LOCAL COMMISSIONERS MEMORANDUM |

Transmittal No: 93 LCM-38

Date: April 13, 1993

Division: Services and

Community Development

TO: Local District Commissioners

SUBJECT: Working Toward Independence: Model Worksite Agreement

Between New York State Department of Social Services and Other

State Agencies

ATTACHMENTS: None

This is to inform you that the Model Worksite Agreement pertaining to Working Toward Independence (WTI) is in the process of being executed with the following State agencies:

Aging, Office for the Agriculture and Markets, Department of Alcoholic Beverage Control, Division of Correctional Services, Department of Dormitory Authority, New York State Education Department Employee Relations, Governor's Office of Energy Office, New York State Energy and Research Development Authority Equalization and Assessment, State Board of Facilities Development Corporation General Services, Office of Health, Department of Housing and Community Renewal, Division of Labor, Department of Mental Health, Office of Mental Retardation and Developmental Disabilities, Office of Military and Naval Affairs, Division of Motor Vehicles, Department of Parks, Recreation and Historic Preservation, New York State Office of Parole, Division of

Quality of Care for the Mentally Disabled, Commission on

State Comptroller, Office of the State Employment Relations Board State University of New York Taxation and Finance, Department of Transportation, Department of Workers Compensation Board

Youth, Division for

The forthcoming execution of the Model Worksite Agreement means that the local social services districts (LDSS) will not need to execute a local worksite agreement with the participating State agencies to operate the Working Toward Independence (WTI) initiative at their worksites.

Per 92 INF-56, the LDSS will still need to convey to the agencies the local worksite and the operational procedures needed to allow the district to administer the program, i.e., referral of clients, supervision of participants, attendance and timekeeping, changes in the client's assigned hours of work, absenteeism, termination, etc.

We will notify the Employment Coordinator in each district as State agencies complete the Model Worksite Agreement. If you have any questions regarding this notice or wish to have a signed copy of the agreement with any of the State agencies listed above, please contact Jim Cook at 1-800-342-4100 extension 4-9320 or (518) 474-9320.

Frank Puig
Deputy Commissioner
SERVICES & COMMUNITY
DEVELOPMENT