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| LOCAL COMMISSIONERS MEMORANDUM |  
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DSS-4037EL (Rev. 9/89)

Transmittal No: 93 LCM-61

Date: June 7, 1993

Division: Services and  
Community  
Development

TO: Local District Commissioners

SUBJECT: Protective Services for Adults (PSA): Intake Survey

ATTACHMENTS: None

Based on information reported by the districts through SSRR, less than 50% of the PSA referrals received by the districts are actually opened as PSA cases. In discussing this matter with local social services district staff, state staff have been advised that, for a large portion of PSA referrals, the PSA issues are resolved within the 30 day investigation and assessment period, thereby, negating the need to open a PSA case. State staff also have been advised that many PSA referrals result in referrals for other services.

To enable the Department to better understand the PSA Intake process, more specific information is needed on the disposition of PSA referrals. To obtain this information, the Office of Housing and Adult Services will be sending a brief survey form to the Director of Services in each district. The period of time covered by the survey will be June 1, 1993 through August 31, 1993 for all districts except New York City. For New York City the time frames for this survey will be July 1, 1993 through September 30, 1993. Please return the completed surveys by October 15, 1993 to:

Gregory Giuliano, Director  
Bureau of Community Services  
NYS Department of Social Services  
Office of Housing and Adult Services  
40 North Pearl Street  
Albany, New York 12243

Date: June 6, 1993

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If there are any questions about the survey, staff should contact their Adult Services representative as follows:

Irv Abelman, (212) 383-1755 or OFIS Link User ID 0AM020

Thomas Burton, 1-800-342-3715, ext. 432-2987

Kathleen Crowe, 1-800-342-3715, ext. 432-2996 or OFIS Link User ID R0F017

Michael Monahan, 1-800-342-3715, ext. 432-2667 or OFIS Link User ID AY3860

Janet Morrissey, 1-800-342-3715, ext. 432-2864 or OFIS Link User ID OPM100

Your assistance is appreciated.

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Frank Puig  
Deputy Commissioner  
Division of Services and Community  
Development