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| LOCAL COMMISSIONERS MEMORANDUM |
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DSS-4037EL (Rev. 9/89)

Transmittal No: 93 LCM-135

Date: October 5, 1993

Division: Office of Employment
Programs

TO: Local District Commissioners

SUBJECT: Working Toward Independence (WTI)

ATTACHMENTS: None

The purpose of this memorandum is to provide clarification on the Working Toward Independence (WTI) initiative. Work experience assignments developed under WTI at state agencies can be filled by either Home Relief (HR) or Aid for Dependent Children (ADC) recipients. Work experience participants at state agency worksites, including those in CWEP assignments, should be counted as WTI participants. However, please be reminded that State Law limits the length of time ADC recipients may be required to participate in work experience to six months. No such limitations are applicable to HR participants.

When submitting the WTI monthly reports, please indicate the breakdown between HR and ADC participants in the "New Enrollment" and "end of month active" statistics. HR participants should continue to be coded "19" in the employment subsystem. ADC participants should be coded "03 work experience".

If you currently have ADC recipients enrolled in CWEP assignments at state worksites, please count them as WTI participants in the next monthly WTI report.

Should you have any questions regarding this LCM or require further information about WTI, please contact Jim Cook at 518-474-9320.

Jack Ryan
Office Of Employment Programs