



OFFICE OF POLICY, PROCEDURES, AND TRAINING

POLICY BULLETIN #22-36-OPE CHANGE IN CON EDISON CHECK DELIVERY ADDRESS

Date: June 15, 2022	Subtopic(s): Utility Process
	<p>The purpose of this policy bulletin is to inform Job Center, Home Energy Assistance Program (HEAP), and Office of Central Processing (OCP) staff of a return to Con Edison’s Check Delivery address that was in place prior to the COVID-19 pandemic.</p> <p>Con Edison payments are generally made by Electronic Funds Transfer (EFT). However, some payments are made by check. In response to the COVID-19 pandemic, Con Edison’s Public Assistance (PA) Central unit had implemented a new check messenger delivery and mail delivery procedure for the Human Resources Administration (HRA).</p> <p>Con Edison’s PA Central unit has now reinstated the old process of receiving customer check payments at the location below:</p> <p style="text-align: center;"> CON EDISON PA Central – P.O. Box 34 4 Irving Place, 9FLNE New York, NY 10003 ATTN: PAYMENT PROCESSING </p> <p>All customer check payments and any remittance sheets must be addressed accordingly.</p> <p><i>Effective Immediately</i></p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?
 Call 718-557-1313 then press 3 at the prompt followed by 1 or
 send an e-mail to *FIA Call Center Fax* or fax to: (917) 639-0298