

WGIUPD

GENERAL INFORMATION SYSTEM

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DIVISION: Office of Medicaid Management

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GIS 06 MA/024

TO: Local District Commissioners, Medicaid Directors

FROM: Brian J. Wing, Deputy Commissioner
Office of Medicaid Management

SUBJECT: Citizenship Documentation and Identity Requirements of the Deficit Reduction Act of 2005

EFFECTIVE DATE: Immediately

CONTACT PERSON: Local District Support Unit
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The purpose of this GIS message is to clarify and to update local districts regarding recent policy changes relating to citizenship and identity documentation under the Deficit Reduction Act of 2005 (DRA).

Clarification of Federal exemptions: The Centers for Medicare and Medicaid Services (CMS) has clarified that applicants/recipients who are enrolled in Medicare or are receiving Supplemental Security Income (SSI) are exempt from documenting both citizenship and identity. These individuals have already established their citizenship and identity to the Social Security Administration. This supersedes previous instructions issued in GIS message 06 MA/021.

Clarification on photocopies: GIS message MA/021 also instructed the worker not to photocopy a Certificate of Naturalization. This rule no longer applies. **A Certificate of Naturalization and a Certificate of U.S. Citizenship may be photocopied by a worker or facilitated enroller for use in a Medicaid case record.** Workers are reminded they should make photocopies of any original documents and annotate on the copy that they saw the original or a document certified by the issuing agency.

The worker should sign their initials, record the date the document was reviewed and place the copy in the case file. The alien number on the certificates should **not** be data entered.

As additional information becomes available, the Office of Medicaid Management will provide further guidance to LDSS.