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Local Commissioners Memorandum

Transmittal:	08-OCFS-LCM-07
To:	Local District Commissioners
Issuing Division/Office:	Administration/Budget Management
Date:	June 6, 2008
Subject:	SFY 2008-09 Social Services Block Grant (Title XX) Allocations
Suggested Distribution:	Accounting Supervisors Directors of Social Services
Contact Person(s):	See pages 4 and 5
Attachments:	(A)(B)FFY 2007-08 Social Services Block Grant (Title XX) Allocations as authorized by the SFY 2008-09 Budget
Attachments Available Online:	Yes

I. Purpose

The purpose of this memorandum is to provide social services districts with their Social Services Block Grant (Title XX) allocations for State Fiscal Year (SFY) 2008-09.

II. Background

The national appropriation for Title XX for Federal Fiscal Year (FFY) 2007-08 is \$1.7 billion. New York State's share is \$109,009,784.

Five percent of the total New York State allotment, or \$5,450,489, has been allocated to support training activities for local district and state staff. The remaining amount of \$103,559,295 is allocated to local social services districts. Chapter 53 of the Laws of 2008 directs that \$66,000,000 be provided for the reimbursement of local district expenditures for Adult Protective and Domestic Violence Services and the remaining funding of \$37,559,295 is available to reimburse other eligible Title XX services expenditures. Claims submitted for expenditures from October 1, 2007, through September 30, 2008, will be accepted through March 31, 2009.

III. Other Related SFY 2008-09 Budget Actions

Flexible Fund for Family Services (FFFS): The SFY 2008-09 Enacted Budget appropriates \$654,000,000 of Temporary Assistance for Needy Families (TANF) funding to establish FFFS. Prior to the establishment of FFFS in SFY 2005-06, three separate appropriations were made for TANF Emergency Assistance to Families (EAF) child welfare services and for TANF transfer to Title XX for child welfare and for other Title XX services. Those separate appropriations do not exist for SFY 2008-09. Instead, the FFFS provides districts with the flexibility to determine local funding priorities. Districts have greater flexibility in how they may use FFFS directly for child welfare services. Under the FFFS, child welfare services may be funded for families that meet the TANF Emergency Assistance to Families eligibility criteria and/or for families with incomes up to 200 percent of the federal poverty level. Districts also have the option to transfer a portion of their FFFS allocations to the Title XX Block Grant. Under federal law, any FFFS funding your district chooses to transfer to the Title XX Block Grant must be used for families and individuals with incomes below 200 percent of the federal income level. Among the programs that can be supported with funds transferred to Title XX from a district's FFFS allocation are the TANF Transfer to Title XX under 200 percent for Preventive, Child Protective, Aftercare and Adoption Services and TANF transfer to Title XX for otherwise eligible Title XX under 200 percent expenditures. Under federal statute, no more than 30 percent of the state's entire TANF block grant may be transferred to the Child Care Development Block Grant (CCDBG) and Title XX combined, with only up to 10 percent of the entire TANF block grant eligible for transfer to Title XX. Under the SFY 2008-09 Enacted Budget, this means that a district may transfer up to 54 percent of its FFFS allocation to the amount of TANF funds that may be transferred to the CCDBG and Title XX combined, with up to 37 percent of its FFFS allocation going to Title XX.

IV. Social Services Block Grant (Title XX) Allocation Methodology

The Title XX allocations provide \$66,000,000 for the reimbursement of local district expenditures for Adult Protective and Domestic Violence Services and \$37,559,295 for the reimbursement of other eligible Title XX services expenditures. The allocation methodology is as follows:

Adult Protective and Domestic Violence Services (Attachment A): Of the \$103,559,295, \$66,000,000 is set aside to provide 100 percent reimbursement to local social services districts for eligible Title XX services expenditures for Adult Protective and Domestic Violence Services, incurred on or after October 1, 2007, through September 30, 2008, and claimed by March 31, 2009, for settlement purposes. Allocation of this funding is based on each district's share of claims for those services, adjusted by the applicable cost allocation methodology and net of any retroactive payments, for the twelve-month period ending June 30, 2007, that were submitted on or before January 2, 2008.

If a local social services district does not fully expend its allocation, the funds may be reallocated to other districts with eligible claims that exceed their allocations.

It should be noted that FFFS funds also are available to cover costs eligible for Title XX below 200 percent, if a district elects to transfer a portion of its FFFS funds allocation to Title XX to fund these services, for Adult Protective and Domestic Violence Services to children and their families with incomes less than 200 percent of the Federal Poverty Income level for the family.

Eligible Adult Protective and Domestic Violence Services expenditures in excess of the allocation are eligible for state reimbursement at the rate of 98 percent of 50 percent (or 49 percent) after any additional federal reimbursement is received.

All Eligible Title XX Services (Attachment B): The remaining funding of \$37,559,295 may be used to reimburse other eligible Title XX services expenditures incurred on or after October 1, 2007, through September 30, 2008, and claimed by March 31, 2009, for settlement purposes. The allocation of these funds is based on each district's claims for eligible Title XX services, adjusted by the applicable cost allocation methodology and net of any retroactive payments for the twelve-month period ending June 30, 2007, that were submitted on or before January 2, 2008. The allocation methodology does not consider Adult Protective Services and Domestic Violence Services, as those claims were considered in allocating the \$66,000,000 set aside mentioned above. The allocation methodology also does not consider claims for Preventive Services, Child Protective Services, Aftercare Services, or Adoption Services (including Post-Adoption Services), as funding for those services was factored into the district's estimated share of the FFFS allocation. Although the allocation of these Title XX funds did not include claims for Adult Protective Services, Domestic Violence Services or the child welfare services, these funds may be used to reimburse the costs of such services.

Title XX eligible services expenditures, other than Adult Protective Services, Domestic Violence Services and child welfare services, in excess of the allocation are **not** eligible for state reimbursement.

If a local social services district does not fully expend its allocation, the funds may be reallocated to other districts with eligible claims that exceed their allocations.

V. Claiming

Expenditures for allocations included in this publication are claimed as follows.

Title XX	Purchased Expenditures	Schedule G	LDSS-1372
	Administrative Expenditures	Schedule D2	LDSS-2347-B
	Training	Schedule D6	LDSS-2347-C

Instructions for claiming purchased expenditures can be found in the Fiscal Reference Manual, Volume 2, Chapter 3. Instructions for claiming administrative expenditures can be found in the Fiscal Reference Manual, Volume 4, Chapter 9 (New York City) and Volume 3, Chapter 9 (Rest of State). Instructions for claiming training expenditures can be found in the Fiscal Reference Manual, Volume 4, Chapter 13 (New York City) and Volume 3,

Chapter 13 (Rest of State). The Fiscal Reference Manuals are accessible to local districts and sister agencies at the following intranet site address: <http://otda.state.ny.net/bfdm/>.

VI. Information/Questions Contact

Questions pertaining to the allocations may be directed to:

Deborah J. Hanor, Director, Bureau of Budget Management, (518) 474-1361

Andrea M. Sweda, Assistant Director, Bureau of Budget Management, (518) 402-3324

Questions pertaining to the FFFS Plan and Fiscal Claiming may be directed to the Office of Temporary and Disability Assistance:

FFFS Plan:

Jane Wagner, (518) 402-3599

E-mail – Jane.Wagner@otda.state.ny.us

Susanne Haag, (518) 486-6291

E-mail – Susanne.Haag@otda.state.ny.us

Fiscal Claiming:

Regions I-IV: James Carroll 1-800-343-8859, ext. 4-7576 or (518) 474-7576

E-mail – James.Carroll@otda.state.ny.us

Region V: Michael Borenstein (631) 854-9704

E-mail – Michael.Borenstein@otda.state.ny.us

Region VI: Marian Borenstein (212) 961-8250

E-mail – Marian.Borenstein@otda.state.ny.us

/s/ Thomas S. Tipple

Issued By:

Name: Thomas S. Tipple

Title: Deputy Commissioner

Division/Office: Administration

ATTACHMENT A

**Title XX
FFY 2007-2008
Adult Protective and Domestic Violence Services**

District	Allocation	District	Allocation
Albany	\$1,528,120	Ontario	\$187,423
Allegany	102,339	Orange	930,924
Broome	513,352	Orleans	92,169
Cattaraugus	154,291	Oswego	270,875
Cayuga	159,744	Otsego	146,633
Chautauqua	339,932	Putnam	135,718
Chemung	276,465	Rensselaer	339,790
Chenango	105,332	Rockland	1,007,166
Clinton	265,708	St. Lawrence	268,661
Columbia	193,440	Saratoga	220,097
Cortland	145,614	Schenectady	551,001
Delaware	314,946	Schoharie	131,141
Dutchess	1,201,317	Schuyler	56,321
Erie	3,043,431	Seneca	89,067
Essex	130,362	Steuben	224,874
Franklin	185,819	Suffolk	3,196,572
Fulton	146,328	Sullivan	204,907
Genesee	157,161	Tioga	120,495
Greene	142,761	Tompkins	278,567
Hamilton	4,584	Ulster	677,203
Herkimer	112,841	Warren	128,256
Jefferson	257,636	Washington	161,273
Lewis	71,316	Wayne	170,650
Livingston	202,262	Westchester	3,688,113
Madison	210,805	Wyoming	46,285
Monroe	1,321,077	Yates	47,217
Montgomery	95,261		
Nassau	2,171,309	Upstate	28,909,295
Niagara	452,902		
Oneida	397,573	New York City	37,090,705
Onondaga	1,133,869		
		Statewide Totals	\$66,000,000

ATTACHMENT B

**Title XX
FFY 2007-2008
All Eligible Title XX Services**

District	Allocation	District	Allocation
Albany	\$ 430,678	Ontario	\$86,086
Allegany	28,434	Orange	285,458
Broome	154,940	Orleans	27,700
Cattaraugus	50,616	Oswego	84,366
Cayuga	44,676	Otsego	50,712
Chautauqua	144,943	Putnam	61,745
Chemung	140,674	Rensselaer	98,491
Chenango	29,200	Rockland	285,038
Clinton	92,984	St. Lawrence	78,576
Columbia	69,972	Saratoga	78,997
Cortland	43,175	Schenectady	454,090
Delaware	57,903	Schoharie	78,195
Dutchess	311,671	Schuyler	22,717
Erie	779,134	Seneca	31,269
Essex	36,610	Steuben	98,758
Franklin	49,258	Suffolk	1,354,416
Fulton	41,534	Sullivan	79,223
Genesee	49,218	Tioga	46,931
Greene	56,180	Tompkins	95,587
Hamilton	3,090	Ulster	218,068
Herkimer	43,769	Warren	45,977
Jefferson	130,979	Washington	49,530
Lewis	19,194	Wayne	51,310
Livingston	94,615	Westchester	1,514,295
Madison	49,877	Wyoming	29,867
Monroe	511,759	Yates	29,662
Montgomery	29,543		
Nassau	3,045,098	Upstate	12,536,473
Niagara	127,091		
Oneida	117,711	New York City	25,022,822
Onondaga	414,883		
		Statewide Totals	\$37,559,295