



George E. Pataki
Governor

NEW YORK STATE
OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE
40 NORTH PEARL STREET
ALBANY, NY 12243-0001

Robert Doar
Commissioner

Informational Letter

Section 1

Transmittal:	06-INF-10
To:	Local District Commissioners
Issuing Division/Office:	PSQI Division of Program Support & Quality Improvement
Date:	March 6, 2006
Subject	Computer Matching Clarification for Food Stamps
Suggested Distribution:	Temporary Assistance Directors Food Stamp Directors Medicaid Directors TOP Coordinators Fraud Directors FEDS Coordinators Staff Development Coordinators Fair Hearings Staff
Contact Person(s):	Maria Schollenberger (PSQI) at 1-800-343-8859, ext. 2-0127 or 518.402.0127 or maria.schollenberger@otda.state.ny.us or DETS/Food Stamp Bureau at 1-800-343-8859, ext. 3-1469
Attachments:	none
Attachment Available On – Line:	<input type="checkbox"/>

Filing References

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
04 INF-20 97 ADM-23 96 LCM-83		18 NYCRR 387.1(w) 387.14(a)	P.L.105-33, Section 1003; 7 CFR 273.1(b) 273.2(k) 273.11(n)		

Section 2

I. Purpose

The purpose of this release is to clarify action that a local district can take on a Food Stamp case upon receipt of a computer match.

II. Background

04 INF-20 clarified actions that a local district can take on a Temporary Assistance case upon receipt of a computer match. This INF clarifies actions for a Food Stamp (FS) case.

III. Program Implications

In order for a local district to be able to take FS action on a computer match without any further verification, the information must be “verified upon receipt”. Verified upon receipt means that the information:

- Is not questionable
- Is timely
- Is coming from a primary source.

The following computer matches are determined by OTDA to be verified upon receipt for FS purposes and require **no** further verification at the local district level before they take FS action:

Match	Data Provided From	Information Provided To Local District
SDX	State Data Exchange	Applicants/Recipients in receipt of SSI
BENDEX	Social Security Beneficiary Data Exchange	Applicants/Recipients in receipt of RSDI
PARIS	Public Assistance Reporting Information System	Recipients in receipt of benefits in another state/duplicate assistance
Fleeing Felon	NYS Division of Criminal Justice Services Massachusetts State Police	Recipients who are felons fleeing from prosecution within NYS; also includes violators of probation and parole Same as above, except fleeing from prosecution within Massachusetts; also includes violators of probation and parole
NCIC	National Crime Information Center/ FBI Fleeing Felon	Recipients who are felons fleeing from prosecution nationwide; also includes violators of probation and parole
Prison	NYS Department of Correctional Services and Division of Criminal Justice Services	Recipients who are incarcerated in state, county or city jails
UIB	NYS Department of Labor	Recipients who are receiving Unemployment Insurance Benefits

If an applicant or recipient requests a fair hearing based on the receipt of an adverse action notice from any of the above verified-upon-receipt matches, the local district is only required to produce this INF for a FS action (or 04 INF-20 for a TA action) and the printout of the match itself. The burden of proof is on the recipient to produce appropriate documentation to refute the match information, since the match is verified upon receipt.

Also, to clarify 97 ADM-23, Section M(2)(d), for fleeing felon matches, local districts are encouraged, but not required, to notify the appropriate law enforcement official of the match in order to allow law enforcement the opportunity to apprehend the individual before the individual is sent a notice by the local district. 48 hours after notifying a law enforcement official, the local district may go ahead and send the adverse action notice, since time has been given for the apprehension. It is not mandatory that the local district obtain a follow-up report from the law enforcement official before taking adverse action.

The matches **listed below** require further verification by the local districts before any FS action may be taken. These matches are **not** verified upon receipt. They are:

Match	<u>Unverified</u> Data Provided From	Information Provided To Local District
WRS	Wage Reporting System from NYS Tax and Finance	Applicants/Recipients in receipt of past wages; local districts must still verify employment
SDNH	State Directory of New Hires from NYS Tax and Finance	Applicants/Recipients who have completed a W-4 "Employee's Withholding Allowance Certificate"; local districts must still verify employment

Issued By
Name: John Paolucci
Title: Deputy Commissioner
 Division/Office: PSQI/A&QC