

**GENERAL INFORMATION SYSTEM
Center for Employment & Economic Supports**

January 14, 2010

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TO: Commissioners; TA Directors; FS Directors; WMS Coordinators; CAP/TOP Coordinators;
Staff Development Coordinators

FROM: Russell Sykes, Deputy Commissioner, Center for Employment and Economic Supports

SUBJECT: Extension of the Final Date for Resolution of Potentially Eligible Households for
the 2009 Back-to-School One-Time Payment

EFFECTIVE DATE: Immediately

CONTACT PERSON: Temporary Assistance Bureau at 1-800-343-8859, extension 4-9344

The Office of Temporary and Disability Assistance (OTDA) issued a one-time non-assistance payment in August 2009 to help with the back-to-school (BTS) costs for low-income New York households with children aged three through 17 eligible for temporary assistance (TA) and/or food stamps (FS) during the month of July 2009.

Additionally, on October 21, 2009, OTDA provided districts with a list of potentially eligible cases in which children appeared eligible for the one-time only non-assistance payment made to eligible households in August 2009, but who had not received a BTS payment as of October 16, 2009. The list included those individuals identified as active or sanctioned with an effective date in July 2009.

Authorization and payment of BTS benefits for cases appearing on the October 21, 2009, lists must be completed by January 31, 2010. Districts are not authorized to make BTS payments after January 31, 2010. Final expenditure claims must be submitted by March 15, 2010. Cancellations/expungements that occur subsequent to March 15, 2010 must continue to be reported through supplemental claims.