



# OFFICE OF POLICY, PROCEDURES, AND TRAINING

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## POLICY BULLETIN #20-32-SYS

### SNAP POS RELEASE NOTES VERSION 14.2

<b>Date:</b> June 16, 2020	<b>Subtopic(s):</b> POS
	<p>This policy bulletin is to inform Non Cash Assistance Supplemental Nutrition Assistance Program (NCA SNAP) Center staff that the latest version of the Paperless Office System (POS) will migrate into production on June 22, 2020. Descriptions of the changes can be found in SNAP POS Release Notes Version 14.2 (<b>Attachment A</b>).</p> <p>These release notes can also be found on the HRA Intranet at: <a href="http://intranetnew.hra.nycnet/sites/HRAIntranet/Pages/POSReleaseNotes.aspx">http://intranetnew.hra.nycnet/sites/HRAIntranet/Pages/POSReleaseNotes.aspx</a></p> <p><i>Effective June 22, 2020</i></p> <p><b>Attachment:</b></p> <p><b>Attachment A</b>      SNAP POS Release Notes Version 14.2</p>

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HAVE QUESTIONS ABOUT THIS PROCEDURE?  
Call 718-557-1313 then press 3 at the prompt followed by 1 or  
send an e-mail to *FIA Call Center Fax* or fax to: (917) 639-0298

# SNAP POS Release Notes

SNAP POS Version 14.2 June 22, 2020

These Release Notes contain descriptions of changes and fixes in the Supplemental Nutrition Assistance Program (SNAP) Paperless Office System (POS) release for Monday, June 22, 2020. These and prior Release Notes also be found on the HRA Intranet at

<http://intranetnew.hra.nycnet/sites/HRAIntranet/Pages/POSReleaseNotes.aspx>

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# SNAP POS Release Notes

SNAP POS Version 14.2 June 22, 2020

## 1. Overview of Changes

The following changes and fixes were made in this release:

- WMS (Welfare Management System) changes for release 2020.2
- ABAWD (Able Bodied Adults Without Dependents) updates
- Automated (Supplemental Nutrition Assistance Program (SNAP) Application Expedited Processing Summary Sheet – NYC) (LDSS-3938 NYC) for Community-Based Organization (CBO) cases

## 2. WMS Release 2020.2 Updates

POS was updated to match changes in WMS and to help prevent WMS errors.

### SNAP Issuance Code 16 (Monthly SNAP Benefit)

A new business rule to prevent improper usage of the SNAP Issuance Code **16** for SNAP-only cases in the **Grants** section: **Single Issuance Grant To Date cannot be later than next month.**

## 3. ABAWD Updates

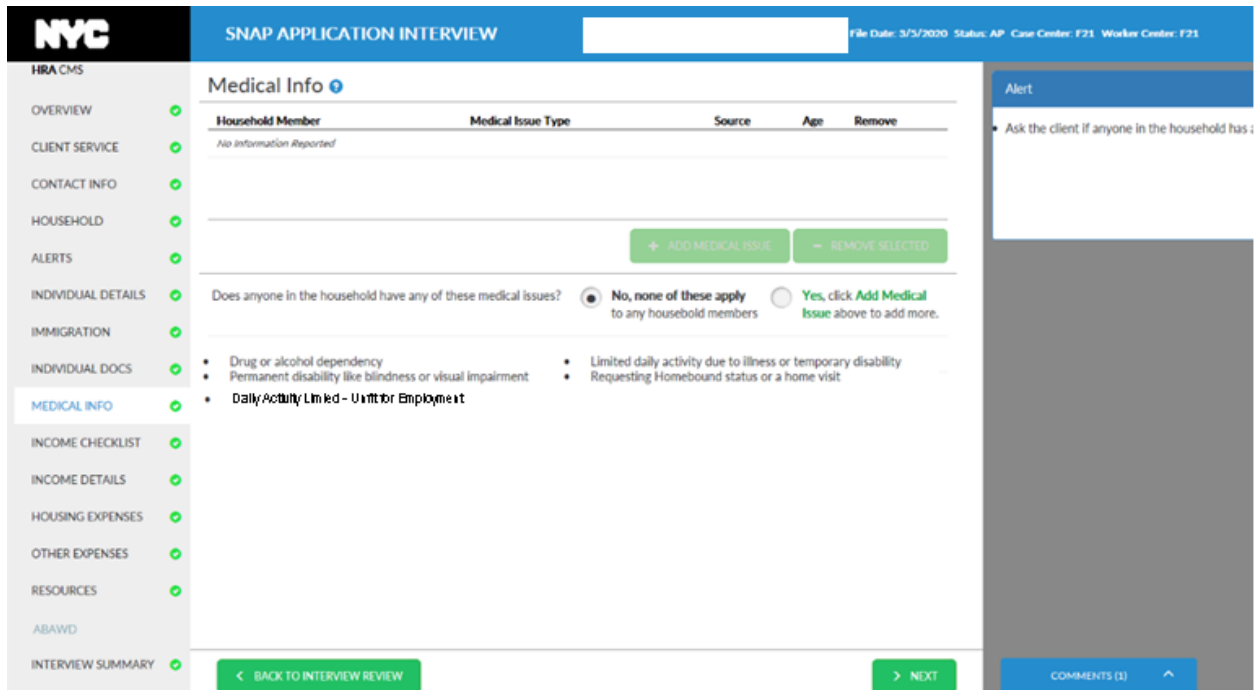
The **Medical** section was updated to add a new indicator to capture when an applicant or participant is unfit for employment. When this indicator is selected, a value of **N** (Non-ABAWD) is selected for the individual on the **Employability Code Determination** window.

The following changes were made in the **Medical** window:

- A new bullet point was added in the main **Medical** window:
  - Daily Activity Limited – Unfit for Employment
- The **Daily Activity Limited** menu label was changed to **Daily Activity Limited or Unfit for Employment**.
  - The value of **Sick** in the drop-down menu was changed to **Sick or Unfit for Employment**.
- Four new options were added to the **Reasons for ABAWD Status** drop-down menu:
  - Obviously mentally unfit
  - Obviously physically unfit
  - Obviously unfit for work (based on screening)
  - Unfit for employment at least 80 hours per month
- When the option Obviously mentally unfit, Obviously physically unfit, or Obviously unfit for work (based on screening) is selected, the Worker receives an alert: “The selection must be based on visual observations and responses to screening tool. Detailed comments must be entered to support the selection.”
- When the option Unfit for employment at least 80 hours per month is selected, the Worker will receive a message: “The selection of unfit for employment for at least 80 hours per month must be due to a physical or mental health limitation and documentation must be scanned or requested.”

# SNAP POS Release Notes

SNAP POS Version 14.2 June 22, 2020



## 4. Automated creation of LDSS-3938 NYC for CBO Cases

The automated application registration process in POS was updated to automatically complete the WMS look-ups, the expedited processing determination and the **LDSS-3938 NYC** form for cases submitted through POS by CBOs.