

**GENERAL INFORMATION SYSTEM
Center for Specialized Services**

August 11, 2009

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TO: Commissioners, TA Directors

FROM: Linda Glassman, Deputy Commissioner, Center for Specialized Services

SUBJECT: Human Trafficking Program Liaison

EFFECTIVE DATE: Immediately

CONTACT PERSON: Christa Stewart – Coordinator of Human Trafficking Programs
(212) 961-5688
christa.stewart@otda.state.ny.us

The purpose of this GIS is to request social services districts to respond to the requirement to designate a liaison for the Human Trafficking Program and to notify the OTDA Coordinator of Human Trafficking Programs of the name and contact information of the designee.

09-ADM-01 provided districts with information regarding the NYS Anti-Trafficking Statute and resultant social service district responsibilities. The Administrative Directive requested that districts designate a social services liaison or other identified individual who would serve as a contact for the Office of Temporary and Disability Assistance (OTDA) when a human trafficking case occurs. Additionally, the district is required to send the name and the contact information in writing or by email, within 60 days of the effective date of the directive, to the OTDA Coordinator of Human Trafficking Programs.

OTDA is establishing a list of local district human trafficking liaisons and designated contact persons so that we will be prepared to collaborate with a district in the event that a case occurs. We currently have only a partial list of names and it is necessary for us to complete the list at this time.

Additionally, for those districts that have previously named a trafficking liaison, but have had a change in staff, please provide the name and contact information for the person who now has this designation.

To provide the contact information for your trafficking liaison or other designated person, please contact the OTDA Coordinator of Human Trafficking Programs, Ms. Christa Stewart, at (212) 961-5688 or at christa.stewart@otda.state.ny.us within 30 days of this GIS.