+-----+ LOCAL COMMISSIONERS MEMORANDUM | +-----+

Transmittal No: 93 LCM-78

Date: July 9, 1993

Division: Services & Community

Development

TO: Local District Commissioners

 ${\tt SUBJECT:} \quad {\tt FY 93/94 \ Maximum \ State \ Aid \ Rates \ (MSAR) \ for \ Foster \ Care}$

Programs and Approved Private Schools

ATTACHMENTS: 1A-NYS Foster Boarding Home Programs 1992/93 Ceilings;

1B-1992/93 Cost-of-Living Adjustments for Historical Costs;

1C-Cost-of-Living Adjustments for the 1992/93 Parameters;

1D-SILP Double Occupancy Rate Budget Cal. for FY 92/93;

1E-SILP Triple Occupancy Rate Budget Cal. for FY 92/93; and

1F-SILP 4-bed Mother/Child Rate Budget Cal. for FY 92/93

2A-NYS Foster Boarding Home Programs 1993/94 Ceilings;

2B-1993/94 Cost-of-Living Adjustments for Historical Costs;

2C-Cost-of-Living Adjustments for the 1993/94 Parameters;

2D-SILP Double Occupancy Rate Budget Cal. for FY 93/94;

2E-SILP Triple Occupancy Rate Budget Cal. for FY 93/94; and

2F-SILP 4-bed Mother/Child Rate Budget Cal. for FY 93/94

All attachments are available on-line

The purpose of this letter is to advise you of the maximum state aid rates (MSAR) for foster care programs and private schools for the handicapped for the period July 1, 1993 to June 30, 1994. The promulgated rates have been calculated using the approved reimbursement methodology applicable to fiscal year 1993/94.

There will be two promulgated maximum state aid rates for each program this year. The first per diem rate is effective beginning July 1, 1993 and can be billed to the local districts and claimed for reimbursement from the Department. This first rate provides no FY 93/94 cost-of-living adjustments (COLA) to allowable historic program costs. The two-year COLA trend on historic program costs, therefore, is zero since there was no cost-of-living adjustment for FY 92/93.

Date: July 9, 1993

Trans. No. 93 LCM-78

Page No. 2

The second per diem rate includes one-year cost-of-living adjustments applied to allowable FY 1991/92 costs. This rate is effective as of October 1, 1993 and supersedes the rate that was promulgated on July 1, 1993. The second rate may only be billed and claimed after October 1, 1993. In addition, after October 1, 1993 this rate must be billed retroactively to July 1, 1993.

For example, a group home program receives per diem rates of \$100 promulgated July 1, 1993 and \$104 promulgated as of October 1. The agency should bill at \$100 for care days provided from July 1, 1993 through September 30, 1993. After October 1, 1993 the agency will bill at \$104, and bill \$4 retroactively for the care days provided between July 1, 1993 and October 1, 1993.

A. All Rates:

- 1. Approved COLA Increases Enclosed are two listings (Attachments B and C) of the approved COLAs for the various subcomponents. Attachment B lists the COLAs used to trend the historic allowable program costs for the MSAR's promulgated as of October 1. Attachment C lists the approved COLAs used to trend the cost center standards for both rate calculations.
- 2. Rate Stabilization for New Programs The Department is continuing its rate stabilization policy for all new programs for which we are first using their historical program expenses. We will use a 10% margin of rate variance. No new program rate will be allowed to go up or down by more than 10% of its prior year rate.
- 3. Attachment Sheets Attachment sheets 1A, 1B, 1C, 1D, 1E, and 1F are pertinent for the time period July 1 through October 1. As of October 1, the attachment sheets 2A, 2B, 2C, 2D, 2E, and 2F become effective, superseding the previous attachments and are retroactive to July 1, 1993.

B. Group Care Rates:

The FY 93/94 changes affecting group care programs are as follows:

1. Cost-of-Living Adjustments (COLA)

a) <u>Personnel Services</u>: - The two-year COLA for all personnel services is 4.7% for parameter trend. The two-year factor combines 4.7% for 1993/94 with 0% for 1992/93. The two-year COLA for all historic personnel services expenditures is 0% for the MSAR promulgated as of July 1 and 4.7% for the MSAR promulgated as of October 1.

Date: July 9, 1993

Trans. No. 93 LCM-78

Page No. 3

- b) Other Than Personnel Services (OTPS): The two-year aggregate COLA for trending other-than-personnel services parameters is 5.8%. The two-year factor combines 3.1% for 1992/93 with 2.6% for 1993/94 The two-year aggregate COLA for historic OTPS expenditures is 0% for the MSAR promulgated as of July 1 and is 2.6% for the MSAR promulgated as of October 1.
- 2. CSE Maintenance Rates The Committee on Special Education (CSE) Maintenance rate for on-campus schools and Special Act School Districts is composed of the 1993/94 institution program's state aid rate plus the 1992/93 medical per diem. The CSE rates will be adjusted automatically when the 1993/94 medical per diem rates are promulgated by the Division of Medical Assistance.

The published CSE rates are 12-month maintenance rates except where noted. As in the past, summer school maintenance costs for children placed by CSEs will be reimbursed by the State Education Department. In those cases, the billing for both maintenance and tuition for summer school will go directly to the placing school districts from the providers. Rates for children placed via the CSE process must be paid as published by the Department.

- 3. Out-of-State Schools All rates promulgated by other states will be approved and accepted by the Department.
- 4. <u>Program Classification Reviews</u> Department review of current program classifications will continue. We will focus monitoring efforts on programs which have not been reviewed recently.

C. Foster Boarding Home Rates:

The changes which affect foster boarding home (FBH) programs are as follows:

- 1. Administrative/Services Rates The personnel services COLA for FBH staff salaries is 4.7% for two years for trending of the personnel parameters. The two-year aggregate COLA for trending historic OTPS expenditures is 0% for the MSAR promulgated on July 1 and 2.7% for the MSAR promulgated on October 1.
- 2. AIDS Per Diem The revenue from the \$15.00 AIDS per diem flat rate has been subtracted from the actual trended FBH program direct care costs. The reduced trended expenditures were then compared with the direct care parameter to determine the rate base. The \$15 AIDS per diem add-on remains in effect.
- 3. Pass-through to Foster Parents The maximum state aid rates for foster parents increased by 4.0% as of October 1, retroactive to July 1.
- 4. <u>Clothing Allowance</u> The maximum clothing allowances for 1993/94 increased by 4.0% as of October 1, retroactive to July 1.

5. <u>Diaper Allowance</u> - The maximum diaper allowance for infants from birth through three years increased by 4.0% as of October 1, retroactive to July 1.

6. Finder's Fee for New Foster Homes - The Department is continuing the policy of allowing local social services districts to pay a voluntary finder's fee of up to \$200 to foster parents who recruit new foster parents. The policy will continue in effect through June 30, 1994. For detailed information on how to apply this policy please refer to 88 ADM-54 dated December 23, 1988.

D. Supervised Independent Living Programs (SILP):

The FY 93/94 annual fees for service rates for double and triple occupancy and four-bed mother/child SILPS increased by the approved 1993/94 Personnel and OTPS COLAs as of October 1, retroactive to July 1.

The enclosed chart represents the official promulgation of the maximum state aid rate(s).

We suggest that copies of this information be shared with Child Welfare Staff and Accounting Supervisors. If you have any questions, please contact Santo Vivona, Bureau of Resource Management at 1-800-342-3715, extension 6-3438 or (518) 486-3438, (User ID AZ1440).

Frank Puig
Deputy Commissioner
Division of Services &
Community Development

NEW YORK STATE FOSTER BOARDING HOME PROGRAMS 1993/94 CEILINGS

EFFECTIVE JULY 1, 1993 THROUGH JUNE 30, 1994

A. PAYMENTS TO FOSTER PARENTS - FBH

REGION	AGE 0-5	AGE 6-11	AGE 12 & OVER
METRO	\$386	455	526
UPSTATE	353	424	490

SPECIAL CHILDREN - UP TO \$ 845/MONTH EXCEPTIONAL CHILDREN - UP TO \$1,281/MONTH

B. MAXIMUM FBH RATES UPON WHICH ADOPTION SUBSIDY PAYMENTS ARE CALCULATED FOR ADOPTIONS FINALIZED PRIOR TO JULY 1, 1987.

REGION	AGE 0-5	AGE 6-11	AGE 12 & OVER
METRO	\$310	365	423
UPSTATE	284	340	395

SPECIAL CHILDREN - UP TO \$ 681/MONTH EXCEPTIONAL CHILDREN - UP TO \$1,033/MONTH

- C. EMERGENCY FOSTER FAMILY BOARDING HOME CARE CEILING IS 200% OF THE MAXIMUM PAYMENT FOR A NON-SPECIAL OR NON-EXCEPTIONAL CHILD IN THE DISTRICT.
- D. ANNUAL CLOTHING REPLACEMENT ALLOWANCE

AGI	<u> </u>	YEARLY	RATE	OF	PLACEMENT
0 -	5		\$2	292	
6 -	11		4	109	
12 -	15		6	534	
16 AND	OVER		-	775	

1993/94 DIAPER ALLOWANCE

AGE	MONTHLY ALLOWANCE
	
0 - 3	\$ 45

ł	-	-	-	-	-	-	-	-	-	l	l	l	-	l	-	-	l	l	ŀ	ŀ	ŀ	l	ŀ	ŀ	-	ł	1	-	-	-	-	1	-	-	-	-	-	-	-			ı	ı	-	-		-	1	-	-	-	-	-	-	-	-			-
ļ	-																																																									-	-
ļ	1			N	0	Т	E	:			F	0	R		Т	R	E	N	D	I.	N	G		0	F		A	L	L	0	W	Α	В	L	Ε		Η	Ι	S	ľ	.'C	F	2]		7	E	:X	Ρ	Ε	N	D	Ι	Т	U.	R	E	S	-	-
l	1																																																									-	-
1	1	-	1	1	-	-	-	-	-	l	l	l	-	l	-	-	l	l	-	-	-	l	-	-	-	ł	1	-	-	1	-	1	1	-	1	1	-	-	1	-	-	ı	ı	-	-	-	-	1	-	1	-	-	-	-	-	-			-

COST-OF-LIVING ADJUSTMENTS FOR THE 1993/94 RATE YEAR

I. GROUP CARE BY COMPONENT	One Year 7/1/93-6/30/94	Two Year 7/1/92-6/30/94
Child Care	0%	0%
Social Services	0	0
Child Support and Food - Child Support PS	0 0	0 0
Miscellaneous Direct Care	0	8
Fixed Property	0	0
<u>Variable Maintenance</u> - Variable Maintenance PS	0 0	0 0
<u>Utilities</u>	0	0
Administration - Administration PS	0 0	0 0
II. FOSTER BOARDING HOME BY COMPONENT	One Year 7/1/93-6/30/94	Two Year 7/1/92-6/30/94
Social Services	0	0
Miscellaneous Direct Care - Miscellaneous Direct Care PS	0 0	0 0
Property - Maintenance PS	0 0	0 0
Administration - Administration PS	0 0	0 0

NOTE:	FOR ESTABLISHMENT OF FY 1	993/94 PARAMETERS ONLY
		11111111111111111111111111

COST-OF-LIVING ADJUSTMENTS FOR THE 1993/9	94 RATE YEAR	
I. GROUP CARE BY COMPONENT	One Year 7/1/93-6/30/94	Two Year 7/1/92-6/30/94
Child Care	4.7	4.7
Social Services	4.7	4.7
Child Support and Food - Child Support PS	3.6 4.7	5.9 4.7
Miscellaneous Direct Care	2.7	6.1
Fixed Property	3.1	6.9
<u>Variable Maintenance</u> - Variable Maintenance PS	2.8 4.7	3.8 4.7
Utilities	3.0	6.9
Administration - Administration PS	4.2 4.7	5.2 4.7
II. FOSTER BOARDING HOME BY COMPONENT	One Year 7/1/93-6/30/94	Two Year 7/1/92-6/30/94
Social Services	4.7	4.7
Miscellaneous Direct Care - Miscellaneous Direct Care PS	3.7 4.7	6.4 4.7
Property - Maintenance PS	2.6 4.7	5.1 4.7
Administration - Administration PS	4.3 4.7	5.0 4.7

SUPERVISED INDEPENDENT LIVING PROGRAM SILP DOUBLE OCCUPANCY RATE BUDGET CALCULATION FOR FY 93/94

	DOWN	STATE*	UPS'	TATE			
	Annual	Per Person/	Annual	Per Person/			
TYPES OF EXPENSES	Budget	Per Day	Budget	Per Day			
Rent	\$10,379	\$14.22	\$6,920	\$9.48			
Food	5,622	7.70	5,622	7.70			
Clothing	1,494	2.05	1,494	2.05			
Resident Allowance	4,060	5.56	2,435	3.34			
Social Worker (1 to 10)	7,106	9.73	6,938	9.50			
Supervisor (1 to 4)	2,188	3.00	2,146	2.94			
Transportation and Worker	1,021	1.40	1,021	1.40			
Telephone	860	1.18	860	1.18			
Utilities	1,035	1.42	711	.97			
Supplies (Towels, Blankets, etc.)	263	. 36	263	.36			
Equipment (Pots, Pans, Silverware, etc.)	383	52	383	52			
SUB TOTAL OF EXPENSES	\$34,411	\$47.14	\$28,793	\$39.44			
Depreciation	\$372	\$.51	\$372	\$.51			
Finders Fees	842	1.15	842	1.15			
Administration at 21%	7,226	9.90	6,047	8.28			
GRAND TOTAL	\$42,851**	\$58.70	\$36,054**	\$49.38			
Fee for Services Rate		\$78.27 **	*	\$65.84 ***			

^{*} Downstate includes NYC, Nassau, Suffolk, Westchester, Rockland, Orange, and Putnam.

^{**} This represents total annual costs per apartment which is shared equally by each resident.

^{***} Rates calculated at 75% utilization

SUPERVISED INDEPENDENT LIVING PROGRAM SILP TRIPLE OCCUPANCY RATE BUDGET CALCULATION FOR FY 93/94

	DOWNS	STATE*	UPS	TATE
	Annual	Per Person/	Annual	Per Person/
TYPES OF EXPENSES	Budget	Per Day	Budget	Per Day
Rent	\$12,454	\$11.37	\$8,303	\$7.58
Food	8,420	7.69	8,420	7.69
Clothing	2,242	2.05	2,242	2.05
Resident Allowance	6,091	5.56	3,652	3.34
Social Worker (1 to 10)	10,659	9.73	10,407	9.50
Supervisor (1 to 4)	3,282	3.00	3,219	2.94
Transportation and Worker	1,531	1.40	1,531	1.40
Telephone	989	.90	989	.90
Utilities	1,291	1.18	971	.89
Supplies	394	.36	394	.36
Equipment	514	47	514	47
SUB TOTAL OF EXPENSES	\$47,867	\$43.71	\$40,642	\$37.12
Depreciation	\$471	\$.43	\$471	\$.43
Finders Fees	830	.76	\$830	\$.76
Administration at 21%	10,052	9.18	8,535	7.79
GRAND TOTAL	\$59,220 *	* \$54.08	\$50,478 *	* \$46.10
Fee for Services Rate		\$72.11 ***		\$61.47 ***

^{*} Downstate includes NYC, Nassau, Suffolk, Westchester, Rockland, Orange, and Putnam.

^{**} This represents total annual costs per apartment which is shared equally by each resident.

^{***} Rates calculated at 75% Utilization

SUPERVISED INDEPENDENT LIVING PROGRAM SILP FOUR BED MOTHER/CHILD RATE BUDGET CALCULATION FOR FY 93/94

	DOWNS	TATE*	UPSI	TATE
TYPES OF EXPENSE	Annual	Per Day	Annual	Per Day
Rent	\$12,489	\$8.55	\$8,300	\$5.68
Food	11,260	7.71	11,260	7.71
Clothing	2,989	2.05	2,989	2.05
Resident Allowance	6,503	4.45	3,247	2.22
Social Worker (1 to 10)	14,212	9.73	13,876	9.50
Supervisor (1 to 4)	4,376	3.00	4,292	2.94
Transportation	2,059	1.41	2,059	1.41
Telephone	852	.58	852	.58
Utilities	1,295	.89	971	.66
Supplies	526	.36	526	.36
Equipment	574	39	574	39
SUB TOTAL OF EXPENSES	\$57,135	\$39.12	\$48,946	\$33.50
Depreciation	\$745	\$.51	\$745	\$.51
Finders Fees	842	.58	842	.58
Administration (21%)	11,998	8.22	10,279	7.04
GRAND TOTAL	\$70,720	** \$48.43	\$60,812 *	* \$41.63
Fee for Services Rate at		\$64.57 ***		\$55.51 ***

^{*} Downstate includes NYC, Nassau, Suffolk, Westchester, Rockland, Orange, and Putnam.

^{**} This represents total annual costs per apartment which is shared equally by each resident.

^{***} Rates calculated at 75% Utilization

NEW YORK STATE FOSTER BOARDING HOME PROGRAMS 1993/94 CEILINGS

EFFECTIVE JULY 1, 1993 THROUGH JUNE 30, 1994

A. PAYMENTS TO FOSTER PARENTS - FBH

REGION	AGE 0-5	AGE 6-11	AGE 12 & OVER
METRO	\$401	473	547
UPSTATE	367	441	510

SPECIAL CHILDREN - UP TO \$ 879/MONTH EXCEPTIONAL CHILDREN - UP TO \$1,332/MONTH

B. MAXIMUM FBH RATES UPON WHICH ADOPTION SUBSIDY PAYMENTS ARE CALCULATED FOR ADOPTIONS FINALIZED PRIOR TO JULY 1, 1987.

REGION	AGE 0-5	AGE 6-11	AGE 12 & OVER
METRO	\$322	380	440
UPSTATE	295	354	411

SPECIAL CHILDREN - UP TO \$ 708/MONTH EXCEPTIONAL CHILDREN - UP TO \$1,074/MONTH

- C. EMERGENCY FOSTER FAMILY BOARDING HOME CARE CEILING IS 200% OF THE MAXIMUM PAYMENT FOR A NON-SPECIAL OR NON-EXCEPTIONAL CHILD IN THE DISTRICT.
- D. ANNUAL CLOTHING REPLACEMENT ALLOWANCE

AGE	<u>C</u>	YEARLY	RATE	OF	PLACEMENT
					_
0 -	5		\$3	304	
6 -	11		4	125	
12 -	15		(559	
16 AND	OVER		8	306	

1993/94 DIAPER ALLOWANCE

AGE_	MONTHLY ALLOWANCE
0 - 3	\$ 47

-	
NOTE:	FOR TRENDING OF ALLOWABLE HISTORIC EXPENDITURES

COST-OF-LIVING ADJUSTMENTS FOR THE 1993/94 RATE YEAR

I. GROUP CARE BY COMPONENT	One Year	Two Year
	7/1/93-6/30/94	7/1/92-6/30/94
<u>Child Care</u>	4.7	4.7
Social Services	4.7	4.7
Child Support and Food	3.6 4.7	3.6 4.7
- Child Support PS	4./	4.7
Miscellaneous Direct Care	2.7	2.7
Fixed Property	3.1	3.1
Variable Maintenance	2.8	2.8
- Variable Maintenance PS	4.7	4.7
Utilities	3.0	3.0
Administration	4.2	4.2
- Administration PS	4.7	4.7
II. FOSTER BOARDING HOME BY COMPONENT	One Year 7/1/93-6/39/94	Two Year 7/1/92-6/30/94
Social Services	4.7	4.7
Miscellaneous Direct Care	3.7	3.7
- Miscellaneous Direct Care PS	4.7	4.7
Property	2.7	2.7
- Maintenance PS	4.7	4.7
Administration	4.3	4.3
- Administration PS	4.7	4.7

	NOTE: FOR ESTABLISHMENT OF FY 1993/94 PARAMETERS ONLY	

COST-OF-LIVING ADJUSTMENTS FOR THE 1993/94 RATE YEAR

I. GROUP CARE BY COMPONENT	One Year 7/1/93-6/30/94	Two Year 7/1/92-6/30/94
Child Care	4.7	4.7
Social Services	4.7	4.7
Child Support and Food - Child Support PS	3.6 4.7	5.9 4.7
Miscellaneous Direct Care	2.7	6.1
Fixed Property	3.1	6.9
Variable Maintenance - Variable Maintenance PS	2.8 4.7	3.8 4.7
<u>Utilities</u>	3.0	6.9
Administration - Administration PS	4.2 4.7	5.2 4.7
II. FOSTER BOARDING HOME BY COMPONENT	One Year 7/1/93-6/30/94	Two Year 7/1/92-6/30/94
Social Services	4.7	4.7
Miscellaneous Direct Care - Miscellaneous Direct Care PS	3.7 4.7	6.4 4.7
Property - Maintenance PS	2.6 4.7	5.1 4.7
Administration - Administration PS	4.3 4.7	5.0 4.7

SUPERVISED INDEPENDENT LIVING PROGRAM SILP DOUBLE OCCUPANCY RATE BUDGET CALCULATION FOR FY 93/94

	DOWNSTATE*		UPS'	<u> PATE</u>
TYPES OF EXPENSES	Annual Budget	Per Person/ Per Day	Annual Budget	Per Person/ Per Day
Rent	\$10,701	\$14.66	\$ 7,134	\$ 9.77
Food	5,791	7.93	5,791	7.93
Clothing	1,515	2.08	1,515	2.08
Resident Allowance	4,185	5.73	2,510	3.44
Social Worker (1 to 10)	7,440	10.19	7,264	9.95
Supervisor (1 to 4)	2,291	3.14	2,247	3.08
Transportation and Worker	1,058	1.45	1,058	1.45
Telephone	876	1.20	876	1.20
Utilities	1,066	1.46	732	1.00
Supplies (Towels, Blankets, etc.)	267	.37	267	.37
Equipment (Pots, Pans, Silverware, etc.)	389	53	389	53
SUB TOTAL OF EXPENSES	\$35,579	\$48.74	\$29,783	\$40.80
Depreciation	\$ 384	\$.53	\$ 384	\$.53
Finders Fees	868	1.19	868	1.19
Administration at 21%	7,472	10.24	6,254	8.57
GRAND TOTAL	\$44,303**	\$60.70	\$37,289**	\$51.09
Fee for Services Rate		\$80.93 **	*	\$68.12 ***

^{*} Downstate includes NYC, Nassau, Suffolk, Westchester, Rockland, Orange, and Putnam.

^{**} This represents total annual costs per apartment which is shared equally by each resident.

^{***} Rates calculated at 75% utilization

SUPERVISED INDEPENDENT LIVING PROGRAM SILP TRIPLE OCCUPANCY RATE BUDGET CALCULATION FOR FY 93/94

DOWNSTATE* UPSTATE Annual Per Person/ Annual Per Person/ TYPES OF EXPENSES Budget Per Day Budget Per Day Rent \$12,840 \$11.72 \$ 8,560 \$ 7.81 Food 8,673 7.92 8,673 7.92 Clothing 2,273 2.08 2,273 2.08 Resident Allowance 6,280 5.73 3,765 3.44 Social Worker (1 to 10) 11,160 10.19 10,896 9.95 Supervisor (1 to 4) 3,436 3.14 3,370 3.08 Transportation & Worker 1,586 1.45 1,586 1.45 1,008 1,008 Telephone .92 .92 Utilities 1,330 1.22 1,000 .92 Supplies 400 .37 400 .37 Equipment 522 .48 522 .48 SUB TOTAL OF EXPENSES \$49,508 \$45.22 \$42,053 \$38.42 \$.44 Depreciation \$ 486 \$ 486 \$.44 Finders Fees 856 .78 856 .78 Administration at 21% 8.06 10,397 9.49 8,831 \$61,247 ** GRAND TOTAL \$55.93 \$52,226 ** \$47.70 \$74.57 *** Fee for Services Rate \$63.60 ***

^{*} Downstate includes NYC, Nassau, Suffolk, Westchester, Rockland, Orange, and Putnam.

^{**} This represents total annual costs per apartment which is shared equally by each resident.

^{***} Rates calculated at 75% Utilization

SUPERVISED INDEPENDENT LIVING PROGRAM SILP FOUR BED MOTHER/CHILD RATE BUDGET CALCULATION FOR FY 93/94

	DOWNSTATE*		UPSTAT	<u>re</u>
TYPES OF EXPENSE	<u>Annual</u>	Per Day	Annual	Per Day
Rent	\$12,876	\$ 8.82	\$ 8,557	\$ 5.86
Food	11,598	7.94	11,598	7.94
Clothing	3,031	2.08	3,031	2.08
Resident Allowance	6,705	4.59	3,347	2.29
Social Worker (1 to 10)	14,880	10.19	14,528	9.95
Supervisor (1 to 4)	4,582	3.14	4,494	3.08
Transportation	2,133	1.46	2,133	1.46
Telephone	868	.59	868	.59
Utilities	1,334	.91	1,000	.68
Supplies	534	.37	534	.37
Equipment	583	.40	583	.40
SUB TOTAL OF EXPENSES	\$59,124	\$40.49	\$50,673	\$34.70
Depreciation	\$ 768	\$.53	\$ 767	\$.53
Finders Fees	868	.60	868	.60
Administration (21%)	12,416	8.50	10,641	7.29
GRAND TOTAL	\$73,176 **	\$50.12	\$62,949 **	\$43.12
Fee for Services Rate at		\$66.83 ***		\$57.49 ***

^{*} Downstate includes NYC, Nassau, Suffolk, Westchester, Rockland, Orange, and Putnam.

^{**} This represents total annual costs per apartment which is shared equally by each resident.

^{***} Rates calculated at 75% Utilization