

OFFICE OF POLICY, PROCEDURES, AND TRAINING

POLICY BULLETIN # 23-35-SYS

SNAP POS RELEASE NOTES

Date:	Subtopic(s):								
June 23, 2023	POS								
	Purpose:								
	This policy bulletin is to inform Non-Cash Assistance Supplemental Nutrition Assistance Program (NCA SNAP) Center staff that the latest version of the Paperless Office System (POS) migrated into production on June 19, 2023. Descriptions of the changes can be found in the SNAP POS Release Notes Version 17.2 (Attachment A).								
	These release notes can also be found on the HRA Intranet at:								
	http://intranetnew.hra.nycnet/sites/HRAIntranet/Pages/POSRelease Notes.aspx								
	Effective Immediately								
	Attachments:								
	Attachment A SNAP POS Release Notes Version 17.2								

SNAP POS Release Notes

SNAP POS Version 17.2 June 19, 2023

These Release Notes contain descriptions of changes and fixes in the Supplemental Nutrition Assistance Program (SNAP) Paperless Office System (POS) release for Monday, June 19, 2023. These and prior Release Notes can also be found on the Human Resources Administration (HRA) Intranet at http://intranetnew.hra.nycnet/sites/HRAIntranet/Pages/POSReleaseNotes.aspx

Table of Contents

1.	Overview of Changes	2
2.	Update Form LDSS-3938 for Initial Intake and ESNAP activity	2
3.	Update LDSS-3152	2
4.	Update EXP-76R	3
5.	Update Phone Number on All Forms	3
6.	TAD Business Rules for NYSCAP Reason Codes	3
7.	Issue Fixed: Incorrect ESNAP determination for ineligible immigrants	3
8.	Business Rule for CNS Notice on TAD Screen (Fix to avoid E1562)	3
9.	Introduction of the Late Recertification process to the ANGIE	3

SNAP POS Release Notes

SNAP POS Version 17.2 June 19, 2023

1. Overview of Changes

The following changes and fixes were made in this release:

- Update Form LDSS-3938 for Initial Intake and Expedited Supplemental Nutrition Assistance Program (ESNAP) activity
- Update LDSS-3152
- Update EXP-76R
- Update Phone Number on all forms
- Convert Form LDSS-4826 from PowerBuilder to Oracle
- Turn Around Document (TAD) Business Rules for New York State Combined Application Project (NYSCAP) Reason Codes
- Issue Fixed: Incorrect ESNAP determination for ineligible immigrants
- Business Rule for Client Notices System (CNS) Notice Number on TAD screen (Fix to avoid E1562)
- Introduction of the Late Recertification process to the Activity and General Information Exchange (ANGIE)

2. Update Form LDSS-3938 for Initial Intake and ESNAP activity

LDSS-3938	SNAP Application	Update the LDSS-3938 form for ACCESS		
	Expedited Processing	HRA (AHRA)/ANGIE submission to capture		
	Summary Sheet	the correct value during screening and		
		update the LDSS-3938 for Streamlined		
		Paperless Office System (SPOS) to		
		combine information from screening and the		
		ESNAP interview accordingly with SPOS		
		flow.		

3. Update LDSS-3152

LDSS-3152	Action Taken on Your SNAP Benefits Case	Update E18 and W10 codes and snippets. Update the LDSS-3152 snippets for closing code E18 and rejection code W10 , as the
		Bureau of Eligibility Verification (BEV) is in the process of resuming investigations with a different approach to interviews (phone, in-office, and at client's home). We need to update the language for the related denial/closing codes.

SNAP POS Release Notes

SNAP POS Version 17.2 June 19, 2023

4. Update EXP-76R

EXP-76R	For Your Records: Documents We	Updating code table and snippets for EXP- 76R
	Received from You	

5. Update Phone Number on All Forms

All Forms	Phone Number Update.
	Update the agency conference phone
	number 718-557-1385 with the OneNumber
	718-557-1399

6. TAD Business Rules for NYSCAP Reason Codes

 New opening reason codes A70, A71 and A72 as well as one closing reason code EZ6 have been added to the SPOS TAD to be utilized for NYSCAP cases only.

7. Issue Fixed: Incorrect ESNAP determination for ineligible immigrants

 Issue where SPOS was making the incorrect ESNAP eligibility determination for ineligible immigrants is now fixed to ensure ESNAP eligibility is properly determined for ineligible immigrants.

8. Business Rule for CNS Notice on TAD Screen (Fix to avoid E1562)

• To avoid auto creation of CNS Notices when there is mixed eligibility in a household while accepting the case.

9. Introduction of the Late Recertification process to the ANGIE

Currently, if the client fails to recertify, it will be closed (**CL**) with codes **Y10**, **Y13**, or **Y66** and the Eligibility Specialist cannot re-open the case once the Authorization Period has expired.

- **Code Y10** Failure to Recertify (No Notice Required). Close cases that failed to respond in a timely manner to the SNAP call-in-notice.
- **Code Y13** Failure to Keep Recertification Appointment (No Notice Required). Close case for failure to keep a recertification appointment.
- Code Y66 Overdue Recertification, system generated closing code

SNAP POS Release Notes SNAP POS Version 17.2 June 19, 2023

Effective 06/19/2023, ITS will be deploying an enhancement release for ANGIE to allow the client to recertify during 30 days after the Authorization Period expired if the **Form 4826** is present in the OneViewer (Late Recertifications). As part of the new functionality, the cases must be screened for the ESNAP determination as well. The Eligibility Specialist will be able to access the cases eligible for the Late Recertification via Case Search tool in ANGIE and choose Recertification Activity to start Late Recertification in order to re-open the case and complete the recertification.

Form 4826

As per the Late Recertifications procedure, **Form 4826** should be available in the OneViewer. If the **Form 4826** was submitted before the case was closed during the Interview cycle, but the interview was not kept, the client can submit the **Form 4826** during the Late Recertification window (30 days) if it was not done before. If **Form 4826** is missing, the OnDemand authentication will fail for the client.

To start the Late Recertification, find the case in the Search window and select <u>Recertification activity.</u>

NYC	ANGIE			Welcome Worker Seeed	 100L5
DASHBOARD	contactures when they need to most.	C Interim Reports	ø		
NTAKE		If Periodic Reports	0		
MY PERFORMANCE					
	Get Next Case for Processing				12
	Ready to work on the next case? Get started by pressing th	he button to the right.		GET NEXT CASE FO	_
	Case Search			Select Courtery call back	-
	Search By Case Number • 01832	3138A	Q SEARCH	Document intake	
	Search Results			Maile case comme	eet.
	Last Task : Modified : Case Number :	Case Name : DOB : 55N :	Case Status :	Task Due Print a form Dete : Ac Recentification	
	SNAP Recentification 05/19/2023 Processing		CL-Ready to As	sign 05/31/2023 Select	•
	Daily Activity Sheet		Hours in Sy	sters 4 lws 9 min - Last Updated: 05/22/2023 10	HIAM C -
	Status Start Case Number Case Nan Time		VMS End Event :: tatus ::	Decision : HH Size :	Duration (Mins) 0

Attachment A SNAP POS Release Notes

SNAP POS Version 17.2 June 19, 2023

The Re-Open activity for the Late Recertification should be in the **AC** status.

NYC	RECERTIFICATI		Worker Concer Fill	
HAACHS CVERNEDW C INTERNEW V BUDGET C TAD C GRANIS C ROEKS C INDICESSOR SUMMARY C	Overview Case Composit Set Netline Post-free Revel Free Hard Law Other Applicat Case Netline Case Alerts C	CASE STATUS AC 0 SI SELECT INDIVIDUALS TO RE-OPEN CONTRACT OF A CONTRACT OF A CONTR	VERNAUCH	
	Reasonable Ac	commodations O	angutar Smp	
			I I I I I I I I I I I I I I I I I I I	

Ensure that only individuals that require to be reopened are selected (review the Welfare Management System [WMS] for rejected lines).

Re-Open Case	*	6
CASE STATUS ● AC ◯ SI		
SELECT INDIVIDUALS TO RE-OPEN		
	Rectangular Snip	<u> </u>
★ DISCARD CHANGES ★ SAVE CHANGES		

SNAP POS Release Notes

NYC		RECERTIFICA	TION INTER	RVIEW								• TOOLS
HRA CMS		Overview	0						* VERIFIC			-
OVERVIEW	0								For Rev	w Missing	Reviewed	
INTERVIEW	~	Case Compo	sition 😗						There ar	no documents f	or review	
BUDGET	۲	HH Member	CIN	DOB	SSN	SNAP Status	Reason	SNAP Status Date				
TAD	٢							5/1/2023				
GRANTS	0							5/1/2023				
FORMS	۲	0.1						•				
PROCESSOR SUMMARY	0	Other Applic	ations Sub	mitted 🕑								
		Case Number		File Date	Application	Status	Date of Stat	us				
					AP		5/19/2023					
		Case Alerts	0						1			
									Rectangu			
		Reasonable	Accommod	ations 😧								
									•			
							RE	E-OPEN CASE NEXT	сомме	(TS (28) 🔨		

NYC		RECERTIFICATION INTERVIEW	• 1005
HIACHS		Interview Review O	veneration
INERVEW	0	Household Details	Parlines Many Revent
INTOINEW BLOGET	•	Contact Information	These are no documents for revails
TRD GRANTS FORMS	0 0 0	Crit Residential Address Authorized Representative	
PROCESSOR SUMMARY	•	Vecally brgaled No: Alternate Text Number	
		Member Detail : Howehold	Rectaropular Stilp
		Buys & Prepares Masks Social Security Status Social Security Number Ethnicity	er Ship
		SAAP Satus ACTIVE Individual Detailt 🖌	

Attachment A SNAP POS Release Notes

SNAP POS Version 17.2 June 19, 2023

Click on the **Pencil icon** to access interview mode. Conduct the Recertification / Re-Open interview as usual and go through all the screens of the recertification interview to determine if all the required documents for recertification are in place.

NYC	RECERTIFICATION INTERMEW				• 100.1
HALON CATHORN STATISTICS ALEEN	Household Member		D08- Martal Rates		
	Best is NPC7		Topic New York	•	
-0.000 (0.000)	Served UNICODescributions				
representation and a second station and a second station at the se	The Restort C	•			
10-000 (2000)	LPLANDary Waster				
ALCOHOLD A	Not in the Recorded	•			
Altrait Consti	First Farest				
	ANCE TO ACCOVER SYSTEM		8	and connector = 4.0.5	

NYC		RECERTIFICA	TICH INTERMENT					_	• 1003
MACON (network) (context and	•	Interview Household Harthy how		Monthly Monsing Experiment	Offae Experises	84	c	No.COM	
ADVS ADVS ADVS/DEAL	•	\$3.00	Side	\$1.00.00	\$9.00	\$1,000.00	I.	Rectan	
NONDOA DOG		SNAP Erro	Nates 1 Royability and ABAW		Benyton (Vierla			
(m)(m)(m)(m)(n)(n)		101 Handar	Englishert Carlo - Rosse In Transport of Stationer		ABAND		wei (Hanih, Daima)		
ICONCOMMO	•		Millionger Hanspell (Alfonson) Millionger Hanspell (Alfonson)	8	1 100 10 5 100 10	-			
RECORDS	•		24 Parent Installet Assessed 25 Margarithan ay U.Sainat 26 Mary Installet Ass asses	operadria for cash of prior projection	Aneil Aneil			a Snip	
INTERVENTION IN COMPANY	•	(manipulation)	Strighter as Mont		6.962.00				
		Carebberley	instance for		r Cale	State Calabia			

Once the Interview Summary is reached, when clicking Next, the Expedited screening will be auto-launched (Recert ESNAP Decision).

SNAP POS Release Notes

SNAP POS Version 17.2 June 19, 2023

NYC		RECERT ESNAP DEC	ISION	-		-	• 100L5
HRA CM5		ESNAP Eligibility I	VERIFICATION				
OVERVIEW	•	Outcome Eligible	Reason Income less than \$150 and	Documentation Full	For Review Missing Reviewed There are no documents for review		
ESNAP ELIGIBILITY BUDGET TAD GRANTS FORMS PROCESSOR SUMMARY	0 0 0 0 0	SNAP Benefit Loo There is no information availa Unverified SNAP I There is no information availa Income, Resource Income in Month 50:00	ee. Benefits Received in Pat ee.	Shetter Expense Amount 51,400.00	Utility Allowance \$1.002.00		
					Rectangular Snip		

If during the interview there were no deferrals (**DSS-1146** was not generated), the case will remain **AC**.

NYC		RECERT ESNAP DEC	SION			• 100L5
HRA CMS OVERVIEW INTERVIEW EISINAP ELIGIBILITY BUDGET TAD GRANTS PORMS PROCESSOR SUMMARY	0 0 0 0 0 0	Budget New Budget Budget Hill Household Detail P SNAP Case Status ACTIVE Shelter Type Furnished Apartment SUA Level 1 Individual Detail: SNAP Individual Status ACTIVE	Effective Dutes 06A23 Amount \$1,400.00 Amount \$1,002.00 Employability Status None	Number In Household 7 Period Monthly / Monthly Mours Worked None	Aged / Disabled None	VERFICATIONFor Reviewed
		Income / There is no income Deductions None / Individual Detail: SNAP Individual Status	Day Care Needs None	Monthly Hours Worked	Aged / Disabled	 COMMENTE DII ∧

SNAP POS Release Notes

SNAP POS Version 17.2 June 19, 2023

NYC	RECE	RT ESNAP DECISION	• TOOLS
HRA CM5	NSBLO	06: INDIVIDUAL INCOME / NEEDS Time Elapsed : 2m 30s	www.wco -
OVERVIEW	°	NSBLOG [2] AUTHORIZED INDEVIDUAL INCOME / NEEDS 85/22/23 CASE/BUD # LN 1 NAME '	NSBL02 HOUSEHOLD/SUFFOX FINANCIAL DATA - E0156, WARNING-VALUE OUT OF RANGE
ESNAP ELIGIBILITY	0	EMP PA SUF ØL PA STS TS STS AC DOB A/D INV HN Income: SRC gross freq prog u cd pa ex ant fs ex ant	
TAD	0		INFO
GRANTS FORMS	•	RECURREING: SRC PROG GROSS NY DIS SRC PROG GROSS NY DIS	- A0015, BUDGETING A CLOSED CASE
PROCESSOR SUMMARY	0	DEDUCTIONS: TYPE ANT TYPE ANT MED: ANT END:	• A0015, BUDGETING A CLOSED CASE
		DAVCARE: TYP ANT DOB TYP ANT DOB TYP ANT DOB TYP ANT DOB TYP ANT DOB TYP ANT DOB	VERIFICATION
		150 14X 602 CHD	
		NOT	

Once the Budget is successfully saved, ensure the **TAD** is filled out as normal for the Re-Opening (e.g., if case is **AC** (not differed), the Opening Reason Code should be **A30**). Select the proper **Budget Number** in the WMS Budget Number field. Ensure the proper **CNS Notice Number** is properly generated. Address each line by ensuring that the date, status, and the reason are properly annotated for each individual being reopened.

NYC		RECERT ESNAP DECISION	•			• 1003
HBA.CHS		active	•	Although the set that	•)	-
OVERIEW INTERVEW EXAMPLICATION	0 1 0	Provin Date 13:49/39/11	To Date	Whiti Budget Humber [21 • •] MOI Industri	Budget Result Eligibio, \$1440	For Server Making Beneficial There are no description for review .
540 GANES FORMS	•	Re-une Case Number		A Hersel Yorks Adequate Action	•]	
PROCESSOR SUMMARY	•	Individual Detail : SNP individual Status 		Status Report	o Rectangelar•5)	
		Curro Colore 2022	SSN Webletion	Revier (IN	CHIC COC	and an and a second
		SNAP Englanding Code (F-Anderson States) (F-Anderson States) (F-Anderson States) (F-Anderson States) (F-Anderson States)	AMAND In the second second tables advant appartments	OW		

Coming to the Grant screen, if cases were not deferred, you must use Issuance **Code 53** (ESNAP eligible when case is not deferred) and determine the <u>pro-rated</u> grant amount from the date of the interview until the end of the month.

SNAP POS Release Notes

SNAP POS Version 17.2 June 19, 2023

NYC	RECERT ESNAP DECISION		
NACCHS PARACHS DARRHEN SENART SLADBLIFF PARACES TAD GRAVITS PROCESSION SLADANNEY		A NEWCOUCH	
	Desides Colonist w and Colonist	 -	

If the date of the interview is before or on the 15th of the month, then issue the next month's grant as a backup with the **Code 16** (ESNAP eligible, full month benefit).

If the interview date comes after the 15th of the month, then issue the next month's grant using **Code 16** (not a backup).

NYC		RECERT ESNAP DECISIO	DN							• 100L5
HBA CMS		Budget Result #17, I	Eligible, \$516						VERHICATION	
OVERVIEW	•	Issuance Code	From - To	Created	Amount	Next Month Amount	Status	Remove		
INTERVIEW	٠	Code 15 - Sergie Insuence - Full	06/01/2023 - 86/50/2023	05/25/2625	\$515.00		Really			
ESNAP EUGRILITY	•	Month								
BUDGET	•	Code 10 - Expedited Service- Not Venified	05/23/2023 - 05/21/2023	66/23/29/29	\$100.00		Featy	0		
TAD	•				+	ACID NEW GRANT		DARNAL BULLETED		
GRANTS	•									
FORMS	0	Grant Information								
PROCESSOR SUMMARY	•	Insulance Code		Amin	et.					
		Code 16 - Single Issuance - Pull Mont	•	. 10						
		From Date	To Clate	is the	aback-up	grant?				
		04-01/2023	04/00/2023	Mi No			Recta	noulir Ship		
		10000					5			
		Fait Heating								
			(1000 CO		1000					
			R BIDA	ID CHANGES	Carro					
								_		
								NEXT	CEMHENTS (33) A	

SNAP POS Release Notes

NYC		RECERT ESNAP DECISION	0			
HRA CM5		Forms 😧			Funda Heldary	
OVERVIEW	•	Form Name	Print Date	Form Type	Remove	
ESNAP ELIGIBILITY BUDGET	•	EBT-23 Notice of Special Benefit.		5.42.6		
TAD	• •					
GRANTS	•			C.	- REMOVE SELECTED	
PORMS PROCESSOR SUMMARY	•			+ ADJEWTON	- monoversetteren	
				C.		
					INCOM	

NYC		RECERT ESNAP DECISIO	N E				10015
HRA CMS		Processor Summary	0			VERIFICATION	-
INTERVIEW	~	RFI Summary	RFI Type	Resolution			
ESNAP ELIGIBILITY BUDGET	0 0	Three is no RFI	inci i file	. ACCOUNTS			
TAD GRANTS	• •	Activity Outcome - Ca Case Decision	se Acceptance - Budget	Reason			
PORMS PROCESSOR SUMMARY	•						
						lar.Snip	
					b		
					SLOW!		

SNAP POS Release Notes

NYC		RECERT ESNAP DECISIO	N 🚺				TOOLS
HRA CMS		Processor Summary	0			VERIFICATION	
INTERVIEW ESINAP ELIGIBILITY		RFI Summary HH Member	RFI Type	Resolution			
BUDGET TAD			WRS	P(5.47) to our sourt abor elphilip	*		
GRANTS FORMS			WRS	PDS-RP1 for one description adjusted	*		
PROCESSOR SUMMARY	0		WRS	$\left[- 805, 851 \mathrm{bit} \mathrm{deta} \mathrm{doesn't} \mathrm{sfluct} \mathrm{elight} \mathrm{By} \right]$	•		
		Activity Outcome - Cas Case Decision	se Acceptance - Budg	Reason		rSnip	· •
		AL		ASS-Same Banafic Each Myoth			
					Ctonners	COMMENTS (25) A	

NYC	RECERTESNAP	SUPERVISOR SELECTION	_	_	Minine Dannel Fell
HRADIS DetRetari di Intervetik w Ether Eugenutri di	Processor S RFI Summary	Refer Case To Q. Seach. This	Name	U-R	sturgation
ENVP EXCELLS 5/027 0 551 0 6/0473 0 FORMS 0 FORMS 0 FORMS 0		DAAP Supervice SAAP Supervice DAAP Supervice DAAP Supervice SAAP Supervice Registral Handger			
	Activity Outco	UNAF Ste Matager DNAF Ste Matager SNAF Ste Matager	 MECANE CONNECTS 	###> 16111	
					Contractor A

SNAP POS Release Notes SNAP POS Version 17.2 June 19, 2023

If the case was not deferred, the system will send the Client Eligibility Determination (CED) with Recertification / Re-Open transaction to WMS once approved by the Supervisor if the case is not picked by the **SCR** (Selective Case Review) process.

Form 3938 (ESNAP)

As per the current Late Recertification procedure, the Eligibility Specialist should fill out **Form 3938** manually and scan it into the application. This should be the procedure until <u>July 2023</u> when the system can start handling the **Form 3938** automatically.

Deferred Case

If during the Recertification interview the Eligibility Specialist defers the case, the Form **DSS-1146** would be generated and the worker must set the case to the **SI** status. Once in the ESNAP Eligibility screen, the worker will need to go to the TAD screen bypassing the Budget screen and set the case to the **SI** status. Staff must fill out the TAD as usual, setting Reason Code to **Q22**. Staff must ensure the proper CNS Notice Number is properly generated. Address each line by ensuring that the date, status, and the reason are properly annotated for everyone being reopened.

NYC		RECERT ESNAP DECISI	ON				• TOOLS
HRA CMS		Eligibility / TAD 🔞			O More Information	VERIFICATION	
OVERVIEW INTERVIEW ESNAP ELIGIBILITY	0 , 0	Household Detail SNAP Case Status	Current WMS Budget:	#, Status Reason Q22-Exectted - Pended Ver#Cation	Certification Feriod I+ 2 Months	For Review Massing Reviewed There are no documents for review	
BUDGET TAD	0 0	From Date 05/01/2023	To Date	WMS Budget Number	Budget Result:		
GRANTS FORMS	0 0	CNS Notice Number		M3E Indicator	•		
PROCESSOR SUMMARY	0	Re-use Case Number	٠]			
		SNAP Individual Detail :		Status Reason	• ctangular Snip		
		Date militid'yyyy	<u>11</u>				
		SSN Number	SSN Validation 8 SSA VAUDATED SSN	Reuse CIN	CBIC CDC		

SNAP POS Release Notes

SNAP POS Version 17.2 June 19, 2023

After the case status is changed to **SI**, the worker must get back to the Budget screen to run the Budget and then proceed to the TAD screen to select the proper Budget Number in the WMS Budget Number field. Verify that status is still showing **SI** with the proper status reason of **Q22**.

As the process is moved to the Grant screen, use Issuance **Code 55** (ESNAP eligible when case is deferred) and determine the pro-rated grant amount from the date of the interview until the end of the month.

NYC		RECERT ESNAP DECISION		• TOOLS
HBA CMS OVERVIEW INTERVIEW ESNAP ELIGIBILITY BUDGET	0 0 0 0	Budget Result :#17, Eligible, \$516 Issuance Code From - Ta Created Amount Next Month Status Remove Amount There is no gast information	VENIFICATION	-
TAD	0	+ ADD NEW GRANT - NUMERAL BULLETED		
PORMS PROCESSOR SUMMARY	0 0 0	Grant Information Issuance Code Amount Code 33-Repetited Service Not Verified		
		From Date To Date Is this a back-up grant? 05/23/2003 05/23/2003 Image: Construction of the second	1	
		🗶 DISCARD CHANGES 🖉 💉 SINT CHANGES		
		Creating of new Grant detail		

If the date of the interview is before or on the 15th of the month, then issue the next month's grant as a backup with the **Code 16** (ESNAP eligible, full month benefit).

If the interview date comes after the 15th of the month, then issue the next month's grant using **Code 16** (not a backup).

SNAP POS Release Notes

NYC		RECERT ESNAP DECISIO	DN .					_		• 1000
HEADIS		Budget Result #17, 0	Eligible, \$516						HIPCON	
CORNEW.	0	beautrice Carls	From - Tor	De	and Amount	Next Munith Annualt	Natur	Rented 1		
WITHOUT		Date 18. (mple towards - Full - Marcin	-	- 10	ta sul a su a su		****			
BIDGCT		Color ()). Departure lianeza- Not stechnol	reduction and state	1.05	CALIFIC #100.04		1989			
100								MARKED /		
silver15	0				-					
PONS		Grant Information								
PROCESSION IN ADDRESS		Resame Colle			Anist					
		Solution Tables	1		10					
		Point Date:	N Date:		1. The start is	(per)				
		3e(1.00)	10.00.001		80					
		harmaning					0		lar, Snip (
		line and a								
					-	-				
			- Notesta	ooren	10	-				
									12	

NYC		RECERT ESNAP DECISION	-				10015
HRACHS		Forms 📀			Emmatistan	VERIFICATION	
OVERVIEW	¢ 9	Form Name	Print Date	Form Type	Remove		
ESNIP EDGIDUTY		EBT-23 Notice of Special Benefit / LARRY-JONES, Avree K		Mad			
BUDGET		714-1141 Documentation Requirements		Mak			
GRAVIS							
PORMS				 ADD MEWTORM 	- REMARK SELECTED		
PROCESSOR SUMMARY		Form Detail					
		FIA. 1348 Documentation Requirements			•		
		Due Date					
		06-06-2021	5				
		D max	ew Granger				
					MOR	COMMENTS (12) A	

SNAP POS Release Notes

NYC		RECERT ESNAP DECISION	0			100(5
HBA CHS CVERVEW INTERVEN EINWEILIGEBLITY	0 4 0	Processor Summary RFI Summary HH Member	W1 Type	Resilution	Personal Making Several There are no documents for levels	-
BLOGET TAD GRAMES			55A 55A	PE-ATTM ten descrit affect algeby		
PROCESSOR SUMMARY		Activity Outcome - Case Ac Care Renien		Name and an other states of the states of th		
			b		ie.	
				SIRMET		

SUPERVISOR SELECTION				×
Refer Case To Q Search. Title	Name	^D	Unit	
SNAP Supervisor			001	
SNAP Supervisor	2			
SNAP Supervisor				- 1
SNAP Site Manager				
SNAP Supervisor				
Regional Manager				
SNAP Site Manager			DEV	
SNAP Site Manager			DEV	
SNAP Supervisor				
	B DISCARD CHA		CHANCES	

SNAP POS Release Notes

SNAP POS Version 17.2 June 19, 2023

In the situation when the Eligibility Specialist must suspend the case at the Recertification ESNAP Decision activity, it should be available in **ANGIE** under a new activity called **Late Recert ESNAP** Action item, which must be chosen to continue the ESNAP process.

NYC	ANGI			Welcome Worker Sales	0.00		
DADROND	Many New Yorkers need assistance right new. Thank you for going	Case Changes					
INTHE	the entry role is get here going the entry role is get here fits to families when they eard it meat.	Document Neviews					
W PERFORMANCE	to taken when they are it must.	GP Intern Reports					
		CP Paradic Reports					
	Got Neid Case Tir Processing				-		
	Ready to work on the next sale? Get started to presamp the both	n hi the right.		441.00	CONTRACTOR PORTAGE		
	Cana Search				-		
	Search By Cale Number 🔹	01346418944	Q. MARCH				
	Search Results						
	Task : Last Modified 3 Case Number :	Task 1 Last Modified 1 Case Number 1 Case Nume 1 DOB 1 SDV 1 Case Status 1					
	Shiff Recent/Scattor (5/15/2023		CL-Processing	01/01/0510 Late Resert EDMA	•		
	Doctored 100						
	Daily Activity Shunt			House in Springer, 5 lies 24 mars - Last Spelanet, 197			
	Distantion Const. Dec.			based of a man bit role has been been been been been been been bee			
	Status (Start Time) Case Number (Case	Nome I Start Event I	WHE End Event I Status I	Declarion () Hot (Re I Duration (Mine) I		
	¥ 5/25/2015	Recettfortion-Start Intenses	Ci NA	0, 1	10 A		
	4-3531 / W						

Supervisory Approval

The new activity is called Approve Late Recert ESNAP.

1040	Taday's Property							Law (1999) 1993 1993 1994 1996 1997 1997
El Sector contra	THRA Goal e			Staff Overview years	-	S Team's Completed Tasks		(⁴ Need Support?
PERFORMANCE.	Cores Due Toley	τ.		Total Daff		Le Approxime		Putty question?
DALT ACTIVITY	Terrag	147		logget to		D ResettAutors	10	Enal Presence: Nacalization 20144, Ayr. gov
	Many New Yorkers see			Universities -		12 Care Durges		Tell. In: small have been
	right new. Thask you fi the extra wile to get be	enefits		the or then		Dispetent Reviews		Dart a thirty David Tablet Da
	to families when they n	seed it must.		Net Lopped in Today	1	Of search Reports		
						Of Parintin Bauncha		
	Chat Need Clean for Sign Needy to work on the need		en saminin i	new! Get started by preseng the but	to A for the signal.	G Rectano	ilar Srim	ALT MERCENE THE WAR
			PH Juget Harrison	event for particular present the but	too to the sight.	9 Rectang	ilar Smp	Later
	Ready to work on the best	case that impo	*** 342*******	need for anoted by preveny the but polycommunications	ten to the hight.	e Rectang	ilar Srip	and a
	Analy to work of the sect	case that impo			to the sight.		ular Srrip	Select Desting a state for an EXIST Courters call taxe Destinant Initial Male care connected
	Neally to with unit the local Case: Search Search 3) Case Number	oper that read		903129682888	to A for the sight.			Countries care faces (2004) Countries call back Document intege

Attachment A SNAP POS Release Notes

SNAP POS Version 17.2 June 19, 2023

Similar to the existing approval process, the supervisor must follow the current flow by approving or disapproving each element as depicted in the screenshots below:

NYC		APPROVE REC	ERT ESN/	P DECISI						3	• 100L5
HRA CMS CVERVEW INTERVEW ESNAP ELIGIBILITY BLOGET TAD	0 0 0 0 0	Overview Case Compos		DOB	Q SIN	SNAP Status St	Reson SL	SNAA' Status Cole 5-29-3923 5-23-3923		a Manang Reviewer: Documents for manue	-
GRANTS FORMS SLIPERVISOR SUMMARY	0 0 0	Other Applica Case Number No Information Applied	-	mitted	Applicat	ter Statut	Outo of Sta	er Herrigistar S			
		Reasonable A	ccommod	lations O				1001	Сончена	14	

NYC		APPROVE RECERT ESN	AP DECISI	-		• 100L5
HBACHS		Interview Review 🕄		b.		venerozion _
OVERVIEW	0	Household Details		20		For Review Massing Revenued
INTERVIEW	*	Contact Information				There are no documents for review
EINAPELIGIBUTY	•	Primary Telephone	Phone Category	Secondary Telephone	Secondary Phone Category Ciril	1
BUDGET	•	Email Address			C.	
TAD	•	duniny@dis.ryc.gov				
GEANTS	•	Residential Address				
FORMS	•					
SUPERVISOR SUMMARY	•					
		Visually Impaired				
		No				
		Alternate Text Number				
						112
		Member Detail				
		Household				
		Buys & Prepares Meals	Social Security Status	Social Security Number	Ethnicity	
		Yes		(manual 1)	Aslan	
		Phian Phian			_	· Martine ·
					NO	COMMENTS (ES) A

SNAP POS Release Notes

NYC		APPROVE RECERT ES	SNAP DECISI				• 100LS
HRA CMS DVERVEW HITEVEW ELSARP ELGERICIY RUGGET TAD GRANTS RUBIENSOR RUMMARY	0 0 0 0 0 0 0 0	Individual Details IFI Match Type SSA Match for SSN CIV CIV Fighted Degree Obtained No Degree Other non-Legal Name Not Student Status Not to School Pregnant? Not	SSA Message VALID SSN Marital Status Marital Juing Topether US Military Watawai? Non-Veteran Performed Pronoun Legal First Name Online/Correspondence No	WMS Resolution POS - IFF bit frats about 1 affect objectivy Born INTC2 No Language Spaken Has Diplomw/SED No	US Celow/National Ins Mather's Maiden Hane D	VURIENCADOR For Receils Million Hitseest	-
		Alerts 0 Member Detail Hourehold Boys & Prepares Maals Yes	Social Security Status	Social Security Number	Ethnicity 1923	COMMANYS (SE P.	

NYC		APPROVE RECERT E	SNAP DECISI	(0 10015
HBACHS		ESNAP Eligibility	Determination			-	
oververv witzeverv (zwał susceptiv	0 2 0	Outcome Eligitie	Reason Income less illum 3116 and	fessores les 1120	Decomentation Fyt	Factories Manage Research Them are to assuments for every	
RUDUET TAD GAWYTE FORMS RUPERVIECK RUMANIT	0 0 0 0 0	SNAP Benefit Loc Trees to a Hernator water Universified SNAP	en Benefits Received in Pac	t.			
		Income, Resource teams in Hards \$900	s and Expenses Total Resurses 10.00	Shathar Dapanse Amount 31.060.00	ti Utity Alixeetes 131.00 9 flectangular		

SNAP POS Release Notes

NYC		APPROVE RECERT ES	NAP DECISI				 10015
HRA CMS OVERVIEW	•	Budget 🕢					VERSERVICEN
INTERVIEW ESHAP ELIGIBLITY	~ 0	WHS Budget Number	Date	Outcome	Benefit Amount	Authorized	There are no documents for reverw
BUDGET TAD GRANTS FORMS BUPERVISOR BUMMARY	0 0 0 0 0	4	05/23/2023	ELIGBLE	\$516.00 \$362.00	No. Yes	
						WX	

NYC		APPROVE RECERT ESM	IAP DECISI			0 100LS
HRACMS OVERVIEW INTERVIEW EISNAP ELIGIBLITY BLOGET TAD	0 0 0 0 0	Budget New Budget Budget Hater Household Detail SNAP Case Status SNADLE ISSUE Shelter Type Furnished Agentment		7. ELIGIBLE, \$516.00 Number in Household 2 Period Memby		VERIFICATION
GRANTS PORMS SUPERVISOR SUMMARY	0 0 0	SUA Lawel 3 Individual Detail: SNAP individual Status SNAULE ISSUE Income There is no income	Amount 531.00 Employability Status None	Monthly Hours Worked None	Aged / Disabled Agest or Daabled ar Smip	
		Deductions None Individual Detail: SNAP Individual Status SNAP Individual Status SNAP Endividual Status	Day Care Needs None Employability Status None	Monthly Hours Worked None	Aged / Disabled Aged or Disabled	COMMENTS II.1 A

SNAP POS Release Notes

NYC		APPROVE RECERT ESN	IAP DECISI				• 100LS
HRA CMS OVERVIEW	0	Budget 📀	,				VERFICATION -
INTERVIEW ESNAP ELIGIBILITY	ŏ	WMS Budget Number	Date	Outcome	Benefit Amount	Authorized	There are no documents for revete
DUDGET DAT BITMARD	0 0 0	4	06/23/2023	ELIGIBLE	\$352.00	No. Yes	
FORMS SUPERVISOR SUMMARY	0			6			
				H.			
						NEXT	

NYC		APPROVE RECERT ESM	IAP DECISI				• 100LS
HRA CMS OVERVIEW		Budget 🕢					VERIFICATION -
INTERVIEW ESNAP ELIGIBILITY	0 0	WMS Budget Number	7 Date	Outcome	Benefit Amount	Authorized	For Reverse Measing Reviewed
BUDGET	•	17	05/23/2023	EUGIBLE	\$516.00	No	
TAD GRANTS FORMS SUPERVISOR SUMMARY	0 0 0 0	ě.		EUGIBLE	\$352.00	Yes	
				D			
						16237	Commentan A

SNAP POS Release Notes

NYC		APPROVE RECI	RT ESNA	P DECISI				• 1003
HBA CMS		Eligibility / T	AD O				O Main Margadian	Million -
OVERVIEW INTERVIEW	e ,	Household De	tall	Current WMS Bud	get:	#17. Eligible, \$516 Status Reason	Carthurse Insure - 2 Martin	 using the M2E indicates levels will not send a million via CMS (Chiert Notice Toptions) Presse print use this if you wait to suggests the CMS indice notice.
BUDGET	0	From Date	- 16	To Date		WMS Budget Number	Budget Result Eliptie: \$516	 Significant Unarge in the Staff InenetTr. Please revers Late details, lockness (ULA and Income, for any possible every staff.)
140	0	8545/2023		36.03.2021	0	<u>.</u>	Budget HesultLapore, 5515	visercence _
PORMS.	0	CNS Notice Number				M3E Indicator A Manual Notice : Kologuela Kettar	•	
BUPERVISOR BURNARY	0	Re-use Case Number			*	1	4	
		Individual Det	ali :				Real Probable Sillar	
		SNAP individual Statu				Status Reason	and the second se	
		INCLUME.			.*	12 Print Egilits Realistants	•	
		Date						
		8103/2423	<u></u>					
		SSN Number		55N Validation		Reuse CIN	CBIC CDC	
				E 15A VILIDATIO 104			× •	2
							HEAT	COMMENTATION .

NYC		APPROVE RECERT ESN	AP DECISI			_	_		0 10015
HRA CMS		Grants 😧					QUARN HISTORY	VERIFICATION	
OVERVIEW INTERVIEW ESINAP ELIGIBIUTY BUDGET 5XD GRANTS FORMS BUPERVISOR SUMMARY		Budget Result :#17, 1 Issance Code Code 16 - Single Issance - Full Moren Code 15 - Expedited Service- Net Vertiled	Eligible, \$516 Prom - To 06/01/0223 - 06/00/2025 05/23/2023 - 06/01/2025	Created Anour 05/25/2023 \$516.0 05/25/2023 \$133.0	Amount	Satus Ready Ready	Remove		
	•				b o		igutar Snip		

SNAP POS Release Notes

	APPROVE RECERT ESN	AP DECISI							 100t5
-2		and the second	21	a		0.05	0.037	VERTICATION	
0	Issuance Code	From - To	Creat	ed Amoun	Next Month Amount	Status	Remove		
*	Code 16 - Birgle Insulton - Full	06010021-36502021	652	2023 \$5% 30		Reats			
•	Marth .	þ							
	Code 55 - Expedited Service- Not Verified	05352023-95312023	05/2	2013 \$133.00		Heady			
					· ett na court	-	HANNED IN		
0						-			
0	Grant Information						•		
0	Insuance Code			hourt					
	Com 14 - Sigh Improv - Rill Mart	N (-114					
	From Date	To Date		The states	p grant?				
	64/01/2021	64/30/2021		10					
	Fait Hearing							p	
							NOT	-	
	0 0 0 0	Budget Result :#17, 1 Busance Cole Cos H. Single Insuence - Full Kalm Cost 15 - Expedited Service G G Grant Information Function	Imance Code From - To Code 16 - Single Insuence - Full Code 15 - Expedited Service Code 15 - Expedited Se	Budget Result :#17, Eligible, \$516 Busance Cole Cons 14: Surple tousance - Fue Cons 14: Sur	Budget Result :#17, Eligible, \$516 texance Cole From - To Created Amount Cone 16 - Superimetries Proc. 06:05:0203 - 66:00:0003 - 66:00003 - 66:00:0003 - 66:00:0003 - 66:00:0003 - 66:00:0003 - 66:00:0003 - 66:00:0003 - 66:00:0003 - 66:00003 - 66:000000 - 66:000000 - 66:0000000 - 66:0000000 - 66:0000000 - 66:0000000 - 66:0000000 - 66:00000000 - 66:000000000 66:0000000 - 66:0000000 - 60:000000 60:000	Budget Result :#17, Eligible, \$516 basance Cole Fron - 1s Created Amount Next Month Amount Cole 14 - Bright Heatmone - Full (MonthStates - 16:56:2023) - 85:52:5233 - 85:52:52:523 - 85:52:5233 - 85:52:5233 - 85:52:5233 - 85:52:5233 - 85:52:5233 - 85:52:5233 - 85:52:5233 - 85:52:5233 - 85:52:5233 - 85:52:5233 - 85:52:5233 - 85:52:5233 - 85:52:52:55:52:523 - 85:52:52:52:52:52:52:52:52:52:52:52:52:52	Budget Result :#17, Eigible, \$516 Buurge Cole Fron -16 Could Answel Next North Status Cone 16 - Superstance - Full Oxort(1922 - 36:50:0023 Gos 16 - Superstance - Full Cone 15 - Superstance - Full Cone 15 - Superstance - Editorial Cone 15 - Sup	Budget Result :#17, Eigible, \$516 Buwerce Cole From Tis Counted Answer Answer Com 14 - Stope Insuence - Full Counted Answer Com 53 - Expecting Server COUNCEL-SSSS 0502023 COUNCEL-SSSS 050202 COUNCEL-SSSS 050202 COUNCEL-SSSS 050202 COUNCEL-SSSS 05020 COUNCEL-SSSS 0502	Budget Result :#17, Eligible, \$516 Names Cole Forn-Ts Cone H - Signet Namese : Not Noted Status : No Soldcitz: No Soldcitz: Od 2020233 5516 M Name Cone H - Signet Namese : Not Noted Status : No Soldcitz: Od 2020233 5516 M Cone H - Signet Namese : No Noted Status : No Soldcitz: Od 202023 5518 M Cone H - Signet Namese : No Noted Status : No Soldcitz: Od 202023 5518 M Cone H - Signet Namese : No Noted Status : No Soldcitz: Od 202023 5518 M Cone H - Signet Namese : No Noted Status : No Soldcitz: Od 202023 5518 M Cone H - Signet Namese : No Noted Status : No Soldcitz: Od 202023 5518 M Cone H - Signet Namese : No Noted Status : No Soldcitz: Od 202023 5518 M Cone H - Signet Namese : No Noted Status : No Soldcitz: Od 202023 5518 M Namese : Cole Carent Information Ten Date No Noted Status : No Noted Sta

NYC		APPROVE RECERT ESN	AP DECISI									 10015
HRA CMS OVERVIEW		Budget Result :#17, I	Eligible, \$516	0	nated /	Amount	Next Month	Status	Remove		VERIFICATION	
INTERVIEW ESHAP ELIQUELITY BUDGET	0 0 0	Code 15 - Single Nawance - Pull Month Code 55 - Expedited Service- Nor Vented	06/01/2023 - 06/30/2023 05/23/2023 - 05/31/2023		252023 1 252023 1		Ampunt	Ready Ready	0			
TAD GRANTS FORMS SUPERVISOR SUMMARY	0 0 0 0	Grant Information			Anout		 BUD MEW DBUM 					
	Ŭ	Code 54 - Single Issues - Fut Mare Prom Date 64/05/2022	To Date 06/30/2023	•	0.04			Retti	ngula	Stile		
		Fait Hearing										
			× DECARDO	UNKLI	~	141.04	HER)			Nge Nge		

SNAP POS Release Notes

NYC		APPROVE RECERT ESN	AP DECISI								0 10015
HRACHS		Budget Result :#17, I	Eligible, \$516							VERPICATION	
PORMS	0 0 0 0 0 0	Code 16 - Single Issuence - Full 06-01/2023 - 06/20/2023 05 Month			Amount Next Month Amount Sciences 5133-30 Amount			Status Remove			
		Prom Date 00/03/2003	In Date 05-03-2003 X DOCARD	time (stack-up	0	Flecta	ngular Shij		

NYC		APPROVE RECERT ESNAP DECISI			1000
HBA O/S OVERVIEW		Forms 😧		.tama milih	venersation _
WIENVEW	ž	Form Name Print Date	Furm Type	Renove	
EBNAPELIGBUTY	8	EET-25 twine of Special Benefit / LARRY JONES, Anne K	1/wi		
BLOGET TAD	°.	PA-114 Disaretation Requirements	100		
GRANTS		3			
PORMS :	0		+ ADDINENTION	(- REALING MELTICINES	
PROCESSOR SLAMMARY		Form Detail v tor			
		P06 (104) Discovertative Removation		*	
		Due Date			
		beite-bizz			
					p:
		Distance a start			
		B-REAL PROPERTY		-	
				900	CANTERING

SNAP POS Release Notes

NYC		APPROVE RECERT ESNA	P DECISI				1	10015
HRA CHS OVERVIEW INTERVIEW		Supervisor Summary	y 🖸 811 Type	Residen		•	vtarication	
ESHAP ELIGIBLITY BLOGET TAO GRANTS		Contraction of the second	554	255 AT Int days to	aitt allact algibilig	•		
PORMS BUPERVISOR BURRARY	0 0	Activity Outcome - Car	ssa se Acceptance -	Budget #17, Eligible, S	ha ha she ha ha	•		
		HHI Mandair	Status		Reason	_		
			s s		11. Meets Eligibility Requirement		ip.	
		Disapproval Outcome						
		Section/Question	Household Member/Line	Supervisor / Disapproval Date	Disapproval Reason and Comment			
					(0)	INDES .		

NYC		APPROVE RECERT ESNAP	P DECISI				10015
HBACMS OVERVEW INTERVEW ESNAP ELIGIBILITY		Supervisor Summary RFI Summary Het Menter	€ RFI Type	Resolution		VERIFICATION	
BLOGET TAD GRANTS FORMS		New Los III Activity Outcome - Case Het Menter	e Acceptance - I Stata	Budget	Reson		
EUPERVICE ELMANRY	0	Disapproval Outcome Section/Question	Household Member/Line	Supervisor / Disapproval Date	Disapprival Reason and Comment		
		There is no Disapproval Outran	H				

SNAP POS Release Notes

SNAP POS Version 17.2 June 19, 2023

IMPORTANT:

Since this is an **SI** case, CED will not go up when the transaction is posted to WMS. Once a required document comes in, ANGIE will dish out the Document Review activity for that case in order for the worker to review the document and make an overall continuing determination. The Worker will have to access that Recertification/ Re-Opening to activate, if the document satisfies the request (CED will go up when the continuing determination has been made and the case status is changed from **SI** to **AC**) or close the case using code **V21**.