



OFFICE OF POLICY, PROCEDURES, AND TRAINING

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POLICY BULLETIN #17-36-EMP

JOB TRAINING PROGRAM (JTP) PAY SCHEDULE

<p>Date: March 30, 2017</p>	<p>Subtopic(s): Job Training Program (JTP), Grant Diversion Program</p>
<p> Please use Print on Demand to obtain copies of forms.</p>	<p>The purpose of this policy bulletin is to introduce the Job Training Program (JTP) 2017 Pay Schedule (FIA-1192) form to Job Center staff. It is informational for all other staff.</p> <p>The FIA-1192 has been created to inform participants in JTP of the dates they will be paid. Participants will receive the FIA-1192 during orientation at the JTP orientation site.</p> <p>The JTP is designed to provide Cash Assistance (CA) participants with paid employment experience and career development, by engaging them in a 6 month long, 40 hour a week employment activity.</p> <p>Participants will be engaged 4 days a week at a City Agency, and 1 day a week in Career Building training and job search, in order to prepare them to transition from receipt of temporary assistance to full-time, permanent employment.</p> <p><i>Effective Immediately</i></p> <p>Related Items:</p> <p>PD #10-07-EMP Revision to the Grant Diversion Program PD #15-28-EMP Revised Parks Opportunity Program</p> <p>Attachments:</p> <p>FIA-1192 (E) Job Training Program (JTP) 2017 Pay Schedule FIA-1192 (S) Job Training Program (JTP) 2017 Pay Schedule (Spanish)</p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 3 at the prompt followed by 1 or
send an e-mail to *FIA Call Center Fax* or fax to: (917) 639-0298

JOB TRAINING PROGRAM (JTP) 2017 PAY SCHEDULE

If you work any of these days:		You will receive a paycheck on this day (Friday):	
12/18/2016	to	12/31/2016	1/13/2017
1/1/2017	to	1/14/2017	1/27/2017
1/15/2017	to	1/28/2017	2/10/2017
1/29/2017	to	2/11/2017	2/24/2017
2/12/2017	to	2/25/2017	3/10/2017
2/26/2017	to	3/11/2017	3/24/2017
3/12/2017	to	3/25/2017	4/7/2017
3/26/2017	to	4/8/2017	4/21/2017
4/9/2017	to	4/22/2017	5/5/2017
4/23/2017	to	5/6/2017	5/19/2017
5/7/2017	to	5/20/2017	6/2/2017
5/21/2017	to	6/3/2017	6/16/2017
6/4/2017	to	6/17/2017	6/30/2017
6/18/2017	to	7/1/2017	7/14/2017
7/2/2017	to	7/15/2017	7/28/2017
7/16/2017	to	7/29/2017	8/11/2017
7/30/2017	to	8/12/2017	8/25/2017
8/13/2017	to	8/26/2017	9/8/2017
8/27/2017	to	9/9/2017	9/22/2017
9/10/2017	to	9/23/2017	10/6/2017
9/24/2017	to	10/7/2017	10/20/2017
10/8/2017	to	10/21/2017	11/3/2017
10/22/2017	to	11/4/2017	11/17/2017
11/5/2017	to	11/18/2017	12/1/2017
11/19/2017	to	12/2/2017	12/15/2017
12/3/2017	to	12/16/2017	12/29/2017

The current wage is \$12.14 per hour.

PROGRAMA DE CAPACITACIÓN LABORAL (JTP) HORARIO DE PAGA DEL 2017

Si usted trabaja cualesquier de los siguientes días:		Usted recibirá un cheque de paga este día (viernes):	
12/18/2016	a	12/31/2016	1/13/2017
1/1/2017	a	1/14/2017	1/27/2017
1/15/2017	a	1/28/2017	2/10/2017
1/29/2017	a	2/11/2017	2/24/2017
2/12/2017	a	2/25/2017	3/10/2017
2/26/2017	a	3/11/2017	3/24/2017
3/12/2017	a	3/25/2017	4/7/2017
3/26/2017	a	4/8/2017	4/21/2017
4/9/2017	a	4/22/2017	5/5/2017
4/23/2017	a	5/6/2017	5/19/2017
5/7/2017	a	5/20/2017	6/2/2017
5/21/2017	a	6/3/2017	6/16/2017
6/4/2017	a	6/17/2017	6/30/2017
6/18/2017	a	7/1/2017	7/14/2017
7/2/2017	a	7/15/2017	7/28/2017
7/16/2017	a	7/29/2017	8/11/2017
7/30/2017	a	8/12/2017	8/25/2017
8/13/2017	a	8/26/2017	9/8/2017
8/27/2017	a	9/9/2017	9/22/2017
9/10/2017	a	9/23/2017	10/6/2017
9/24/2017	a	10/7/2017	10/20/2017
10/8/2017	a	10/21/2017	11/3/2017
10/22/2017	a	11/4/2017	11/17/2017
11/5/2017	a	11/18/2017	12/1/2017
11/19/2017	a	12/2/2017	12/15/2017
12/3/2017	a	12/16/2017	12/29/2017

El actual sueldo suma \$12.14 a la hora.