



OFFICE OF POLICY, PROCEDURES, AND TRAINING

POLICY BULLETIN #23-16-ELI

2022-2023 HOME ENERGY ASSISTANCE PROGRAM (HEAP) SECOND EMERGENCY BENEFIT

| Date: March 7, 2023 | Subtopic(s): HEAP |
|-------------------------------|--|
| | <p>The purpose of this policy bulletin is to inform Benefits Access Center (BAC), Non-Cash Assistance (NCA) Supplemental Nutrition Assistance Program (SNAP) Center, HIV/AIDS Services Administration (HASA), and Home Energy Assistance Program (HEAP) staff that a second HEAP Emergency benefit for heat and heat-related emergencies will be available starting on February 27, 2023.</p> <p>Second Emergency Benefit</p> <p>A second Emergency benefit will be available to applicants from February 27, 2023 through March 15, 2023, when the Emergency component closes. The eligibility criteria for the second Emergency benefit will be the same as the first Emergency benefit. Applicants must have exhausted, or have unavailable to them, both the Regular benefit and the first Emergency benefit to be eligible for the second Emergency benefit. First and second Emergency benefits must not be issued concurrently.</p> <p>Applicants must apply by telephone or in person and may be eligible for income deeming based on their most recently filed HEAP Application (LDSS-3421). Households must meet resource eligibility requirements at the time of application for the second Emergency benefit. Staff must continue to use the Emergency Benefit Budget Worksheet (EBBW) (LDSS-3594B) and the box for Second Emergency must be checked.</p> |

HAVE QUESTIONS ABOUT THIS PROCEDURE?
 Call 718-557-1313 then press 3 at the prompt followed by 1 or
 send an e-mail to *FIA Call Center Fax* or fax to: (917) 639-0298

The second Emergency Benefit amounts are listed below:

| Heating Type | Second Emergency Benefit Amount |
|--|--|
| Heat Related Domestic | \$185 |
| Natural Gas - Heat Only | \$400 |
| Natural Gas - Heat Combined with Heat-Related Domestic | \$585 |
| Electric Heat | \$585 |
| Oil, Kerosene, Propane | \$900 |
| Wood, Pellets, Coal, Corn, Other | \$635 |

Staff must continue to explore the availability of, and individual eligibility for, Regular, first Emergency, and/or second Emergency HEAP benefits before issuing a Family Assistance (FA), Safety Net Assistance (SNA), Emergency Assistance to Needy Families with Children (EAF), Emergency Safety Net Assistance (ESNA) or Emergency Assistance for Adults (EAA) payment to meet a utility or non-utility energy emergency.

Effective Immediately

References

[GIS 23 TA/DC015](#)
[New York State HEAP Manual 22-LCM-12](#)

Related Items

[PD#21-01-ELI](#)