

WGIUPD

GENERAL INFORMATION SYSTEM

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DIVISION: Office of Health Insurance Programs

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TO: Local District Commissioners, Medicaid Directors

FROM: Judith Arnold, Director
Division of Health Reform and Health Insurance Exchange Integration

SUBJECT: Income Attestation at Renewal

EFFECTIVE DATE: June 1, 2012

CONTACT PERSON: Local District Liaison
Upstate (518)474-8887 NYC (212)417-4500

The purpose of this General Information System (GIS) message is to inform local departments of social services of a change to one of the income attestation rules used at renewal. This change is effective for redeterminations of eligibility made on or after June 1, 2012.

In accordance with 08 OHIP/ADM-4, "Renewal Simplification for Medicaid and Family Health Plus Recipients," when an individual is enrolled in Family Health Plus (FHPlus) and reports income under the Medicaid level, if there is no "hit" on the Resource File Integration (RFI) sub-system, the rule requires the worker to request income documentation from the recipient. Effective June 1, 2012, documentation will not be required in this situation. Instead, the worker is instructed to budget the attested income and change the coverage to Medicaid coverage.

The attached "Income Attestation at Renewal" desk aid, Attachment I of 08 OHIP/ADM-4, has been revised to reflect this change.

Please direct any questions to your local district liaison.

Income Attestation at Renewal: If Currently Enrolled in Medicaid

Amount reported on Renewal:	RFI	Required Action:
MA eligible	<ul style="list-style-type: none"> a) Under MA b) Child(ren) over expanded level c) Under FHP d) Over FHP 	<ul style="list-style-type: none"> a) Budget amount reported & keep in MA b) Send doc. checklist and pend/defer* c) Budget RFI, move to FHP/send notice* d) Send doc. checklist and pend/defer
FHP eligible	<ul style="list-style-type: none"> a) Under MA b) Under FHP c) Over FHP 	<ul style="list-style-type: none"> a) Budget amount reported & move to FHP b) Budget amount reported & move to FHP c) Send doc. checklist and pend/defer
Ineligible for MA and FHP	<ul style="list-style-type: none"> a) Under MA b) Under FHP c) Over FHP 	<ul style="list-style-type: none"> a) Budget amount reported rather than RFI; close or FPBP b) Budget amount reported rather than RFI; close or FPBP c) Budget amount reported rather than RFI; close or FPBP

*Because FHP level for parents exceeds the FPL for children over age one, always pend/defer entire case and request documentation before discontinuing a child when RFI amount exceeds reported income and results in the child's ineligibility.

Note: For excess income cases, if a discrepancy exists, always request documentation unless the entire household income can be verified via Bendex.

No Hit on RFI (in calendar quarter immediately preceding current quarter)	<ul style="list-style-type: none"> a) Amt. reported under MA level b) Amt. reported under FHP level c) Self-employed, only if downgrade d) Amt. reported over FHP level 	<ul style="list-style-type: none"> a) Budget amt. reported, keep in MA b) Budget amt. reported, move to FHP c) Request documentation d) Close case (or move to FPBP)
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Income Attestation at Renewal: If Currently Enrolled in FHPlus

Amount reported on Renewal:	RFI	Required Action:
MA eligible	a) Under MA b) Under FHP c) Over FHP	a) Budget amt. reported and move to MA b) Budget RFI, keep in FHP* c) Send doc. checklist and pend/defer
FHP eligible	a) Under MA b) Under FHP c) Over FHP	a) Budget amount reported, keep in FHP b) Budget amount reported, keep in FHP* c) Send doc. checklist and pend/defer
Ineligible for MA and FHP	a) Under MA b) Under FHP c) Over FHP	a) Budget amount reported rather than RFI; close or FPBP b) Budget amount reported rather than RFI; close or FPBP c) Budget amount reported rather than RFI; close or FPBP

*Because FHP level for parents exceeds the FPL for children over age one, always pend/defer entire case and request documentation before discontinuing a child when RFI amount exceeds reported income and results in the child's ineligibility.

Note: For excess income cases, if a discrepancy exists, always request documentation unless the entire household income can be verified via Bendex.

No Hit on RFI (in calendar quarter immediately preceding current quarter)	a) Amt. reported under MA level b) Amt. reported under FHP level c) Self-employed, only if upgrade or downgrade d) Amt. reported over FHP level	a) Budget amt. reported, and move to MA b) Budget amt. reported, keep in FHP c) Request documentation d) Close case (or move to FPBP)
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