



OFFICE OF POLICY, PROCEDURES, AND TRAINING

James K. Whelan, Executive Deputy Commissioner

Stephen Fisher, Assistant Deputy Commissioner
Office of Procedures

POLICY BULLETIN #17-107-OPE

REVISIONS TO THE GUIDE TO SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) BUDGETING (W-204G)

(This Policy Bulletin Replaces PB #16-98-OPE)

| Date: December 21, 2017 | Subtopic(s): SNAP, Budgeting |
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| <p>☞ Please use Print on Demand to obtain copies of forms.</p> | <p>The purpose of this policy bulletin is to inform Job Center and Non Cash Assistance (NCA) Supplemental Nutrition Assistance Program (SNAP) Center staff that the Guide to Supplemental Nutrition Assistance Program (SNAP) Budgeting (W-204G) has been revised.</p> <p>The W-204G has been revised to reflect changes in the New York State Nutrition Improvement Project (NYSNIP) standardized benefit levels due to the annual Supplemental Security Income (SSI) cost of living adjustment (COLA) and to reflect the change in the NYSNIP shelter cost threshold. The changes are effective January 1, 2018.</p> <p>Job Center Directors and NCA SNAP Center Directors must ensure that all previous versions of Form W-204G are removed from circulation and recycled.</p> <p>A sample of the revised W-204G is attached.</p> <p><i>Effective January 1, 2018</i></p> <p>Related Item:</p> <p>PB #17-108-ELI January 2018 Social Security COLA Changes for NYSNIP Households</p> <p>Attachment:</p> <p>W-204G Guide to Supplemental Nutrition Assistance Program (SNAP) Budgeting (Rev. 12/21/17)</p> |

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 3 at the prompt followed by 1 or
send an e-mail to *FIA Call Center Fax* or fax to: (917) 639-0298

Guide to Supplemental Nutrition Assistance Program (SNAP) Budgeting

(Effective January 1, 2018)

130% GROSS INCOME LIMITS (effective 10/01/17)

Households that do not contain an elderly (60 years of age or older) or disabled individual and do not incur out-of-pocket dependent care expenses and do not have earned income are subject to the 130% gross income test.

| Household Size | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | Each Additional Member |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|------------------------|
| Monthly Household Income | \$1,307 | \$1,760 | \$2,213 | \$2,665 | \$3,118 | \$3,571 | \$4,024 | \$4,477 | + \$453 |

165% GROSS INCOME LIMITS (effective 10/01/17)

An elderly individual (and his/her spouse) who is living with others and who is unable to purchase and prepare meals because he/she suffers from a permanent disability may be a separate food unit if the income of the others with whom the individual resides (excluding the income of the elderly individual and his/her spouse) does not exceed the 165% gross income limit for the household size of the others.

| Household Size | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | Each Additional Member |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|------------------------|
| Monthly Household Income | \$1,659 | \$2,233 | \$2,808 | \$3,383 | \$3,958 | \$4,532 | \$5,107 | \$5,682 | + \$575 |

200% GROSS INCOME LIMITS (effective 10/01/17)

Households that contain an elderly or disabled individual or that incur out-of-pocket dependent care expenses that pass the 200% gross income test are categorically eligible to participate in SNAP as long as the household does not contain a SNAP-sanctioned or an Intentional Program Violation (IPV) member.

| Household Size | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | Each Additional Member |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|------------------------|
| Monthly Household Income | \$2,010 | \$2,707 | \$3,403 | \$4,100 | \$4,797 | \$5,493 | \$6,190 | \$6,887 | + \$697 |

150% GROSS INCOME LIMITS (effective 10/01/17)

Households that have earned income that do not contain an elderly or disabled individual and do not incur out-of-pocket dependent care expenses that pass the 150% gross income test are categorically eligible to participate in SNAP as long as the household does not contain a SNAP sanctioned or an IPV member.

| Household Size | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | Each Additional Member |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|------------------------|
| Monthly Household Income | \$1,508 | \$2,030 | \$2,553 | \$3,075 | \$3,598 | \$4,120 | \$4,643 | \$5,165 | + \$523 |

100% NET INCOME LIMITS (effective 10/01/17)

Households that are not categorically eligible to receive SNAP benefits are subject to the 100% net income test.

| Household Size | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | Each Additional Member |
|--------------------------|---------|---------|---------|---------|---------|---------|---------|---------|------------------------|
| Monthly Household Income | \$1,005 | \$1,354 | \$1,702 | \$2,050 | \$2,399 | \$2,747 | \$3,095 | \$3,444 | + \$349 |

STANDARD DEDUCTION AMOUNTS (effective 10/01/17)

| Household Size | 1 | 2 | 3 | 4 | 5 | 6+ |
|--------------------|-------|-------|-------|-------|-------|-------|
| Standard Deduction | \$160 | \$160 | \$160 | \$170 | \$199 | \$228 |

SHELTER DEDUCTIONS/EXCLUSIONS:

- The maximum excess shelter deduction is **\$535** (effective 10/01/17).
- The homeless shelter deduction is **\$143** (effective 10/01/95).
- The boarder/lodger exclusion is **\$192** for one person and **\$352** for two people (effective 10/01/17).

STANDARD UTILITY ALLOWANCE (SUA) LEVELS (effective 10/01/17)

| SUA Level 1 = \$791 | SUA Level 2 = \$313 | SUA Level 3 = \$30 |
|---------------------|---------------------|--------------------|
|---------------------|---------------------|--------------------|

For information on the SUA Levels, see the SUA Levels Desk Guide (W-205HH).

THRIFTY FOOD PLAN (TFP) (effective 10/01/17)

The maximum SNAP benefit allotment per household size is as follows:

| Household Size | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | Each Additional Member |
|------------------------|-------|-------|-------|-------|-------|-------|---------|---------|------------------------|
| Maximum SNAP Allotment | \$192 | \$352 | \$504 | \$640 | \$760 | \$913 | \$1,009 | \$1,153 | + \$144 |

The minimum monthly SNAP benefit allotment for eligible one- and two-person households is **\$15** (effective 10/01/17).

NEW YORK STATE NUTRITION IMPROVEMENT PROJECT (NYSNIP) BENEFIT AMOUNTS (effective 01/01/18)

| SHELTER TYPE CODE | SSI ONLY | SSI AND OTHER INCOME |
|--|----------|----------------------|
| Shelter Type Code 94 Shelter amount greater than \$251 per month and eligible for full SUA. | \$192 | \$192 |
| Shelter Type Code 95 Shelter amount of \$251 or less per month and eligible for full SUA. | \$192 | \$190 |
| Shelter Type Code 96 Shelter amount greater than \$251 per month and eligible for full SUA with \$21 HEAP. | \$192 | \$192 |
| Shelter Type Code 96 Shelter amount greater than \$251 per month and no SUA. | \$18 | \$15 |
| Shelter Type Code 97 Shelter amount of \$251 or less per month and eligible for full SUA with \$21 HEAP. | \$192 | \$190 |
| Shelter Type Code 97 Shelter amount of \$251 or less per month and no SUA. | \$15 | \$15 |
| Shelter Type Code 98 Shelter amount and SUA eligibility unknown. | \$15 | \$15 |