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 | LOCAL COMMISSIONERS MEMORANDUM |
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DSS-4037EL (Rev. 9/89)

Transmittal No: 93 LCM-122

Date: September 16, 1993

Division: Office of Field
 Operations

TO: Local District Commissioners

SUBJECT: USDA/Food Stamp Study of State Automation

ATTACHMENTS: None

We have been notified by the Office of Quality Assurance and Audit that the USDA/FNS Food Stamp Study of State Automation described to you in the Local Commissioners Memorandum, 93 LCM-59, dated June 4, 1993, has commenced. As mentioned in that LCM, the Orkand Corporation, which is conducting the study for the USDA, has selected the number of workers and supervisors it wishes to assist in the study from among a sample of local districts. The local districts which have been selected and the number of eligibility workers and supervisors from each district who will participate are listed below.

<u>County</u>	<u># Eligibility Workers</u>	<u># Supervisors</u>
New York City	39	19
Erie	3	1
Niagara	1	0
Allegany	1	1
Monroe	1	1
Yates	1	0
Jefferson	1	0
St. Lawrence	1	1
Oneida	1	1
Onondaga	1	0
Tompkins	1	0

<u>County</u>	<u># Eligibility Workers</u>	<u># Supervisors</u>
Broome	1	1
Clinton	1	1
Essex	1	0
Saratoga	1	1
Rensselaer	1	0
Otsego	1	1
Delaware	1	0
Dutchess	1	1
Ulster	1	0
Orange	1	0
Westchester	1	1
Nassau	<u>1</u>	<u>0</u>
TOTAL	63	30

Each of these participating districts is requested to submit a list of names and addresses of all Food Stamp eligibility workers and Food Stamp line supervisors so that a random sample may be made. These lists are to be sent by September 24 to Mary Milazzo, USERID 69A001, or mailed as follows:

Mary Milazzo
 NYS Department of Social Services
 Office of Field Operations
 40 No. Pearl Street
 Albany, NY 12243

The names of workers and supervisors chosen will be sent to the Orkand Corporation who will contact the participants directly. New York City has already submitted their list and is not required to re-submit. Each selected individual will receive a written questionnaire which will require a prompt reply. We appreciate your cooperation in this matter. If you have any questions regarding this study, please contact Mary Milazzo at 1-800-342-3715, extension 4-0209 or 518-474-0209.

William E. Gould
 Acting Director
 Office of Field Operations