### OFFICE OF POLICY, PROCEDURES, AND TRAINING

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Human Resources Administration Department of

Social Services

#### **POLICY BULLETIN #19-39-EMP**

(Use with PD #19-04-EMP)

# Introduction of the New Welfare Management System (WMS) Rejection Codes 192, M73, and M74

<b>Date:</b> July 24, 2019	Subtopic(s): Conciliation
	This policy bulletin is to inform all Job Center and Supplemental Nutrition Assistance Program (SNAP) Center staff of the new Welfare Management System (WMS) SNAP-rejection (RJ) codes that went into production on June 17, 2019.
Refer to: PD #19-04-EMP	During the conciliation re-development it was determined that more RJ codes were needed. The current procedure PD# 19-04-EMP instructs Job Opportunity Specialist (JOS)/Worker to use SNAP RJ code <b>Y99</b> when an individual with a durational SNAP sanction applies for assistance but must continue to live out the SNAP sanction.
	The new case level RJ code <b>I92</b> (No Eligible Individual) and line level RJ codes <b>M73</b> (Continue Employment Requirement Sanction (HH = 1)) and <b>M74</b> (Continue Employment Requirement Sanction (HH > 1)) were created in order to properly deny an individual with a durational SNAP employment related sanction and ensure proper notification.
	However, line level RJ codes M73, or M74 should only be selected if the applicant has an unexpired infraction with sanction codes N31, N32, N33, N41, N42, N43, WE1, WE2, or WE3. If other sanction codes are applied and the M73 or M74 is used the following error will appear - E2984-M73/M74 INVALID (NO SNAP EMP SANCTION).
	In POS the JOS/Worker will select case level RJ code 192 with:
Refer to: PB #19-29-SYS	<ul> <li>Line level RJ code M73 if the applicant is the only person in the household.</li> </ul>
PB #19-31-SYS	RJ code M74 is used if the household size is greater than one.
	The selection of <b>I92</b> , <b>M73</b> , or <b>M74</b> will not place a new employment requirement sanction on the individual's line.  Note: RJ code <b>Y99</b> (Other) will continue to be used when applicable.

HAVE QUESTIONS ABOUT THIS PROCEDURE? Call 718-557-1313 then press 3 at the prompt followed by 1 or send an e-mail to *FIA Call Center Fax* or fax to: (917) 639-0298

#### **Related Items:**

PD #19-04-EMP PB #19-29-SYS PB #19-31-SYS