OFFICE OF POLICY, PROCEDURES, AND TRAINING

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Social Services

POLICY BULLETIN #20-27-ELI

(This Policy Bulletin Replaces PB #20-16-ELI)

RECERTIFICATION PERIODS EXTENSION DUE TO THE COVID-19 PANDEMIC

Date:	Subtopic(s):
May 14, 2020	CA and SNAP benefits
	Revisions to the Original Policy Bulletin
	This policy bulletin is being revised to announce the further extensions of recertification periods for Cash Assistance (CA) and Supplemental Nutrition Assistance Program (SNAP) cases with recertification periods expiring at the end of March, April and May 2020, and provide an additional guidance for cases with the recertification periods expiring at the end of June 2020.
	Purpose
Revised	The purpose of this policy bulletin is to inform Job Center, and HIV/AIDS Service Administration (HASA) Center staff regarding six month extensions of the recertification periods for CA and SNAP cases due to the Novel Coronavirus (COVID-19) pandemic. This policy bulletin is informational for all other staff.
New	Previously, CA and SNAP cases with the recertification periods expiring at the end of March, April and May 2020 were granted three months extensions of the recertification periods due to the impact of the COVID-19 pandemic. These extensions were automatically extended for an additional three months, for a total of six months. In addition, the recertification periods for CA and SNAP cases expiring at the end of June 2020 will be automatically extended for six months. There may be more future changes.
	Extending the recertification periods will ensure that households who are unable to comply with the recertification requirements or whose recertification cannot be processed timely due to the impact of the COVID-19 pandemic do not lose access to their CA and SNAP benefits.

HAVE QUESTIONS ABOUT THIS PROCEDURE? Call 718-557-1313 then press 3 at the prompt followed by 1 or send an e-mail to *FIA Call Center Fax* or fax to: (917) 639-0298

Distribution: X

Note: This guidance does not apply to Medicaid (MA) only cases, including MA separate determinations for individuals who lose CA eligibility.

Revised

The Welfare Management System (WMS) will run mass of extensions for CA and SNAP recertification cases that are due to expire at the end of June 2020.

New

The following cases are not eligible for an automatic extension:

- If the recertification was already processed;
- If closed or pending closing due to excess income, failure to provide required documentation or another reason.

New

Any household whose recertification period has been extended must recertify before the end of the extension period.

Revised

Note: In this context, "scheduled for" and "expiration" refer to the end of the SNAP authorization period, not the month in which the interview is scheduled for CA cases or that SNAP cases may start calling on-demand.

Examples of the extension as follows:

Revised

Any case originally scheduled for recertification by March 31, 2020, and did not get processed, must be recertified by September 30, 2020.

Revised

Any case originally scheduled for recertification by April 30, 2020, and did not get processed, must be recertified by October 31, 2020.

Revised

Any case originally scheduled for recertification by May 31, 2020, and did not get processed, must be recertified by November 30, 2020.

New

Any case originally scheduled for recertification by June 30, 2020, and did not get processed, must be recertified by December 31, 2020.

New

Note: The extensions for cases that are due to expire in June 2020 will be processed by May 14, 2020.

Effective Immediately

Reference:

GIS 20 TA/DC038