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Informational Letter

Transmittal:	08-OCFS-INF-05
To:	Local District Commissioners
Issuing Division/Office:	Strategic Planning and Policy Development
Date:	April 16, 2008
Subject:	Child and Family Services Plan: 2008 Income Standards
Suggested Distribution:	Directors of Social Services Adoption Services WMS Supervisors Planning Coordinators Advisory Council Members Staff Development Coordinators Child Care Services
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Attachments:	None
Attachment Available Online:	N/A

Filing References, if applicable

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
07-OCFS-INF-03		404.5b			

I. Purpose

The purpose of this letter is to transmit the 2008 income standards to be used in determining eligibility for services.

II. Background

State income standards are established using poverty guidelines [72 Fed Reg 3147] that are updated periodically in the Federal Register by the U.S. Department of Health and Human Services under authority of 42 U.S.C. §9902(2). Local district eligibility levels are recorded in Appendix F of the local district Child and Family Services Plan. This information is used to update each local district's Welfare Management System services matrix.

III. Program Implications

The following are the income standards that are to be used, effective June 1, 2008, to determine eligibility for services between June 1, 2008, and May 31, 2009.

<u>Family Size</u>	<u>Income Standards</u>
1	\$10,400
2	14,000
3	17,600
4	21,200
5	24,800
6	28,400
7	32,000
8	35,600

For families with more than 8 persons, add \$3,600 for each additional person.

When determining eligibility for a service, apply the appropriate percentage for that service to the above income standards. For example, if a family of three is applying for a service that a social services district provides at 200% income level; multiply the income standard for a family of three by 200% ($17,600 \times 2.00 = \$35,200$) to determine the income eligibility for that size family for that service.

The new standards have also been incorporated into an updated Eligibility Determination spreadsheet ("Version 9 Eligibility Worksheet 2008"), which is used in the Title XX Below 200% of Poverty calculation. The updated worksheet is located in a public folder that can be accessed through Outlook by clicking each of the following folders in the following order:

Public folders
All public folders
dfa.state.ny.us
OCFS
Finance
Eligibility
Automated Eligibility

/s/Nancy W. Martinez

Issued By:

Name: Nancy W. Martinez

Title: Director

Division/Office: Strategic Planning and Policy Development