Local Commissioners Memorandum

<table>
<thead>
<tr>
<th>Transmittal:</th>
<th>12-LCM-06</th>
</tr>
</thead>
<tbody>
<tr>
<td>To:</td>
<td>Local District Commissioners</td>
</tr>
<tr>
<td>Issuing Division/Office:</td>
<td>Center for Employment and Economic Supports</td>
</tr>
<tr>
<td>Date:</td>
<td>July 6, 2012</td>
</tr>
<tr>
<td>Subject:</td>
<td>Continuation of OTDA Contract with Medical Providers for Consultative Medical and Psychological Examinations and Intelligence Assessments</td>
</tr>
</tbody>
</table>
| Contact Person(s): | **Program Related Questions:** Susanne Haag, OTDA Employment and Advancement Services Bureau: (518) 486-6291; [Susanne.Haag@otda.ny.gov](mailto:Susanne.Haag@otda.ny.gov)  
**Claiming Related Questions:**  
Regions 1-5: Edward Conway (518) 474-7549 or 1-800-343-8859, ext 4-7549; [Edward.Conway@otda.ny.gov](mailto:Edward.Conway@otda.ny.gov)  
Region 6: Michael Simon (212) 961-8250; [Michael.Simon@otda.ny.gov](mailto:Michael.Simon@otda.ny.gov) |
| Attachments: | [Attachment A-Approved Contractors, Consultative Examinations](#)  
[Attachment B-Revenue Intercept Letter](#)  
[Attachment C-Consultative Examinations Statement of Work](#)  
[Attachment D-Consultative Examinations Quarterly Report](#)  
[Attachment E-Division of Disability Determinations (DDD) Statewide CE Fee Schedule](#) |
| Attachment Available On – Line: | Yes |

Note: As of August 29, 2012, any reference to the Food Stamp Program in this document shall mean the Supplemental Nutrition Assistance Program (SNAP) and any reference to Food Stamp benefits or Food Stamps (FS) shall mean SNAP benefits.
Section 2

I. Purpose

The purpose of this Local Commissioners Memorandum (LCM) is to notify social services districts (SSDs) of the continued availability of a qualified medical provider, under contract to OTDA, to provide consultative medical and psychological examinations and/or intelligence assessments, for SSD clients. These examinations support SSD efforts to determine the employability status of persons who are applying for, or receiving public assistance benefits (PA), Food Stamps (FS) or Medicaid. These examinations also may be used to make recommendations regarding referrals to the Social Security Administration (SSA) or Veterans Administration (VA) for federal disability benefits, or to determine disability for Medicaid recipients for Aid to Disabled.

II. Background

SSDs provide a range of employment services to help recipients of benefits participate in work preparation activities and secure employment. Section 335-b of the Social Services Law (SSL) requires that SSDs meet federal and State participation rate requirements and engage all adult PA recipients in work activities as soon as practicable. SSDs must inquire at application and recertification if there is any physical or mental health impairment that may prevent the individual from working or participating in work preparation activities and also must review employability whenever there is reason to believe an individual might have an impairment that prevents or limits participation in work activities, including employment. In these instances, SSDs must make a determination regarding the individual’s ability to work resulting in a determination that the individual is either exempt from work requirements, not exempt from work requirements, but with work limitations or not exempt from work requirements with no medical limitations (see SSL §332 (b) and 18 NYCRR §385.2(d)). In addition, applicants/recipients of PA who appear to be eligible for SSI must, as a condition of PA eligibility, apply for and cooperate with all requirements set forth by SSA for making a determination for federal disability benefits.

Many applicants/recipients report medical and/or psychological issues which may affect their ability to participate in work activities and/or which may qualify them for SSI. Historically, a number of SSDs have encountered problems with obtaining independent medical information to make appropriate employability/disability determinations. To address this problem, OTDA has contracted with qualified medical providers since October 2006 to perform consultative examinations for SSDs. See Attachment A for the currently approved contractor, the services they provide, and the counties in which they provide services. OTDA will issue an update to this LCM if additional qualified medical providers are approved to provide consultative examinations. Some SSDs may not have an approved contractor facility close enough to their population centers to make referrals practical, or may wish to use another provider. In such cases, SSDs may work with a local medical provider and OTDA staff to have them added to the approved contractor list.

These OTDA contracts are for a five-year term set to expire September 30, 2016.
III. Program Implications

OTDA has contracted with a qualified medical provider to conduct consultative medical examinations for applicants/recipients of PA, FS, and Medicaid referred to them by participating SSDs.

SSDs that are currently participating in OTDA’s Consultative Examinations agreement should submit an updated statement of work using the template attached to this LCM. The updated statement of work should be completed and submitted to OTDA by August 30, 2012. The updated statement of work should be submitted to Susanne Haag at Susanne.Haag@otda.ny.gov or by mail at:

Susanne Haag  
Employment and Advancement Services  
New York State Office of Temporary and Disability Assistance  
40 N. Pearl Street, 11th Floor – Section A  
Albany, NY 12243

SSDs that are not currently participating, but have an interest in using the services of the contracted qualified medical provider should contact Susanne Haag at OTDA’s Employment and Advancement Services Bureau (EAS) at (518) 486-6291. If, after this initial contact, a SSD wants to further explore the possibility of using the contracted services, OTDA staff will, at the discretion of the SSD, arrange an introductory meeting between the SSD, OTDA and the contractor staff to discuss the mechanics of the contract and program operations. If, after this meeting, the SSD decides to use the contract it will be required to complete a statement of work outlining the specific responsibilities, arrangements and procedures between the SSD and the contractor.

A. SSD responsibilities include the following:

1. Advise OTDA that the SSD wants to participate in the OTDA Consultative Examination (CE) contract and provide a completed statement of work.

2. Identify clients the SSD determines need a consultative examination.

3. Provide a written notice to advise the client of the reason for the referral for the consultative examination and of the consequences of failing to attend scheduled medical appointments. A public assistance applicant/recipient who fails to attend a consultative examination generally is subject to denial of the public assistance application or discontinuance of public assistance benefits for non-compliance without good cause. The notice must include the appointment date, time and location, and describe the arrangement and acceptable circumstances for rescheduling. In addition, the process must be consistent with the requirements included in 18 NYCRR §385.2(d) including that the SSD notify the client that he/she may present any documentation available from his/her practitioner for consideration no later than four (4) business days after the examination, provided that the SSD has given the individual ten (10) calendar days to submit medical documentation. SSDs may opt to use the notice developed by OTDA or submit a local equivalent to OTDA for approval.

4. Evaluate information provided by the applicant/recipient to determine if the individual had good cause for missing an examination. Good cause may include, but is not limited to, circumstances beyond the individual’s control including: documented
illness or household emergency; required meetings with caseworkers; school, court or medical appointments; or lack of adequate child care.

5. Provide transportation assistance and child care when required and needed to enable the applicant/recipient to attend the consultative appointment(s).

6. Secure client authorization to release medical information pursuant to the requirements described in 06-INF-17, including that the SSD must use either the LDSS-4863 or an approved local equivalent.

7. Provide pertinent medical and case file information to the consultative examination provider subject to the requirements of 06-INF-17.

8. Review and revise, as necessary, the local biennial Temporary Assistance and Food Stamp Employment Plan to ensure that the plan includes the use of independent medical evaluations, as described in III.E.2 of this LCM.

9. Provide a letter signed by the Commissioner (see Attachment B) authorizing OTDA to intercept funds (SSD fills in the maximum dollar amount) from the SSD’s RF-2 or RF-2A federal or state settlement to cover the SSD’s share of the cost of the examinations. The funds intercepted will be the gross costs which the SSD will then claim for reimbursement. SSDs must track the claiming category of clients referred so that the SSD will know how to appropriately claim the costs. Please see III.D of this LCM for more information on costs and claiming.

10. Provide quarterly reports to OTDA regarding examinations outcomes (see Attachment D).

11. Develop a statement of work with the medical provider as follows:

   a. An estimate of the number and case type of monthly referrals (no minimum or maximum required).
   b. A statement of the type(s) of examinations needed.
   c. A detailed description of how referrals will be made.
   d. A plan to assist clients, when necessary, with travel arrangements to and from the contractor’s facility, and to arrange for child care when needed.
   e. A statement committing the SSD to provide the contractor with all pertinent medical documentation in the referred client’s case file consistent with the release provided by the participant.
   f. A statement committing the SSD to maintaining a list of the clients referred to the contractor, the type of examination(s) they received and the client’s category of assistance. OTDA will need to confirm with the SSD the clients referred, the ancillary testing authorized by the SSD and examination(s) reports received, before OTDA will authorize the payment of a voucher received from a contractor.

12. Keep track of when reports are due and follow up with the contractor immediately if a report is not provided timely, is incomplete, or if there are any questions or clarifications needed regarding a report. SSDs should document issues and follow up communications with the contractor and contact Susanne Haag at OTDA if there are concerns related to the completion of examinations or reports.
B. Qualified medical providers who have contracted with OTDA will be required to:

1. Examine clients referred by the SSD and arrange for ancillary testing when specifically authorized by the SSD. The most frequent types of ancillary testing include: X-rays, resting and exercise treadmill EKG’s, pulmonary function tests, and laboratory tests. Occasionally the contracted provider may suggest an alternate examination/evaluation for the client (i.e. the client was referred for psychological evaluation, but the psychologist may indicate a medical examination may be needed to determine employability).

2. Schedule appointments for timely examinations based upon the referral date of the SSD. Contractors will notify clients by mail or an agreed upon method of their scheduled appointment using demographic information provided by the SSD. The appointment letter will include specific directions to the contractor’s examination site.

3. Reschedule appointments for clients who fail to appear for the referred examinations as instructed by the referring SSD.

4. Complete and submit an examination report to the SSD, using forms provided by OTDA, within 10 business days of the examination. The contractor will review and consider all information and records provided by the individual or his/her treating health care practitioner within 4 business days of the examination. Generally, the report should be completed and submitted to the SSD within 5 business days. However, the completion and submission period will be extended up to an additional 5 business days to address the information provided by the client and/or results of ancillary tests. The report must include all requested test results and interpretations as specified by the SSD. In addition to the actual medical facts, the report must include a statement that describes the individual’s ability to perform work related activities based on the findings of the examination.

5. Have the physicians and/or psychologists performing the examinations available during the SSD’s normal working hours for telephone discussions to clarify or to answer SSD questions regarding the report. Responses must be provided within 48 hours from the SSD’s request.

6. Maintain complete confidentiality of all client information consistent with applicable federal and state law.

7. Provides access by OTDA staff to records and service locations pursuant to the provisions of the contract.

C. OTDA’s responsibilities include the following:

1. Respond to all SSD inquiries regarding the Consultative Examination (CE) contracts.

2. Assist SSD in the development of a consultative examination statement of work.

3. Reimburse contractors for services provided using OTDA’s Division of Disability Determinations (DDD) fee schedule rate (see Attachment E) which is subject to periodic revision.
4. Receive and process claims from the contractor for payment of the examinations. The contractors will be required to include a list detailing the names of the clients examined, the type of examination they received, and any ancillary testing authorized by the SSD. OTDA will verify the accuracy of the contractor's list and costs with SSD staff before processing a voucher for payment.

5. Notify the SSD when payments reach 75% of the authorized intercept amount so that the SSD can establish a revised intercept amount by submitting a new revenue intercept letter.


D. Cost and Claiming Instructions

SSDs may claim the examination costs using the Flexible Fund for Family services (FFFS), FS Administrative funds, Medicaid Administrative funds or local (non-reimbursable) funds, depending on the claiming category of the client/applicant as noted below.

<table>
<thead>
<tr>
<th>Claiming Category</th>
<th>Schedule</th>
<th>Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>FA-Eligibility related</td>
<td>D-1</td>
<td>FFFS/local</td>
</tr>
<tr>
<td>SNA/MOE &amp; SNA-Eligibility related</td>
<td>D-1</td>
<td>local</td>
</tr>
<tr>
<td>FA-Employment related</td>
<td>D-3</td>
<td>FFFS/local</td>
</tr>
<tr>
<td>SNA-Employment related</td>
<td>D-3</td>
<td>local</td>
</tr>
<tr>
<td>SNA-Food Stamp client or Food Stamp only work exemption determination</td>
<td>D-7</td>
<td>FS Administrative Funds/local</td>
</tr>
<tr>
<td>Medicaid-Aid to disabled determination</td>
<td>D-4</td>
<td>Medicaid Administrative Funds</td>
</tr>
</tbody>
</table>

SSDs should use the following guidelines to claim these expenditures. Examination costs incurred to determine employability should be claimed on the Schedule D-3 Allocation of Claiming of Administrative Costs for Employment Programs LDSS-2347-B1 as TANF Program (as a screening activity) or Non-Federal Employment depending on the case type. Food Stamp Employment and Training funds (or the local funds used to support the non-federal share of the FSET 50% funds) cannot be used to pay for medical examinations. As described in 06-LCM-07, FS program administrative funds may be used to reimburse the costs associated with the completion of medical screenings which are done to evaluate whether or not an individual is exempt or non-exempt from FS employment requirements. Examination costs incurred for Food Stamp employability determinations may be claimed on the Schedule D-7 Distribution of Food Stamp Expenditures to Activities LDSS-2347E. However, FS program administrative funds cannot be used for medical screenings or determination for other purposes, such as determining disability, as defined in the Food Stamp Act (7 USC 2012).

Examination costs incurred to determine eligibility for federal disability benefits (SSI/SSDI) should be claimed for reimbursement on the Schedule D-1 Claiming of Intake/Case Management Expenditures LDSS-2347A. Medicaid costs are claimed on Schedule D-4, Calculation for Medical Assistance Eligibility Determination/Authorization/Payment Cost Shares LDSS-2347 B-2. Instructions for completing these schedules are contained in Volume 3 (Volume 4 for New York City) of
the Fiscal Reference Manual in chapters 8 (Schedule D-1), 10 (Schedule D-3), 11 (Schedule D-4) and 14 (Schedule D-7) respectively.

Transportation costs for consultative examinations for public assistance applicants or recipients are reimbursable as a supportive service or from the FFFS or local funds based on the eligibility of the public assistance applicant or recipient.

E. Additional Information

1. The approved OTDA/Provider contracts are for the period October 1, 2011 – September 30, 2016. Additional qualified contractors may be added to the approved contractor list during the contract period. OTDA will notify SSDs by issuing a Local Commissioners Memorandum if additional providers are added to the contract.

2. Local Biennial Temporary Assistance and Food Stamp Employment Plan Amendments.

SSDs that did not include independent evaluations as part of their disability determinations process described in Section 6 of the Local Employment plan should submit a plan amendment to their 2012-13 Local Biennial TA and FS employment plan. Specifically, the SSD will need to amend the checkboxes in the first part and modify the description of the disability determination process used by the SSD in the second part of the Disability Determination section to include the use of independent evaluations.

The amendment is needed to ensure that the local biennial employment plan accurately reflects the SSD’s procedures. Local biennial employment plan amendments should be submitted to Barbara Guinn at BarbaraC.Guinn@otda.ny.gov or to the following address:

Barbara C. Guinn  
Director  
Employment and Advancement Services  
New York State Office of Temporary and Disability Assistance  
40 N. Pearl Street, 11th Floor – Section A  
Albany, NY 12243

Issued By  
Name: Phyllis Morris  
Title: Acting Deputy Commissioner  
Division/Office: Center for Employment and Economic Supports
### Approved Contractor Consultative Examinations

<table>
<thead>
<tr>
<th>Contractor Name</th>
<th>District(s) Served</th>
<th>Services Provided</th>
</tr>
</thead>
<tbody>
<tr>
<td>Industrial Medicine Associates</td>
<td>All</td>
<td>Medical and Psychological Examinations, Intelligence Assessments and Ancillary Tests</td>
</tr>
</tbody>
</table>

**Service Locations:**

#### ALBANY COUNTY - CLINIC
1762 Central Avenue
Albany, NY 12205

#### BRONX
3250 Westchester Ave – Suite 201
Bronx, NY 10461

#### BROOME COUNTY (Binghamton)
679 Main Street
Westover, NY 13790

#### CHAUTAUQUA COUNTY
31 Sherman Street, Suite 1300
Jamestown, NY 14701
- X-rays performed at Jamestown Radiology, 31 Sherman Street, 2nd Floor
- Labs are performed at Quest/ACL Labs, 320 Prather Avenue, 4th Floor

#### CHEMUNG COUNTY
1300 College Avenue
Elmira, NY 14901

#### CLINTON COUNTY
14 Healey Avenue, Suite C
Plattsburgh, NY 12901
- X-rays, labs, PFTs and EKGs performed at: Champlain Valley Physicians Hospital
- 75 Beekman Street
- Plattsburgh, New York 12091

#### DUTCHESS COUNTY
301 Manchester Road, Suite 202
Poughkeepsie, NY 12603

#### ERIE COUNTY
900 Hertel Avenue, Suite 355
Buffalo, NY 14216

#### JEFFERSON COUNTY
Mercy of Northern New York, D.I.P.
218 Stone Street
Watertown, NY 13601
- X-rays performed at: Samaritan Medical Center
- 830 Washington Street
- Watertown, New York 13601

#### KING COUNTY
186 Joralemon Street, 5th Floor
Brooklyn, NY 11201

#### MONROE COUNTY
214 Alexander Street, Suite 200
Rochester, NY 14607

#### NASSAU COUNTY
250 Fulton Avenue – Suite #407
Hempstead, NY 11550

#### NEW YORK COUNTY
42 Broadway – Ste 1900
New York, NY 10004

#### ONEIDA COUNTY
430 Court Street, Suite 102
Utica, NY 13502

#### ONONDAGA COUNTY
518 James Street
Syracuse, NY 13203

#### ORANGE COUNTY
210 East Main Street
Middletown, NY 10940

#### QUEENS COUNTY
80-02 Kew Gardens Road
Concourse Level
Kew Gardens, NY 11415

#### ROCKLAND COUNTY
120 North Main Street, Suite 302
New City, NY 10956

#### SUFFOLK COUNTY
1690 Washington Ave, Suite A
Bohemia, NY 11716

#### WESTCHESTER COUNTY
280 North Central Ave, Suite 115
Hartsdale, NY 10530

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Revised 03/08/12
County of ________

______________DEPARTMENT OF SOCIAL SERVICES

________________________

Commissioner

Date:

Ms. Virginia Lattanzio  
NYS OTDA  
Office of Budget, Finance and Management  
40 N. Pearl Street – 14th Floor  
Albany, New York 12243

Dear Ms. Lattanzio:

This letter is to notify the Office of Temporary and Disability Assistance (OTDA) that the ________ County Department of Social Services will be using the services of the NYS OTDA contract with __________________________ to provide consultative medical examinations. These examinations will provide our agency with the medical information necessary to make decisions regarding the following (check all that apply):

- _____ Employability determinations for public assistance applicants or recipients
- _____ Referrals for federal disability determinations (e.g., Social Security Disability, Social Security Income)
- _____ Referrals for Aid to Disabled Determinations under the Medicaid program.

I authorize OTDA to intercept up to $________ from my RF-2 or RF-2A federal or state settlement to fund this activity through December 31, 20__. I understand that the charge back will represent 100% of the costs on behalf of our County, and may be claimed by the district for appropriate federal and/or state reimbursement, such reimbursement being subject to customary caps/ceilings.

OTDA will be provided with a 30 day advance notice, if this agency determines to withdraw from this initiative.

Sincerely,

________________________

Commissioner
NYS OTDA CONSULTATIVE EXAMINATIONS
___________ COUNTY STATEMENT OF WORK –

Note: As of August 29, 2012, any reference to the Food Stamp Program in this document shall mean the Supplemental Nutrition Assistance Program (SNAP) and any reference to Food Stamp benefits or Food Stamps (FS) shall mean SNAP benefits.

Target Population: Please check target populations and provide an estimate of numbers to be served for each population targeted:

<table>
<thead>
<tr>
<th>Category</th>
<th>Target Population?</th>
<th>Initial referrals (?) months</th>
<th>Ongoing referrals</th>
</tr>
</thead>
<tbody>
<tr>
<td>TANF</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SNA Families</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SNA singles or childless couples</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Medicaid Aid to Disabled</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NPA-FS only</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Referral Process:

The DSS (referring unit[s]) will identify the client based on the listed criteria checked below:

- Client claims to be unable to work or participate in work activities due to a medical or mental health condition and is suspected of not having the alleged medical or mental health issues.
- Client’s medical states numerous medical conditions.
- Client's medical from their provider does not identify diagnosis and/or length of time client is unable to work or is contradicted by other evidence.
- Client has demonstrated an inability to successfully participate in work activities or employment and is suspected of having a disability/work limitation that is not being claimed.
- Client does not have a current treating source or the current treating source is either unable or unwilling to provide documentation needed to determine employability.
- Medical documentation is needed to support application for federal disability benefits.
- Medical documentation is needed to support application for Medicaid Aid to Disabled.

Client will be referred to (Contractor) by one of the following designated staff:

(Identify Title of District Staff Responsible) will schedule appointments and track all appointments through a log indicating names, date, referral, CIN #, Case #, type of exam requested and date of appointment. Reports from (Contractor) will be forwarded to the (Identify Name/Title of District staff responsible) regarding clients that reported/failed to report for appointment.

_______ County DSS staff will meet with each client that is to be referred to (Contractor). DSS staff will identify pertinent treatment and case records, obtain the appropriate releases and submit the information to (Contractor). _______ County DSS will securely fax or mail all background medical information so (Contractor) receives it at least two days prior to the appointment date and will encourage the client to

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bring any additional records to their appointment. DSS staff will ensure that the client has a viable mode of transportation, if needed. Payment for the transportation will be provided by _______ County DSS. _______ County DSS staff will also ensure that temporary assistance applicants and recipients have childcare, if needed to complete the evaluation. Payment for such childcare will be provided by _______ County DSS.

Scheduling: _______ County DSS will schedule examinations by phone (or other secure method). (Contractor) (will/will not) automatically reschedule the client after the first no-show. On a daily basis, (Contractor) will securely contact the referring district worker or ______ listing the names for the examinations completed, show/no shows for the day and an estimate of the date the reports will be provided to the district.

Type of Examinations: Physical, Psychological and Intelligence examinations. Ancillary testing or additional examinations will (be added as needed based on the doctor’s discretion and with the prior approval of) or (will require approval of) _______ County DSS. The district will identify the reason for the examination (either employment/eligibility related [including SSI recommendations] or Medicaid Aid to Disabled) to ensure the proper report form is used by the contractor.

Fee: The fee for each examination will be in accordance with the OTDA fee schedule, which is subject to periodic revision. _______ County DSS will submit a revenue intercept letter to Virginia Lattanzio, OTDA authorizing OTDA to intercept dollars from the district’s RF-2 or RF-2A federal or state settlement to cover the cost of the examinations. _______ County DSS will claim the appropriate shares based upon client category and in accordance with guidelines established in 12-LCM-06.

Medical Reports: (Contractor) will review and consider all records or information provided by the individual, his or her treating health care practitioner, or _______ County DSS that are pertinent to the claimed medical/psychological condition and provided at or within 4 business days of the examination or obtained through ancillary testing approved by _______ County DSS. (Contractor) will provide _______ County with a signed, dated and typed report. The completed report will be (method of delivery) to (District title[s]). The forms designated by OTDA will be used. The district will receive the report no more than 20 days after the examination is requested, unless the district requests IMA to schedule a third appointment due to a missed exam. Also, the report must be provided no later than 10 business days after the examination is performed.

Billing/Vouchering: Each month (Contractor) will generate an Excel spreadsheet, as well as a hard copy, of the name, CIN #, case #, exam type, exam reason and testing for each client seen during the month. (Contractor) will send them to OTDA together with a completed “standard voucher” with the total amount due for the month (one voucher per month). OTDA receives a monthly voucher and summary of examinations and verifies services billed with district staff. _______ County receives medical reports, as produced on a daily basis, but no invoice.

Outcomes: Outcomes generated by (Contractor) will be recorded on log, indicating if the client showed for appointment and results of the doctor’s evaluation. At the end of each month, the log will be reconciled with the spread sheet from (Contractor) and results will be distributed to the counselor for appropriate action and a monthly report will be generated. Authorization for payments to (Contractor) issued by OTDA will be based on medical reports being reconciled with (Contractor) records.

Reporting: _______ County will submit quarterly outcome reports to OTDA.

Other: Both ______ County and (Contractor) agree to any performance reviews by OTDA.

Revised June 2012
County and (Contractor) will notify all involved parties of any significant changes in scope (i.e. target population, notification process, etc.) to this Statement of Work.

Date:____________

Submitted by: ______________
County Contact(s)*: Primary and Secondary
   Phone: _____ and _______
   E-Mail: ___________ and ___________

*To verify services billed (includes primary and back-up contact person)
Consultative Examination Quarterly Report

District: ___________________________        Date: _____________________

Reporting Period (check box)

__ Jan-Mar (due by April 30)
__ April-June (due by July 31)
__ July-Sept (due by Oct 31)
__ Oct-Dec (due by Jan 31)

Number of clients referred:   ________
Number of rescheduled examinations:   ________
Number of examinations missed two times:   ________
Number of case closings (due to missed examinations):  ________

Based upon the examinations

- Number of clients referred for SSI:   ________
- Number of clients needing rehabilitation (not employable):   ________
- Number of clients determined employable (no restrictions):   ________
- Number of clients determined employable (with restrictions):   ________

Submit to:

Susanne Haag at Susanne.Haag@otda.ny.gov

Submitted by: ___________________________
# New York State Office of Temporary and Disability Assistance
## DDD Statewide CE Fee Schedule

### EXAMINATIONS

<table>
<thead>
<tr>
<th>Examination</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Complete Specialist Examination (including Neurology, Pediatric,</td>
<td>$105.00</td>
</tr>
<tr>
<td>Psychiatric and Orthopedic)</td>
<td></td>
</tr>
<tr>
<td>Adaptive Behavior</td>
<td>$75.00</td>
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### PSYCHOLOGICAL DIAGNOSTIC TESTS

<table>
<thead>
<tr>
<th>Test</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intelligence Evaluation</td>
<td>$120.00</td>
</tr>
<tr>
<td>Organic Evaluation</td>
<td>$135.00</td>
</tr>
</tbody>
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### RESPIRATORY SYSTEM

<table>
<thead>
<tr>
<th>Test</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ventilation Tests</td>
<td>$48.00</td>
</tr>
<tr>
<td>Ventilation Tests before and after bronchodilators</td>
<td>$70.00</td>
</tr>
<tr>
<td>Arterial Gases Rest/Treadmill</td>
<td>$370.00</td>
</tr>
<tr>
<td>Measurement of Lung Diffusion Capacity for carbon monoxide-single breath Method</td>
<td>$98.00</td>
</tr>
</tbody>
</table>

### CARDIOVASCULAR SYSTEM

<table>
<thead>
<tr>
<th>Test</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electrocardiogram, resting</td>
<td>$60.00</td>
</tr>
<tr>
<td>Treadmill exercise electrocardiography</td>
<td>$268.00</td>
</tr>
<tr>
<td>Echocardiogram</td>
<td>$225.00</td>
</tr>
<tr>
<td>Doppler Ultrasound Flow Meter test, bilateral, arterial only</td>
<td>$77.00</td>
</tr>
<tr>
<td>Doppler Ultrasound Flow Meter test after exercise, arterial only</td>
<td>$100.00</td>
</tr>
</tbody>
</table>

### RADIOLOGY

<table>
<thead>
<tr>
<th>Test</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>X-ray, chest, single PA</td>
<td>$48.00</td>
</tr>
<tr>
<td>X-ray spine, cervical Ap and lateral</td>
<td>$75.00</td>
</tr>
<tr>
<td>X-ray spine thoracic, Ap and lateral</td>
<td>$75.00</td>
</tr>
<tr>
<td>X-ray spine, lumbar, sacral, Ap and lateral</td>
<td>$94.00</td>
</tr>
<tr>
<td>X-ray pelvis, including hips</td>
<td>$105.00</td>
</tr>
<tr>
<td>X-ray clavicle, complete</td>
<td>$58.00</td>
</tr>
<tr>
<td>X-ray shoulder, complete</td>
<td>$86.00</td>
</tr>
<tr>
<td>X-ray humerus, proximal, including shoulder</td>
<td>$83.00</td>
</tr>
<tr>
<td>X-ray humerus, distal, including elbow</td>
<td>$83.00</td>
</tr>
<tr>
<td>X-ray forearm, proximal, including elbow</td>
<td>$50.00</td>
</tr>
<tr>
<td>X-ray forearm, distal, including wrist</td>
<td>$50.00</td>
</tr>
<tr>
<td>X-ray hand, including fingers</td>
<td>$50.00</td>
</tr>
<tr>
<td>X-ray hip joint</td>
<td>$75.00</td>
</tr>
<tr>
<td>X-ray femur, proximal</td>
<td>$75.00</td>
</tr>
<tr>
<td>X-ray femur, distal</td>
<td>$75.00</td>
</tr>
<tr>
<td>X-ray knee</td>
<td>$50.00</td>
</tr>
</tbody>
</table>
RADIOLOGY (Cont.)

- X-ray leg, proximal: $50.00
- X-ray leg, distal: $50.00
- X-ray ankle: $50.00
- X-ray foot, including toes: $50.00

PATHOLOGY

- AG Ratio/Bilirubin: $7.02
- Blood, Phenobarbital level: $16.01
- Blood Calcium: $7.20
- Blood, tegretol level (serum carbamezepine): $20.34
- Blood, creatinine: $7.16
- Blood, depakene level (valprobic acid): $18.93
- Blood, dilantin level (phenytion): $18.52
- Blood, mysoline level (premidone): $23.18
- SGOT: $7.22
- SGPT: $7.40
- Hemacrit (not to be ordered with Blood Count, Complete): $3.31
- Blood Count, Complete (not to be ordered with Hemacrit): $8.27
- Reticulocyte count: $6.01
- Platelet count: $6.25
- Prothrombin time: $5.49