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| LOCAL COMMISSIONERS MEMORANDUM |
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Transmittal No: 92 LCM-28

Date: February 13, 1992

Division: Income Maintenance

TO: Local District Commissioners

SUBJECT: Child Care Claiming Under EDGE II (Education for Gainful
Employment)

ATTACHMENTS: None

The purpose of this memorandum is to transmit the instructions to local social services districts for claiming and authorizing payments for EDGE II child care.

As indicated in 91 LCM-189 which provided the EDGE II application information, a portion of each local social services district's EDGE II allocation may be spent on participant child care costs. The specific amount for each district will be identified through the application process. These child care funds in a district's EDGE II allocation will be available to local districts in the form of enhanced reimbursement, with no local share. It is applicable for ADC recipients participating in at least one EDGE II activity. Child care costs which exceed the designated amount will revert to normal Schedule A claiming.

Specific instructions are described as follows:

Child care payments paid under the provisions of EDGE II must be claimed on the DSS-3922 on Line C.11. Fifty percent of the total expenditures are to be claimed in the Federal Share column, while the remaining fifty percent are claimed in the State Share column. The top of the form is to be labeled "EDGE".

EDGE II child care payments must be authorized using a special claiming category which will soon be established. Once this WMS claiming category has been established and migrated to production, the BICS Composites will identify these expenditures as:

Claim: DSS-3922 Schedule: BLANK Item: EDGE

Careful attention must be paid to avoid the potential of claiming these costs twice.

These expenditures must not be reported on the Schedule G-2A, but the child counts related to these expenditures must be added to the DSS-3922 claim form in the Comments Section.

Until this new claiming category has been established and migrated to production, districts must authorize EDGE child care expenditures in the same manner as regular job-related day care, i.e., with no special claiming category. A staff person must be designated to keep track of the cases and the authorized child care payments that will be claimed as EDGE child care. Districts must subtract these identified payments from the Schedule A Day Care totals and claim them on the DSS-3922 at the enhanced reimbursement rate for state funding. At the same time, these costs and respective child counts must be manually deducted from the BICS generated Schedule G-2A. When the special claiming category becomes available and the changes to the BICS category logic are migrated, BICS will be able to automatically exclude these expenditures and child counts from the Schedule G-2A.

Questions concerning claiming instructions should be addressed to (Upstate Office) Roland Levie at 1-800-342-4100, extension 4-7549 or to Marvin Gold (Metropolitan Office) at (212) 804-1108.

Note: Local districts are not eligible to receive any EDGE funds for program services or administration. All such funds will be directed by the State Education Department to EDGE providers.

If you have questions pertaining to the EDGE II program, please contact Elaine Inman at 1-800-342-4100, extension 4-9101 in the Bureau of Employment Programs.

Oscar R. Best, Jr.
Deputy Commissioner
Division of Income Maintenance