GENERAL INFORMATION SYSTEM
Center for Employment & Economic Supports

March 7, 2008
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TO: Commissioners; Employment Coordinators; FEDS Coordinators; Food Stamp Directors;
Fraud Directors; National Directory of New Hires Coordinators; Staff Development
Coordinators; Temporary Assistance Directors; TOP Coordinators

FROM: Richard Nawrot, Director of Program Integrity, Bureau of Audit and Quality
Improvement

SUBJECT: Addition of Verified Employment Data (VED) to RFI

EFFECTIVE DATE: Immediately

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The purpose of this GIS message is to remind Upstate Local Departments of Social Services
(LDSSs) that the Welfare Management System's Resource File Integration (RFI) subsystem is
being expanded to include Verified Employment Data (VED). This addition was originally
explained in 06 ADM-13 which introduced the National Directory of New Hires (NDNH)
computer match. Currently, to process the NDNH match, the TANF adult caseload is matched
against the federal NDNH database, and the employment hits from this match are then verified
with the employer by OTDA/Program Integrity staff in Albany. This VED information is then
transmitted to Upstate LDSSs currently via electronic Sharepoint containers.

On Monday, March 10th, all Upstate LDSSs will see "VED" as a selection option on the RFI
menu; however, no actual data will be displayed. On Wednesday, March 12th, Albany County
DSS will, as the test county, also start receiving *actual* VED information through RFI—this Data
is verified upon receipt and must be acted on promptly.

On Wednesday, April 9th, if the Albany County testing is completed, all Upstate LDSSs will
begin receiving the VED information in RFI for any employment hits that had been identified
through the NDNH match and then verified. All Upstate LDSSs must then act on this
information promptly because it is verified upon receipt.

Note: Any previous VED information sent to LDSSs via the Sharepoint containers must still be
resolved and returned via the Sharepoint containers.

An Informational Letter regarding this RFI/VED modification will be issued shortly.