



**NEW YORK STATE
OFFICE OF TEMPORARY AND DISABILITY
ASSISTANCE
40 NORTH PEARL STREET
ALBANY, NY 12243-0001**

David A. Paterson
Governor

Informational Letter

Section 1

Transmittal:	09-INF-19
To:	Local District Commissioners
Issuing Division/Office:	Center for Employment and Economic Supports
Date:	October 19, 2009
Subject:	Revisions to: LDSS-4836: "NYSNIP FS Benefit Interim Report" LDSS-4836-SP: "NYSNIP FS Benefit Interim Report Spanish" LDSS-4836 NYC: "NYSNIP FS Benefit Interim Report NYC" LDSS-4836-SP NYC: "NYSNIP FS Benefit Interim Report NYC" LDSS-4841: "NYSNIP FS Case Information Collection Sheet" LDSS-4841-SP: "NYSNIP FS Case Information Collection Sheet"
Suggested Distribution:	
Contact Person(s):	Policy Questions: Food Stamp Bureau @ 518-473-1469 Forms Questions: Kelly Whitney @ 1-800-343-8859, ext. 3-7991
Attachments:	LDSS-4836: "NYSNIP FS Benefit Interim Report" LDSS-4836-SP: "NYSNIP FS Benefit Interim Report Spanish" LDSS-4836 NYC: "NYSNIP FS Benefit Interim Report NYC" LDSS-4836- SP NYC: "NYSNIP FS Benefit Interim Report NYC" LDSS-4841: "NYSNIP FS Case Information Collection Sheet" LDSS-4841-SP: "NYSNIP FS Case Information Collection Sheet"
Attachment Available On – Line:	<input checked="" type="checkbox"/>

Filing References

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.

ABEL 08-4 ABEL 03-6 08-INF-19				FSSB	GIS 09 TA/DC004 GIS 09 TA/DC002 GIS 09 TA/DC001 GIS 09 TA/WMS001 GIS TA/DC 032 04-LCM-13 NYSNIP Benefits Matrix E:4-1-09
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Section 2

I. Purpose

The purpose of this release is to inform local districts that the following forms have been revised (copies attached):

- **LDSS-4841:** “NYSNIP Food Stamp Case Information Collection Sheet” (Rev.4/09)
- **LDSS-4836:** “NYSNIP Food Stamp Benefits Interim Report” (Rev.4/09)
- **LDSS-4836 NYC:** “NYSNIP Food Stamp Benefits Interim Report NYC” (Rev.4/09)

II. Background

The NYSNIP Information Collection Sheet (LDSS-4841) and NYSNIP Food Stamp Benefits Interim Reports (LDSS-4836) and (LDSS-4836 NYC) are being updated to reflect changes in the New York State Nutrition Improvement Project (NYSNIP) budgets based upon changes to the Thrifty Food Plan (TFP) and SSI Cost-of-Living Adjustments (COLA).

III. Forms Revisions

NYSNIP Information Collection Sheet (**LDSS-4841**)

1. The revision date has been changed to 4/09.
2. “Section 1”
 - a. Question #2, the shelter threshold has been changed to \$229.
3. “Important Information Section”,
 - a. Opening paragraph- benefit amount has been increased to \$200.
 - b. Bullet #2- delete language referring to public, private or subsidized housing, and increase shelter cost to \$425 per month.
 - c. Delete 3rd bullet which referred to public or subsidized housing and heat inclusion but paying for separate utility.
 - d. Add new 3rd bullet “If your monthly income decreases by \$75 or more due to a reduction in your SSI grant”.

NYSNIP Food Stamp Benefits Interim Report (LDSS-4836 and LDSS-4836 NYC)

1. The revision dates have been changed to 4/09.
2. “Questions You Must Answer”
 - a. Question #1, the shelter threshold has been changed to \$229.
3. “Important Information”
 - a. Bullet #1- benefit amount has been changed to \$200.
 - b. Bullet #2- increase shelter cost to \$425.
 - c. Delete 3rd bullet which referred to public or subsidized housing and heat inclusion but paying for separate utility.
 - d. Add new 3rd bullet “If your monthly income decreases by \$75 or more due to a reduction of your SSI grant”.

IV. Forms Ordering Information

- The revised English versions of the LDSS-4836: “NYSNIP FS Benefit Interim Report”, the LDSS-4836 NYC: “NYSNIP FS Benefit Interim Report NYC”, the LDSS-4841: “NYSNIP FS Case Information Collection Sheet” and the “other than English” versions LDSS-4836-SP: “NYSNIP FS Benefit Interim Report Spanish”, LDSS-4836 SP NYC: “NYSNIP FS Benefit Interim Report NYC” and LDSS-4841 SP: “NYSNIP FS Case Information Collection Sheet” are **not** State printed but are available to local districts in PDF format or as master camera ready copies. The procedures for ordering PDFs or master camera ready copies are listed below.
- The above-referenced documents have also been posted on the OTDA Intranet website at http://otda.state.nyenet/ldss_eforms/default.htm and are available for downloading by local districts for reproduction locally.
- Upon the release of this INF, all previous versions of the LDSS-4836: “NYSNIP FS Benefit Interim Report”, the LDSS-4836 NYC: “NYSNIP FS Benefit Interim Report NYC”, the LDSS-4841: “NYSNIP FS Case Information Collection Sheet” and the “other than English” versions LDSS-4836-SP: “NYSNIP FS Benefit Interim Report Spanish”, LDSS-4836 SP NYC: “NYSNIP FS Benefit Interim Report NYC” and LDSS-4841 SP: “NYSNIP FS Case Information Collection Sheet” **must immediately be destroyed** and replaced with the revised 4/09 version.
- Any future written requests for master camera ready copies of the English and “other than English” versions of the documents, should be submitted on OTDA-876: “*Request for Forms or Publications*”, and should be sent to:

Office of Temporary and Disability Assistance
BMS Documentation Services and Operational Support
PO Box 1990
Albany, NY 12201

OR

- Download and complete OTDA-876 Form (http://otda.state.ny.net/psqi/eforms/OTDA-876-Req_For_Documents_or_Publications.dot) and e-mail form to gg7359@dfa.state.ny.us.

Questions concerning ordering forms should be directed to BMS Document Services at 1-800-343-8859, ext. 4-9522.

- For a complete list of available forms, please refer to the OTDA Intranet site: http://otda.state.ny.net/ldss_eforms/default.htm .

Issued By

Name: Russell Sykes

Title: Deputy Commissioner

Division/Office: Center for Employment and Economic Supports