



David A. Paterson
Governor

NEW YORK STATE
OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE
40 NORTH PEARL STREET
ALBANY, NEW YORK 12243-0001

David A. Hansell
Commissioner

Local Commissioners Memorandum

Section 1

Transmittal:	09-LCM-05
To:	Local District Commissioners
Issuing Division/Office:	Office of Budget, Finance & Data Management
Date:	June 12, 2009
Subject:	Stimulus Food Stamp / Supplemental Nutrition Assistance Program Administrative Funding under the American Recovery and Reinvestment Act
Contact Person(s):	James E. Carroll (Regions 1-4) 1-800-343-8859, ext 4-7549 James.Carroll@otda.state.ny.us Michael Borenstein (Region 5) 631-854-9704 Michael.Borenstein@otda.state.ny.us Marian Borenstein (Region 6) 212-961-8250 Marian.Borenstein@otda.state.ny.us
Attachments:	FFY 2009 Supplemental Nutrition Assistance Program Administrative Funding Allocations under the American Recovery and Reinvestment Act
Attachment Available On – Line:	yes

Section 2

I. Purpose

The purpose of this Local Commissioners Memorandum (LCM) is to issue local district federal fiscal year (FFY) 2009 allocations for additional Food Stamp/Supplemental Nutrition Assistance Program (SNAP) administrative funding provided under the American Recovery and Reinvestment Act of 2009 (ARRA).

II. Background

ARRA, also known as “the Stimulus Bill,” provided significant new resources for SNAP. In addition to an across-the-board benefit increase that went into effect April 1, 2009, states were granted additional SNAP administrative funding to help offset the cost of implementing the benefit increase and to support states as they confront rising caseloads due to the economic downturn. New York State received a total of \$24 million in new administrative funding for the two FFYs covered by ARRA (FFY 2009 and FFY 2010). FFY 2009 funds are being allocated to the local districts to cover the increased costs associated with processing the growing number of Food Stamp applications. A breakdown of individual county allocations for FFY 2009 is attached. Local districts will be notified regarding the FFY 2010 allocations at a later date.

III. Program Implications

The Office of Temporary and Disability Assistance (OTDA) has established local district allocations for the SNAP administration portion of the ARRA. The federal methodology for awarding funding to states was based on a two-part formula, with 75% of the funds allocated to states based on each state’s share of SNAP households and 25% based on each state’s share of the increase in the number of households participating in SNAP. NYS is allocating these funds to local districts using the same factors for the period January through December 2008. Using the discrete dollars identified by the U.S. Department of Agriculture (USDA) for NYS for each factor, each district is receiving their proportional share of funds based on statewide SNAP households and each district’s proportional share of the increase in the number of statewide households participating in SNAP. Allocating funds in this manner is consistent with OTDA’s commitment to increasing SNAP enrollments.

IV. Claiming Instructions

The ARRA grant is 100 percent federal funds. There is no match requirement for these funds. The match requirement for the regular 50 percent federal SNAP administrative funds remains in effect. It will not be necessary for the local districts to submit a separate claim in order to access the funds provided through this allocation. Since the ARRA award is available for expenditures beginning March 1, 2009, OTDA will reimburse 100 percent of the gross amount of certification costs with ARRA funds for expenditures beginning with the original Schedule D-7 (Distribution of Food Stamp Expenditures to Activities, LDSS-2347E) claim submission for March 2009 until a district’s allocation has been expended. The dollar amount to be reimbursed will be amounts taken from Section 1, Line 8, Column 2 (Certification) and Section 2, Line 6, Column 2, and added together. This will be paid at 100 percent federal share, up to the amount of the allocation, out of a separate cost center set up specifically for these funds and will appear as a bottom-line adjustment on a separate claims settlement.

Since the ARRA funds cannot be used as the match for regular (non-ARRA) USDA SNAP funding, for those costs reimbursed with 100 percent ARRA funds, there will be a bottom-line adjustment to reflect the reduction of the regular 50 percent federal share of SNAP, which was reflected as part of the USDA settlement above the line. Adjusting entries related to these transactions should be processed as a debit to A4611 and a debit to A400 for the federal share adjustment amount, and as a credit to A4611 for the ARRA federal share amount. Please note that the CFDA (Catalog of Federal Domestic Assistance) number for the ARRA funds is 10.561 (State Administrative Matching Grants for Food Stamp Program), the same as for regular SNAP administration. The ARRA funds must be considered part of the SNAP cluster for single audit purposes, but they must be separately identified with the prefix of “ARRA” on the Statement of Expenditures of Federal Awards (SEFA).

ARRA funds for FFY 2009 for SNAP administrative costs are available for obligation until September 30, 2009. As with regular SNAP administrative funds, these obligations must be liquidated within 90 days following the end of the respective fiscal year.

Issued By: John Wyld for Michael Normile
Name: Michael Normile
Title: Director
Division/Office: Office of Budget, Finance and Data Management

**FFY 2009 Supplemental Nutrition Assistance Program Administrative Funding Allocations
under the American Recovery and Reinvestment Act**

DISTRICT	ALLOCATION
ALBANY	\$137,585
ALLEGANY	26,585
BROOME	120,810
CATTARAUGUS	44,382
CAYUGA	38,108
CHAUTAUQUA	97,836
CHEMUNG	50,725
CHENANGO	30,559
CLINTON	54,076
COLUMBIA	19,865
CORTLAND	27,848
DELAWARE	22,981
DUTCHESS	82,026
ERIE	568,211
ESSEX	15,080
FRANKLIN	28,887
FULTON	41,020
GENESEE	22,714
GREENE	23,310
HAMILTON	1,326
HERKIMER	45,904
JEFFERSON	69,638
LEWIS	20,098
LIVINGSTON	31,163
MADISON	38,867
MONROE	428,250
MONTGOMERY	36,273
NASSAU	221,740
NIAGARA	127,502
ONEIDA	140,213
ONONDAGA	241,410
ONTARIO	41,257
ORANGE	123,361
ORLEANS	25,688
OSWEGO	70,531
OTSEGO	24,032
PUTNAM	7,295
RENSSELAER	70,661
ROCKLAND	94,078
ST.LAWRENCE	60,976
SARATOGA	61,590
SCHENECTADY	66,061
SCHOHARIE	14,922
SCHUYLER	10,450
SENECA	11,629
STEUBEN	41,777
SUFFOLK	312,931
SULLIVAN	40,389
TIOGA	21,521
TOMPKINS	38,653
ULSTER	79,043
WARREN	31,888
WASHINGTON	34,518
WAYNE	40,930
WESTCHESTER	272,940
WYOMING	14,161
YATES	11,556
TOTAL UPSTATE	4,477,830
NEW YORK CITY	7,660,311
STATEWIDE	\$12,138,141