



George E. Pataki  
Governor

NEW YORK STATE  
OFFICE OF TEMPORARY AND DISABILITY ASSISTANCE  
40 NORTH PEARL STREET  
ALBANY, NY 12243-0001

Brian J. Wing  
Commissioner

## Informational Letter

### Section 1

<b>Transmittal:</b>	03 INF 8
<b>To:</b>	Local District Commissioners
<b>Issuing Division/Office:</b>	Division of Temporary Assistance
<b>Date:</b>	February 21, 2003
<b>Subject:</b>	HEAP 2003-2004 Needs Assessment Public Hearings
<b>Suggested Distribution:</b>	Temporary Assistance Directors HEAP Liasons
<b>Contact Person(s):</b>	Call 1 (800) 343-8859, Western Team 3-0332.
<b>Attachments:</b>	Attachment A - Notice of Public Hearings Attachment B - Registration Form
<b>Attachment Available On – Line:</b>	<input checked="" type="checkbox"/>

### Filing References

Previous ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc. Ref.
		393	97	HEAP Manual	

### Section 2

#### I. Purpose

The New York State Office of Temporary and Disability Assistance will conduct two needs assessment public hearings to provide for public input on the development of the 2003-2004 New York State Plan for the Home Energy Assistance Program (HEAP).

#### II. Background

The hearings will be held on the dates and locations listed below:

**New York City** - Friday, February 28, 2003 from 9:00 A.M. to 11:00 A.M., 80 Maiden Lane, New York, New York 10038, 6th Floor, Room 603B.

**Albany, New York** - Thursday, February 27, 2003 from 10:30 A.M. to 12:30 P.M., 90 State Street, 6th Floor Conference Room, Cornell University Suite, Albany, New York 12207.

If you or a member of your staff is interested in testifying, please refer to the enclosed notice and registration form for details.

Written, faxed or e-mailed comments must be submitted by close of business, March 7, 2003.

**Written** comments may be mailed to:

David Staszak  
NYS Office of Temporary and Disability Assistance  
Division of Temporary Assistance, Western Regional Team  
40 North Pearl Street (Section 11A)  
Albany, NY 12243

**Faxed** comments may be sent to:

David Staszak  
Division of Temporary Assistance  
(518) 474-9347 or  
(518) 474-5281

**E-mailed** comments may be sent to:

[NYSHEAP@dfa.state.ny.us](mailto:NYSHEAP@dfa.state.ny.us)

If you have any questions about the hearings, please call David Staszak at (518) 474-0592.

### **III. Program Implications**

None

#### **Issued By**

**Name: Patricia A. Stevens**

**Title: Deputy Commissioner**

**Division/Office: Division of Temporary Assistance**