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*Governor*

**NEW YORK STATE**  
**OFFICE OF CHILDREN & FAMILY SERVICES**  
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RENSSELAER, NY 12144

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*Commissioner*

## Local Commissioners Memorandum

<b>Transmittal:</b>	07-OCFS-LCM-02
<b>To:</b>	Local District Commissioners
<b>Issuing Division/Office:</b>	Administration/Budget Management
<b>Date:</b>	April 18, 2007
<b>Subject:</b>	SFY 2007-08 Social Services Block Grant (Title XX) Allocations
<b>Suggested Distribution:</b>	Accounting Supervisors Directors of Social Services
<b>Contact Person(s):</b>	See pages 4 and 5.
<b>Attachments:</b>	(A)(B)FFY 2006-07 Social Services Block Grant (Title XX) Allocations as authorized by the SFY 2007-08 Budget
<b>Attachments Available On – Line:</b>	Yes

### I. Purpose

The purpose of this memorandum is to provide social services districts with their Social Services Block Grant (Title XX) (\$104,323,943) allocations for State Fiscal Year (SFY) 2007-08.

### II. Background

The national appropriation for Title XX for Federal Fiscal Year (FFY) 2006-07 is \$1.7 billion. New York State's share is \$109,814,677. The U.S. Department of Health and Human Services, Administration for Children and Families allocates Title XX funds in proportion to each State's population, using the available population data from the Bureau of the Census at the start of any given FFY. As a result of using updated population data, New York State's share of the final Title XX allocation for FFY 2006-07 decreased by \$1,739,858. Therefore, the allocations contained in this LCM differ from the preliminary allocations that were sent to commissioners on February 6, 2007, in an effort to assist in local planning.

Five percent of the total New York State allotment, or \$5,490,734, has been allocated to support training activities for local district and state staff. The remaining amount of

\$104,323,943 is allocated to local social services districts. Chapter 53 of the Laws of 2007 directs that \$66,000,000 be provided for the reimbursement of local district expenditures for Adult Protective and Domestic Violence Services and the remaining funding of \$38,323,943 is available to reimburse other eligible Title XX services expenditures. Claims submitted for expenditures from October 1, 2006, through September 30, 2007, will be accepted through March 31, 2008.

### **III. Other Related SFY 2007-08 Budget Actions**

Flexible Fund for Family Services (FFFS): The SFY 2007-08 Enacted Budget appropriates \$654 million of Temporary Assistance for Needy Families (TANF) funding to establish FFFS. Prior to the establishment of FFFS in SFY 2005-06, three separate appropriations were made for TANF EAF child welfare services and for TANF transfer to Title XX for child welfare and for other Title XX services. Those separate appropriations do not exist for SFY 2007-08. Instead, the FFFS provides districts with the flexibility to determine local funding priorities. Districts have greater flexibility in how they may use FFFS directly for child welfare services. Under the FFFS, child welfare services may be funded for families that meet the TANF Emergency Assistance to Families (EAF) eligibility criteria and/or for families with incomes up to 200% of the federal poverty level. Districts also have the option to transfer a portion of their FFFS allocations to the Title XX Block Grant. Under Federal law, any FFFS funding your district chooses to transfer to the Title XX Block Grant must be used for families and individuals with incomes below 200 percent of the federal income level. Among the programs that can be supported with funds transferred to Title XX from a district's FFFS allocation are the TANF Transfer to Title XX under 200 percent for Preventive, Child Protective, Aftercare and Adoption Services and TANF transfer to Title XX for otherwise eligible Title XX under 200 percent expenditures. Under federal statute, no more than 30% of the State's entire TANF block grant may be transferred to the Child Care Development Block Grant (CCDBG) and Title XX combined with only up to 10% of the entire TANF block grant eligible for transfer to Title XX. Under the SFY 2007-08 Enacted Budget, this means that a district may transfer up to 55% of its FFFS allocation to the amount of TANF funds that may be transferred to the CCDBG and Title XX combined, with up to 37% of its FFFS allocation going to Title XX.

### **IV. Social Services Block Grant (Title XX) Allocation Methodology**

The Title XX allocations provide \$66,000,000 for the reimbursement of local district expenditures for Adult Protective and Domestic Violence Services and \$38,323,943 for the reimbursement of other eligible Title XX services expenditures. The allocation methodology is as follows:

**Adult Protective and Domestic Violence Services (Attachment A):** Of the \$104,323,943, \$66,000,000 is set aside to provide 100 percent reimbursement to local social services districts for eligible Title XX services expenditures for Adult Protective and Domestic Violence Services, incurred on or after October 1, 2006, through September 30, 2007, and claimed by March 31, 2008, for settlement purposes. Allocation of this funding is based on

each district's share of claims for those services, adjusted by the applicable cost allocation methodology and net of any retroactive payments, for the twelve-month period ending June 30, 2006, that were submitted on or before January 2, 2007.

If a local social services district does not fully expend its allocation, the funds may be reallocated to other districts with eligible claims that exceed their allocations.

It should be noted that FFFS funds also are available to cover costs eligible for Title XX below 200 percent, if a district elects to transfer a portion of its FFFS funds allocation to Title XX to fund these services, for Adult Protective and Domestic Violence Services to children and their families with incomes less than 200 percent of the Federal Poverty Income level for the family.

Eligible Adult Protective and Domestic Violence Services expenditures in excess of the allocation are eligible for State reimbursement at the rate of 50 percent after any additional Federal reimbursement is received.

**All Eligible Title XX Services (Attachment B):** The remaining funding of \$38,323,943 may be used to reimburse other eligible Title XX services expenditures incurred on or after October 1, 2006, through September 30, 2007, and claimed by March 31, 2008, for settlement purposes. The allocation of these funds is based on each district's claims for eligible Title XX services adjusted by the applicable cost allocation methodology and net of any retroactive payments for the twelve-month period ending June 30, 2006, that were submitted on or before January 2, 2007. The allocation methodology does not consider Adult Protective Services and Domestic Violence Services as those claims were considered in allocating the \$66,000,000 set aside mentioned above. The allocation methodology also does not consider Preventive Services, Child Protective Services, Aftercare Services, or Adoption Services (including Post-Adoption Services) claims as funding for those services was factored into the district's estimated share of the FFFS allocation. Although the allocation of these Title XX funds did not include claims for Adult Protective Services, Domestic Violence Services or the child welfare services, these funds may be used to reimburse the costs of such services.

Title XX eligible services expenditures, other than Adult Protective Services, Domestic Violence Services and child welfare services, in excess of the allocation are **not** eligible for State reimbursement.

If a local social services district does not fully expend its allocation, the funds may be reallocated to other districts with eligible claims that exceed their allocations.

## V. Claiming

Expenditures for allocations included in this publication are claimed as follows.

Title XX	Purchased Expenditures	Schedule G	LDSS-1372
	Administrative Expenditures	Schedule D2	LDSS-2347-B
	Training	Schedule D6	LDSS-2347-C

Instructions for claiming purchased expenditures can be found in the Fiscal Reference Manual, Volume 2, Chapter 3. Instructions for claiming administrative expenditures can be found in the Fiscal Reference Manual, Volume 4, Chapter 9 (New York City) and Volume 3, Chapter 9 (Rest of State). Instructions for claiming training expenditures can be found in the Fiscal Reference Manual, Volume 4, Chapter 13 (New York City) and Volume 3, Chapter 13 (Rest of State). The Fiscal Reference Manuals are accessible to local districts and sister agencies at the following intranet site address: <http://otda.state.nyenet/bfdm/>.

## **VI. Information/Questions Contact**

Questions pertaining to the allocations may be directed to:

Deborah J. Hanor, Director, Bureau of Budget Management, (518) 474-1361

Andrea M. Sweda, Assistant Director, Bureau of Budget Management, (518) 402-3324

Questions pertaining to the FFFS Plan and Fiscal Claiming may be directed to the Office of Temporary and Disability Assistance:

### **FFFS Plan:**

Jane Wagner, (518) 402-3599

E-mail – [Jane.Wagner@otda.state.ny.us](mailto:Jane.Wagner@otda.state.ny.us)

Susanne Haag, (518) 486-6291

E-mail – [Susanne.Haag@otda.state.ny.us](mailto:Susanne.Haag@otda.state.ny.us)

### **Fiscal Claiming:**

Regions I-IV: Carolyn Oleyourryk 1-800-343-8859, ext. 4-7549 or (518) 474-7549

E-mail – [Carolyn.Oleyourryk@otda.state.ny.us](mailto:Carolyn.Oleyourryk@otda.state.ny.us)

Region V: Michael Borenstein (631) 854-9704

E-mail – [Michael.Borenstein@otda.state.ny.us](mailto:Michael.Borenstein@otda.state.ny.us)

Region VI: Marian Borenstein (212) 961-8250

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*/s/ Edna Mae Reilly*

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### **Issued By:**

Name: Edna Mae Reilly

Title: Acting Deputy Commissioner

Division/Office: Administration

**ATTACHMENT A**

**Title XX  
FFY 2006-2007  
Adult Protective and Domestic Violence Services**

<b>District</b>	<b>Allocation</b>	<b>District</b>	<b>Allocation</b>
Albany	\$2,031,590	Ontario	\$208,234
Allegany	101,034	Orange	962,275
Broome	497,186	Orleans	93,728
Cattaraugus	160,384	Oswego	263,779
Cayuga	160,457	Otsego	164,159
Chautauqua	353,347	Putnam	160,839
Chemung	308,277	Rensselaer	366,117
Chenango	123,611	Rockland	1,114,465
Clinton	285,582	St. Lawrence	262,825
Columbia	108,299	Saratoga	242,825
Cortland	152,690	Schenectady	591,321
Delaware	290,223	Schoharie	133,826
Dutchess	1,293,065	Schuyler	55,942
Erie	3,627,124	Seneca	101,455
Essex	140,118	Steuben	219,794
Franklin	176,311	Suffolk	3,471,385
Fulton	143,711	Sullivan	227,485
Genesee	194,092	Tioga	119,103
Greene	151,399	Tompkins	325,304
Hamilton	6,478	Ulster	621,424
Herkimer	148,457	Warren	169,052
Jefferson	263,925	Washington	166,270
Lewis	72,542	Wayne	189,758
Livingston	197,605	Westchester	3,936,811
Madison	179,624	Wyoming	50,145
Monroe	1,533,483	Yates	47,201
Montgomery	111,539		
Nassau	2,310,399	Upstate	31,564,323
Niagara	424,894		
Oneida	466,819	New York City	34,435,677
Onondaga	1,212,536		
		Statewide Totals	\$66,000,000

**ATTACHMENT B**

**Title XX  
FFY 2006-2007  
All Eligible Title XX Services**

<b>District</b>	<b>Allocation</b>	<b>District</b>	<b>Allocation</b>
Albany	\$370,558	Ontario	\$107,782
Allegany	38,347	Orange	272,094
Broome	128,601	Orleans	30,038
Cattaraugus	49,806	Oswego	89,988
Cayuga	45,181	Otsego	63,767
Chautauqua	168,365	Putnam	57,117
Chemung	141,184	Rensselaer	113,291
Chenango	29,857	Rockland	293,568
Clinton	102,611	St. Lawrence	79,602
Columbia	68,699	Saratoga	83,439
Cortland	44,110	Schenectady	355,888
Delaware	57,448	Schoharie	72,695
Dutchess	269,035	Schuyler	24,303
Erie	830,694	Seneca	39,700
Essex	40,782	Steuben	108,581
Franklin	44,726	Suffolk	1,516,397
Fulton	40,452	Sullivan	77,924
Genesee	52,701	Tioga	40,179
Greene	64,471	Tompkins	101,371
Hamilton	3,128	Ulster	266,786
Herkimer	46,295	Warren	59,473
Jefferson	143,398	Washington	61,134
Lewis	19,098	Wayne	55,666
Livingston	87,736	Westchester	1,552,527
Madison	51,373	Wyoming	23,708
Monroe	558,415	Yates	23,230
Montgomery	35,077		
Nassau	3,206,330	Upstate	12,965,387
Niagara	128,231		
Oneida	140,848	New York City	25,358,556
Onondaga	387,582		
		Statewide Totals	\$38,323,943