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| LOCAL COMMISSIONERS MEMORANDUM |
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DSS-4037EL (Rev. 9/89)

Transmittal No: 92 LCM-12

Date: January 17, 1992

Division: Administration

TO: Local District Commissioners

SUBJECT: Title XX Disk for FFY 91-92

ATTACHMENTS: ATTACHMENT I -Reply Form (available on-line)

The Title XX Disk written in D Base III for Federal Fiscal Year 91-92 will soon be mailed to local districts. In the past, all districts received a 5¼" disk. However, several districts have stated that their computers will only use 3½" disks.

We will send 3½" disks to any district which requests them for the FFY 91-92 Title XX disk. Please use the attached reply form if you would like to receive the 3½" disk. Also, indicate in the comments area any special needs, specifications, or recommendations you have related to the Title XX disk. Please understand that we will not provide this disk in any other software applications such as Lotus.

Please return the reply form to the Bureau of Local Financial Operations by January 31, 1992. The address is 40 N. Pearl St. 8-D, Albany, NY 12243.

Any questions concerning this memorandum should be directed to Robert Bartle, 1-800-342-3715, extension 4-9291.

Nelson Weinstock
Deputy Commissioner
for Administration

ATTACHMENT I

Title XX Disk Reply Form

Reply to: Richard Radzynski
Director
Bureau of Local Financial Operations
40 N. Pearl Street - 8D
Albany, NY 12243

County: _____

We would like to receive the 3½" disk for the FFY 91-92 Title XX Disk
(Check Box). +++
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Comments: _____

Contact Person: _____
Telephone: _____