



George E. Pataki
Governor

NEW YORK STATE
OFFICE OF CHILDREN & FAMILY SERVICES
52 WASHINGTON STREET
RENSSELAER, NY 12144

John A. Johnson
Commissioner

Administrative Directive

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| Transmittal: | 06-OCFS-ADM-06 |
| To: | Local District Commissioners New York City Department of Juvenile Justice |
| Issuing Division/Office: | Administration |
| Date: | November 17, 2006 |
| Subject: | Calendar Year (CY) 2006 Interim Per Diem Chargeback Rates for OCFS-Operated Facilities and Programs – Effective January 1, 2006, through December 31, 2006 |
| Suggested Distribution: | Directors of Services Accounting Supervisors |
| Contact Person(s): | See Section VI. Other |
| Attachments: | Calendar Year (CY) 2006 Interim Per Diem Chargeback Rates |
| Attachments Available Online: | Yes |

Filing References

| Previous ADMs/INFs | Releases Cancelled | Dept. Regs. | Soc. Serv. Law & Other Legal Ref. | Manual Ref. | Misc. Ref. |
|---------------------------|---------------------------|--------------------|--|--------------------|-------------------|
| | | | Section 529 of Executive Law | | |

I. Purpose

The purpose of this Administrative Directive (ADM) is to publish Interim Chargeback Rates in effect for Calendar Year (CY) 2006 for care provided to youth placed in facilities operated by the Office of Children and Family Services (OCFS). All initial CY2006 billings for youth in OCFS facilities and programs will be based on these rates, until the CY2006 period is reconciled in October 2007, based on finalized rates.

II. Background

Chargeback rates for OCFS facilities are used for billing the care provided to youth placed in facilities and programs directly operated by OCFS. Rates used for such billing purposes are initially calculated and billed as “interim rates” subject to a reconciliation of the actual expenditures. Localities are required to make initial payments based on interim rates charged to them on a quarterly basis in the OCFS quarterly cost-of-care bills. When “finalized rates” are determined for a period previously billed at an interim rate, bills that reconcile the difference between interim and final rates are issued to localities in accordance with Section 529 of the Executive Law.

III. Program Implications

The interim rates specified in this ADM will be used as the basis for all initial billings of the cost of care for youth placed in OCFS-operated facilities and programs during CY2006. There is a significant increase in interim rates for CY2006, compared to rates that were billed for prior periods, because interim rates were not adjusted since CY2001.

Localities should anticipate the following schedule in terms of quarterly bills that will be sent in CY2006 and CY2007:

- Interim bills for the 2nd quarter of CY2006 by November, 2006
- Interim bills for the 3rd quarter of CY2006 by December, 2006
- Interim bills for the 4th quarter of CY2006 by February, 2007
- Interim bills for the 1st quarter of CY2007 by May, 2007
- Interim bills for the 2nd quarter of CY2007 by August, 2007
- Interim bills for the 3rd quarter of CY2007 by November, 2007
- Interim bills for the 4th quarter of CY2007 by February, 2008

Instruction will be provided in the future regarding reconciliation bills for outstanding prior periods.

IV. Required Actions

The transmittal that accompanies the interim bill for the second quarter of CY2006, will include additional instructions regarding the timing of when payments are due, with regard to the billing schedule specified above.

Payments or correspondence about bills should be directed as follows:

NYS Office of Children and Family Services
Care and Maintenance Claims Unit
Capital View Office Park
52 Washington Street, Rm. 204 South
Rensselaer, New York 12144-2375

V. Systems Implications

All existing procedures for issuing and paying Chargeback bills will continue to be applicable to the Chargeback rates specified in this ADM, unless otherwise noted in a cover letter to the bill.

VI. Other

Contacts for questions about the issues related to this ADM are as follows:

For questions concerning rate-related issues, please contact Ken Norris, OCFS Rate Setting, at 518-486-3437, or Emily Stewart, OCFS Rate Setting, at 518-474-2812. These individuals can also be contacted by e-mail as follows: Ken.Norris@ocfs.state.ny.us or Emily.Stewart@ocfs.state.ny.us

For placement-related questions about specific youth, please contact Ralph Morano of the Bureau of Classification and Movement at (518) 486-4642, or by e-mail as follows: Ralph.Morano@ocfs.state.ny.us

For payment questions, please contact Dennis Lassi of the Bureau of Financial Operations at (518) 474-0131, or by e-mail as follows: Dennis.Lassi@ocfs.state.ny.us

VII. Effective Date

This directive is effective as of the date of its issuance.

s/s Susan A. Costello

Issued By:

Name: Susan A. Costello

Title: Deputy Commissioner

Division/Office: Administration

Attachment

**Interim Rates for Calendar Year 2006
Section 529 Per Diem Chargeback Rates**

| Level | Program | Per Diem Rates (\$) |
|--------------|--|----------------------------|
| 1 | Secure Residential Services | 347.66 |
| 2 | Limited Secure Residential Services | 329.08 |
| 3 | Non-Community Based Residential Services | 301.40 |
| 4 | Community Residential Homes | 284.07 |
| 5 | Family Foster Care | 97.42 |
| 6 | Evening Reporting Centers | 214.23 |

**Interim Rates for Calendar Year 2006
Title IV-E Per Diem Chargeback Rates**

| Level | Program | Title IV-E Per Diem Rates (\$) |
|--------------|--|---------------------------------------|
| 3 | Non-Community Based Residential Services | 262.63 |
| 4 | Community Residential Homes | 271.39 |
| 5 | Family Foster Care | 87.13 |