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*Governor*

**NEW YORK STATE**  
**OFFICE OF CHILDREN & FAMILY SERVICES**  
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RENSSELAER, NY 12144

**John A. Johnson**  
*Commissioner*

## Local Commissioners Memorandum

<b>Transmittal:</b>	05-OCFS-LCM-05
<b>To:</b>	Local District Commissioners
<b>Issuing Division/Office:</b>	Administration/Budget Management
<b>Date:</b>	April 27, 2005
<b>Subject:</b>	SFY 2005-06 Social Services Block Grant (Title XX) Allocations
<b>Contact Person(s):</b>	Deborah J. Hanor, Director Agency Budget Services
<b>Attachments:</b>	(A)(B)FFY 2004-05 Social Services Block Grant (Title XX) Allocations as authorized by the SFY 2005-06 Budget
<b>Attachments Available On – Line:</b>	Yes

### I. Purpose

The purpose of this memorandum is to provide social services districts with their Social Services Block Grant (Title XX) (\$105,976,806) allocations for State Fiscal Year (SFY) 2005-06. The allocations contained in this LCM are the same as the preliminary allocations that were sent to the local commissioners on February 8, 2005 to assist in local planning.

### II. Background

The national appropriation for Title XX for Federal Fiscal Year (FFY) 2004-05 is \$1.7 billion. New York State's share is \$111,554,157.

Five percent of the total New York State allotment, or \$5,577,351, has been allocated to support training activities for local district and state staff. The remaining amount of \$105,976,806 is allocated to local social services districts. Chapter 53 of the Laws of 2005 directs that \$66,000,000 be provided for the reimbursement of local district expenditures for Adult Protective and Domestic Violence Services and the remaining funding of \$39,976,806 is available to reimburse other eligible Title XX services expenditures. Claims submitted for expenditures from October 1, 2004 through September 30, 2005 will be accepted through March 31, 2006.

### III. Other Related SFY 2005-06 Budget Actions

Flexible Fund for Family Services (FFFS). The SFY 2005-06 Enacted Budget appropriates \$600 million of Temporary Assistance for Needy Families (TANF) funding to establish the FFFS. In prior years, three separate appropriations were made for TANF EAF child welfare services and for TANF transfer to Title XX for child welfare and for other Title XX services. Those separate appropriations do not exist for SFY 2005-06. Instead, the FFFS provides districts with the flexibility to determine local funding priorities. Districts have greater flexibility in how they may use FFFS directly for child welfare services. Under the FFFS, child welfare services may be funded for families that meet the TANF Emergency Assistance to Families (EAF) eligibility criteria and/or for families with incomes up to 200% of the federal poverty level. Districts also have the option to transfer a portion of their FFFS allocations to the Title XX Block Grant. Under Federal law, any FFFS funding your district chooses to transfer to the Title XX Block Grant must be used for families and individuals with incomes below 200 percent of the federal income level. Among the programs that can be supported with funds transferred to Title XX from a district's FFFS allocation are the TANF Transfer to Title XX under 200 percent for Preventive, Child Protective, Aftercare and Adoption Services and TANF transfer to Title XX for otherwise eligible Title XX under 200 percent expenditures. Under federal statute, no more than 30% of the State's entire TANF block grant may be transferred to the Child Care Development Block Grant (CCDBG) and Title XX combined with only up to 10% of the entire TANF block grant eligible for transfer to Title XX. Under the SFY 2005-06 Enacted Budget, this means that a district may transfer up to 58.9% of its FFFS allocation to the amount of TANF funds that may be transferred to the CCDBG and Title XX combined with up to 40.7% of its FFFS allocation going to Title XX.

Local social services districts' allocations of the SFY 2005-06 Flexible Fund for Family Services (FFFS) are issued under a separate Local Commissioners Memorandum.

Child welfare threshold. The SFY 2005-06 Enacted Budget also includes a child welfare spending threshold. The child welfare threshold relates to the amount of 65% State child welfare services funding a district may receive for child protective, preventive, independent living services and adoption services and administration costs. The intent of the child welfare threshold language is to preclude a district from replacing federal funds for child welfare with State reimbursement. It also is intended to encourage districts to maintain or increase total spending for these essential programs. Under the threshold, a district may receive 65% State reimbursement for child welfare services up to the level it received in State Fiscal Year (SFY) 2004-05 regardless of the amount of federal funds it uses for such services. However, if a district wishes to receive an increase in the amount of State reimbursement in SFY 2005-06 over the level it received in SFY 2004-05, then the district either must maintain the level of specified federal funding for such services at the same or higher level than it had for SFY 2004-05 or it must increase its gross child welfare services claims. If a district chooses the first option, it must spend out of the Flexible Fund for Family Services either directly and/or through a transfer to Title XX an amount this is equal to or greater than the amount of federal reimbursement it received for such services during SFY 2004-05 under TANF EAF and TANF to Title XX combined. If it does that, then it will

be eligible for 65% reimbursement for all of its expenditures, net of the federal funding. However, if a district chooses the second option, it will be eligible for the same amount of State reimbursement as in SFY 2004-05, plus it will be able to receive State reimbursement for 65% of the amount the district's gross claims in SFY 2005-06 exceed its gross claims for SFY 2004-05.

#### **IV. Social Services Block Grant (Title XX) Allocation Methodology**

The Title XX allocations provide \$66,000,000 for the reimbursement of local district expenditures for Adult Protective and Domestic Violence Services and \$39,976,806 for the reimbursement of other eligible Title XX services expenditures. The allocation methodology is as follows:

**Adult Protective and Domestic Violence Services (Attachment A):** Of the \$105,976,806, \$66,000,000 is set aside to provide 100 percent reimbursement to local social services districts for eligible Title XX services expenditures for Adult Protective and Domestic Violence Services, incurred on or after October 1, 2004, that are otherwise reimbursable on or after April 1, 2005. Allocation of this funding is based on each district's share of claims for those services, adjusted by the applicable cost allocation methodology and net of any retroactive payments, for the twelve-month period ending June 30, 2004, that were submitted on or before December 31, 2004.

If a local social services district does not fully expend its allocation, the funds may be reallocated to other districts with eligible claims that exceed their allocations.

It should be noted that the FFFS also is available to cover costs eligible for Title XX below 200 percent, if a district elects to transfer a portion of its FFFS funds to Title XX to fund these services, for Adult Protective and Domestic Violence Services for cases involving children and their families with incomes less than 200 percent of the Federal Poverty Income level for the family and all case members are U.S. citizens or qualified aliens.

Eligible Adult Protective and Domestic Violence Services expenditures in excess of the allocation are eligible for State reimbursement at the rate of 50 percent after any additional Federal reimbursement is received.

**All Eligible Title XX Services (Attachment B):** The remaining funding of \$39,976,806 may be used to reimburse other eligible Title XX services expenditures incurred on or after October 1, 2004, that are otherwise reimbursable on or after April 1, 2005. The allocation of these funds is based on each district's claims for eligible Title XX services adjusted by the applicable cost allocation methodology and net of any retroactive payments of the twelve-month period ending June 30, 2004 that were submitted on or before December 31, 2004. The allocation methodology does not consider Adult Protective Services and Domestic Violence Services as those claims were considered in allocating the \$66 million set aside mentioned above. The allocation methodology also does not consider Preventive Services, Child Protective Services, Aftercare Services, or Adoption Services claims as funding for those services was factored into the district's estimated share of the FFFS. Although the

allocation of these Title XX funds did not include claims for Adult Protective Services, Domestic Violence Services or the child welfare services, these funds may be used to reimburse the costs of such services.

Title XX eligible services expenditures, other than Adult Protective Services, Domestic Violence Services and child welfare services, in excess of the allocation are **not** eligible for State reimbursement.

If a local social services district does not fully expend its allocation, the funds may be reallocated to other districts with eligible claims that exceed their allocations.

## V. Claiming

Expenditures for allocations included in this publication are claimed as follows.

Title XX	Administrative Expenditures	Schedule D2	LDSS-2347-B
Title XX	Purchased Expenditures	Schedule G	LDSS-1372

Instructions for claiming purchased expenditures can be found in the Fiscal Reference Manual, Volume 2, Chapter 3. Instructions for claiming administrative expenditures can be found in the Fiscal Reference Manual, Volume 4, Chapter 9 (New York City) and Volume 3, Chapter 9 (Rest of State).

## VI. Information/Questions Contact

Questions pertaining to the allocations may be directed to:

Deborah J. Hanor, Director, Bureau of Budget Management, 518-474-1361

Questions pertaining to claiming may be directed to the Office of Temporary and Disability Assistance, Bureau of Financial Services:

Marian Borenstein, Region VI - New York City, 212-961-8250,

[Marian.Borenstein@otda.state.ny.us](mailto:Marian.Borenstein@otda.state.ny.us)

Michael Borenstein, Region V, 631-854-9704,

[Michael.Borenstein@otda.state.ny.us](mailto:Michael.Borenstein@otda.state.ny.us)

Virginia Scala, Regions I-IV - Upstate Office, 518-474-7549, extension 4-7549, or 518-474-7549,

[Virginia.Scala@otda.state.ny.us](mailto:Virginia.Scala@otda.state.ny.us)

*Susan A. Costello s/s*

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### Issued By:

Name: Susan A. Costello

Title: Deputy Commissioner

Division/Office: Administration

**ATTACHMENT A**

**Title XX  
FFY 2004-2005  
Adult Protective and Domestic Violence Services**

<b>District</b>	<b>Allocation</b>	<b>District</b>	<b>Allocation</b>
Albany	1,687,067	Ontario	184,988
Allegany	91,484	Orange	822,556
Broome	479,110	Orleans	80,771
Cattaraugus	162,100	Oswego	279,492
Cayuga	164,755	Otsego	146,484
Chautauqua	454,588	Putnam	127,385
Chemung	274,173	Rensselaer	317,357
Chenango	116,845	Rockland	984,021
Clinton	208,174	St. Lawrence	231,923
Columbia	158,638	Saratoga	225,981
Cortland	124,031	Schenectady	531,720
Delaware	270,210	Schoharie	114,852
Dutchess	709,101	Schuyler	48,528
Erie	2,954,952	Seneca	91,972
Essex	147,032	Steuben	206,080
Franklin	169,994	Suffolk	3,235,390
Fulton	155,670	Sullivan	210,759
Genesee	194,742	Tioga	109,650
Greene	143,691	Tompkins	243,637
Hamilton	7,693	Ulster	788,570
Herkimer	159,198	Warren	164,399
Jefferson	242,979	Washington	154,294
Lewis	66,500	Wayne	163,318
Livingston	164,386	Westchester	3,110,705
Madison	224,485	Wyoming	47,945
Monroe	1,565,252	Yates	44,169
Montgomery	113,024		
Nassau	2,282,936	Upstate	28,350,061
Niagara	400,887		
Oneida	449,283	New York City	37,649,939
Onondaga	1,340,135		
		Statewide Totals	66,000,000

**ATTACHMENT B**

**Title XX  
FFY 2004-2005  
All Eligible Title XX Services**

<b>District</b>	<b>Allocation</b>	<b>District</b>	<b>Allocation</b>
Albany	698,818	Ontario	98,405
Allegany	46,843	Orange	310,738
Broome	208,221	Orleans	29,972
Cattaraugus	91,022	Oswego	158,593
Cayuga	51,452	Otsego	57,623
Chautauqua	155,654	Putnam	85,970
Chemung	111,935	Rensselaer	255,338
Chenango	40,505	Rockland	281,073
Clinton	108,574	St. Lawrence	79,084
Columbia	85,580	Saratoga	87,728
Cortland	65,958	Schenectady	352,795
Delaware	66,866	Schoharie	86,111
Dutchess	455,726	Schuyler	21,839
Erie	845,517	Seneca	39,621
Essex	42,198	Steuben	151,168
Franklin	50,153	Suffolk	1,974,227
Fulton	40,525	Sullivan	108,103
Genesee	66,877	Tioga	54,655
Greene	50,885	Tompkins	88,404
Hamilton	4,299	Ulster	365,136
Herkimer	57,139	Warren	64,427
Jefferson	106,524	Washington	108,058
Lewis	20,855	Wayne	75,167
Livingston	98,612	Westchester	1,560,271
Madison	56,172	Wyoming	27,684
Monroe	250,400	Yates	20,814
Montgomery	35,331		
Nassau	3,108,564	Upstate	14,619,505
Niagara	155,648		
Oneida	193,708	New York City	25,357,301
Onondaga	705,940		
		Statewide Totals	39,976,806