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 | INFORMATIONAL LETTER |
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TRANSMITTAL: 93 INF-21

TO: Commissioners of
 Social Services

DIVISION: Health & Long
 Term Care

DATE: June 10, 1993

SUBJECT: OMRDD Collocated Day Treatment Program

SUGGESTED

DISTRIBUTION: Directors of Medical Assistance
 Staff Development Coordinators

CONTACT PERSON: For additional information, contact Linda Kelly at
 (518) 473-3827, User ID AW3250

ATTACHMENTS: Attachment A: DSS, OMRDD Central Office Contacts
 (on-line)
 Attachment B: OMRDD Division of Administration and
 Revenue Management Field Office Staff (on-line)

FILING REFERENCES

| Previous ADMs/INFs | Releases Cancelled | Dept. Regs. | Soc. Serv. Law & Other Legal Ref. | Manual Ref. | Misc. Ref. |
|-----------------------|-----------------------|-------------|---|-------------|------------|
| 89 INF-43 | | | | | |

I. PURPOSE

This is to advise you of a new Office of Mental Retardation and Developmental Disabilities (OMRDD) program called the Collocated Day Treatment Program.

II. BACKGROUND

Effective April 1992, OMRDD filed with the Department of State a set of Emergency/Proposed Amendments to 14 NYCRR Part 690. These amendments allow OMRDD to certify and Medical Assistance (MA) to reimburse day treatment programs that are collocated with OMRDD certified day training, sheltered employment or workshop programs. The final regulations were filed with the Secretary of State with an effective date of June 24, 1992.

The program provides non-vocational, clinical services to persons currently attending full-time day training or sheltered employment programs.

III. PROGRAM

The collocated day treatment program is not free-standing. The program must be physically located within the same building as the certified day training or sheltered workshop program, and a separate operating certificate must be issued for day treatment. The program is to be available to participants for at least ninety minutes per day on a regular basis.

In addition, the program should be designed and targeted to serve pre-voc/vocational program participants whose level of productivity in the workshop setting averages 20 percent or less of the norm. The reasons for the person's low productivity can be varied. The availability of the collocated day treatment option may minimize the risks of such persons losing their placement and needing to be placed in a more restrictive full-time day treatment program. The intent of the collocated day treatment program is to focus on those persons who could have their workshop participation sustained and/or enhanced through the day treatment services.

IV. PARTICIPANT ELIGIBILITY

Program participants must meet the day treatment program eligibility requirements, including diagnosis of a developmental disability, and a capacity to benefit from an active treatment program as defined in 14 NYCRR Section 690.5.

V. MEDICAID REIMBURSED TRANSPORTATION TO DAY TREATMENT

Transportation to and from the collocated day treatment site will be reimbursed through Medicaid, except when:

- (1) The person is not receiving or eligible to receive MA services;
or
- (2) When the individual travels to the site where collocated day treatment is located (i.e., in the same building as the sheltered workshop), but does not receive day treatment services.

It is the responsibility of the collocated day treatment provider to notify social services districts of participant begin and end dates for participation in the collocated day treatment program as well as the participant MA transportation needs.

Note: Transportation will be allowed regardless of what point in the day the person actually receives the unit of service from the collocated day treatment program.

VI. SOCIAL SERVICE FISCAL IMPACT

Persons not otherwise eligible for State charges or overburden funding who are admitted to collocated day treatment programs may be qualified under the provisions of the Overburden legislation, (Section 53-i of the State Finance Law Human Services Overburden) by virtue of their meeting the definition of "chronic client" receiving "continuing treatment" for at least 45 half days per quarter. In the case of new programs, collocated program participants will be identified through the MMIS claims process as Overburden eligible and appear on the list by the second quarter after service begins.

Gregory M. Kaladjian
Acting Commissioner

ATTACHMENT A

DSS/OMRDD CENTRAL OFFICE CONTACTS

| | | |
|--|---|---|
| Health and Long Term Care | Linda Kelly, DSS | (518) 473-3827 |
| Building Code and NFPA Compliance | Cathy Karp, OMRDD | (518) 473-1805 |
| Certificate of Need Process | Patti Mahar, OMRDD | (518) 473-1973 |
| DDP | Dr. Craig Brown, OMRDD | (518) 473-9708 |
| Fee Methodology | Paul Turner, OMRDD | (518) 457-9824 |
| Funding Issues (Local Assistance) | Bernard Humphrey, OMRDD | (518) 457-9834 |
| Medicaid Eligibility for Recipients | Wayne Borek, OMRDD; or Revenue Management Field Office Managers | (518) 457-9893 (See Attachment B) |
| MMIS Provider Enrollment | Nancy Plaat, OMRDD | (518) 457-9835 |
| Quality Assurance | Richard Jung, OMRDD | (518) 474-6993 |
| Regulatory/Legal | Dr. James Otis, OMRDD | (518) 474-1830 |

ATTACHMENT B

OMRDD
 DIVISION OF ADMINISTRATION AND REVENUE MANAGEMENT
 REVENUE MANAGEMENT FIELD OFFICES

| <u>Name/Address/Telephone</u> | <u>DDSOs Served</u> | <u>Counties Served</u> |
|---|---------------------------|--|
| Karen Desso, RMFO Manager Rochester Unit Revenue Management Field Office Office of Mental Retardation and Developmental Disabilities South Union Street Rochester, NY 14607 (716) 262-3380 Fax # (716) 262-2260 | Monroe Craig | Monroe Chemung Livingston Schuyler Steuben Wyoming |
| Thomas J. Thomas, RMFO Manager Rome Unit Revenue Management Field Office Office of Mental Retardation and Developmental Disabilities PO Box 388 Rome, NY 13440 (315) 339-3440 Fax # (315) 336-0407 | Sunmount Rome | Lewis Clinton Essex Franklin Herkimer Jefferson Oneida St. Lawrence |
| Sharon Wall, RMFO Manager West Seneca Unit Revenue Management Field Office Office of Mental Retardation and Developmental Disabilities West Seneca DC Bldg. 70, 2nd Floor 1200 East and West Road West Seneca, NY 14224 (716) 675-8666 Fax # (716) 675-8919 | J. N. Adam West Seneca | Erie Allegany Cattaraugus Chautauqua Genesee Niagara Orleans |
| Phil Dodd, RMFO Manager Newark Unit Revenue Management Field Office Office of Mental Retardation and Developmental Disabilities Newark DC Vienna 4 PO Box 70 Newark, NY 14513 (315) 331-7141 Fax # (315) 331-0102 | Newark Syracuse | Ontario Cayuga Cortland Madison Onondaga Seneca Yates Wayne |

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| <u>Name/Address/Telephone</u> | <u>DDSOs Served</u> | <u>Counties Served</u> |
|--|--|---|
| Patricia Miller, RMFO Manager Poughkeepsie Unit Revenue Management Field Office Office of Mental Retardation and Developmental Disabilities Hudson River PC Brookside Bldg. #67 2nd Floor, North Road Poughkeepsie, NY 12601 (914) 473-8210 Fax # (914) 473-8204 | Wassaic | Dutchess Putnam Ulster |
| Gary O'Loughlin, RMFO Manager Letchworth Unit Revenue Management Field Office Office of Mental Retardation and Developmental Disabilities Letchworth Village DC Bldg. 52 - Delta P.O. Box 470 Thiells, NY 10984-0470 (914) 429-1383 Fax # (914) 429-1867 | Letchworth Westchester | Rockland Orange Sullivan Westchester |
| Denis Zadorecki, RMFO Manager Long Island Unit Revenue Management Field Office Office of Mental Retardation and Developmental Disabilities Long Island DC Building 16, 3rd Floor Melville, NY 11747 (516) 385-2856 Fax # (516) 385-2743 | Long Island | Nassau Suffolk |
| Maureen Koch-Frances, RMFO Manager NYS Office of Mental Retardation and Developmental Disabilities Manhattan/621 Unit 75 Morton Street, 5th Floor New York, NY 10014 (212) 229-3343 Fax # (212) 229-3095 | New York City Institute for Basic Research | Bronx Brooklyn Manhattan Queens Staten Island |

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| <u>Name/Address/Telephone</u> | <u>DDSOs Served</u> | <u>Counties Served</u> |
|--|---------------------|--|
| Peter Keegan, RMFO Manager Albany Unit Revenue Management Field Office Office of Mental Retardation and Developmental Disabilities Watervliet Avenue Albany, NY 12206 (518) 453-1737 | O.D. Heck Wilton | Albany Columbia Fulton Greene Hamilton Montgomery Rensselaer Saratoga Schenectady Schoharie Warren Washington |
| Fax # (518) 453-1713 (Please call when faxing) | | |
| Richard Wierman, RMFO Manager Binghamton Unit Revenue Management Field Office Office of Mental Retardation and Developmental Disabilities Center Plaza, 4th Floor Chenango and Henry Streets Binghamton, NY 13901 (607) 724-0364 | Broome | Broome Chenango Delaware Otsego Tioga Tompkins |
| Fax # (607) 724-6448 | | |