:45

TRAINING AGENDA

STATEWIDE SERVICES PAYMENT SYSTEM

WMS SERVICES Authorization Process

\*\*\* INTRODUCTION

\*\*\* OVERVIEW OF SSPS

\*\*\* HIGHLIGHTS OF REVISIONS

\*\*\* DETAILS OF REVISIONS

- Changes - Services Authorization
- SFED/T
- New Codes and Coding Guide
- New Errors and Error Reports
- Basic Processing Changes
- Data Entry Changes

\*\*\* REVIEW AND COMMENTS

\*\*\* EVALUATIONS