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| LOCAL COMMISSIONERS MEMORANDUM |
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DSS-4037EL (Rev. 9/89)

Transmittal No: 93 LCM-33

Date: March 29, 1993

Division: Management Support
and Quality
Improvement

Office of Field
Operations

TO: Local District Commissioners

SUBJECT: Criminal Justice Services Match

ATTACHMENTS: None

The Department has arranged to conduct a computer file match with the Division of Criminal Justice Services in order to determine if social services files include any individuals in receipt of benefits, who are currently also listed as incarcerated in New York State. This match will be prepared on a quarterly basis. We are arranging for you to receive information about any matches in your district as promptly as possible in order to allow you to evaluate the accuracy of the information and take whatever action is warranted to enable you to achieve cost savings.

Your regional Office of Field Operations representative will be in contact with you shortly to provide match information effecting your local district, and to explain the appropriate method to report agency actions taken.

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Information from the initial match should be made available to you by mid-April. If you have any questions or issues regarding this matter, please call Paul Scannevin or Gary Przybylo from Quality Assurance and Audit at 1-800-342-3715, extension 432-8216 or Michael McNaughton, Office of Field Operations at extension 3-6369. We appreciate your cooperation.

Nelson M. Weinstock
Deputy Commissioner
Division of Management Support
and Quality Improvement

William E. Gould
Acting Director
Office of Field Operations