



OFFICE OF POLICY, PROCEDURES, AND TRAINING

James K. Whelan, Executive Deputy Commissioner

Stephen Fisher, Assistant Deputy Commissioner
Office of Procedures

POLICY BULLETIN #17-73-ELI

WAIVER OF THE CASH ASSISTANCE PROGRAM ELIGIBILITY MAILER FOR HOME VISIT NEEDED/HOMEBOUND (HVN/HB) HOUSEHOLDS

Date: August 23, 2017	Subtopic(s): Eligibility
	<p>The purpose of this policy bulletin is to inform all Job Center staff and Income Clearance Program (ICP) staff that Home Visit Needed/Homebound (HVN/HB) households in receipt of Cash Assistance (CA) are not required to submit a completed Mail-in Recertification/Eligibility Questionnaire (M-327h) to maintain eligibility for CA benefits.</p> <p>The Office of Temporary and Disability Assistance (OTDA) has approved the New York City Department of Social Services/Human Resources Administration's (NYC DSS/HRA's) request to waive the regulation requiring CA households complete a six-month mail-in recertification, if the household is identified as HVN/HB.</p> <p>However, these households will still be required to complete a Face-to-Face Recertification (FFR) once every twelve (12) months. Additionally, these households are still required to timely (within 10 days) report any changes in household circumstances.</p> <p><i>Effective Immediately</i></p> <p>References: 18 NYCRR 350.2(a) 18 NYCRR 351.21(b),(c)</p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 3 at the prompt followed by 1 or
send an e-mail to *FIA Call Center Fax* or fax to: (917) 639-0298