



**George E. Pataki**  
Governor

**NEW YORK STATE**  
**OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE**  
40 NORTH PEARL STREET  
ALBANY, NY 12243-0001

**Robert Doar**  
Commissioner

## Local Commissioners Memorandum

### Section 1

<b>Transmittal:</b>	05-LCM-01	
<b>To:</b>	Local District Commissioners	
<b>Issuing Division/Office:</b>	Office Of Budget, Finance, and Data Management	
<b>Date:</b>	January 18, 2005	
<b>Subject:</b>	TANF Calendar Year 2003 Projects/Allocations	
<b>Contact Person(s):</b>	Virginia Scala (Regions I-IV) 518-474-7549 Michael Borenstein (Region V) 631-854-9704 Marian Borenstein (Region VI) 212-961-8250	
<b>Attachments:</b>	None	
<b>Attachment Available On – Line:</b>	N/A	

### Section 2

#### I. Purpose

The purpose of this LCM is to notify local social services districts that the Block Grant CY 2003 (BG CY 2003), Drug/Alcohol CY2003 (Drug/Al 2003) and Domestic Violence Liaison CY 2003 (DVL CY 2003) TANF programs will be closed with expenditures through December 31, 2004 and claims submitted by February 28, 2005.

#### II. Background

At the current time, BG CY 2003, Drug/Al CY 2003 and DVL CY 2003 were scheduled to run through June 30, 2005. At the same time, BG CY 2004-05, Drug/AL CY 2004-05 and DVL CY 2004-05 are also scheduled to run through June 30, 2005. In order to avoid confusion, we will be closing out the CY2003 funding on February 28, 2005. Effective March 1, any additional claims for the 10/03 to 12/04 periods should be labeled CY 2004-05. Any remaining CY 2003 allocations after February 28, 2005 will be identified and rolled to the CY 2004-05 labels.

#### III. Claiming Implications

All claims for BG CY2003, Drug Alcohol CY2003, DVL CY2003 for expenditures through December 31, 2004 must be entered in TRACS by 2/28/05. After 2/28/05, all additional claims need to be entered under the CY 2004-05 label with a claiming deadline of August 15, 2005.

#### Issued By

**Name:** Michael Normile /s/ MN 1/11/05

**Title:** Acting Director

**Division/Office:** Office of Budget, Finance and Data Management