



OFFICE OF POLICY, PROCEDURES, AND TRAINING

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POLICY BULLETIN #21-74 OPE

COVID-19 INTERVIEW WAIVER AND SIGNATURE WAIVER EXTENSIONS

<p>Date: December 30,2021</p>	<p>Subtopic(s): SNAP, COVID-19</p>
<p>Refer to CD#21-01 and CD#20-19</p> <p>Refer to PB #20-69-ELI</p>	<p>The purpose of this policy bulletin is to inform Job Center, HIV/AIDS Service Administration (HASA), and Non-Cash Assistance (NCA) Supplemental Nutrition Assistance Program (SNAP) Center staff that the Cash Assistance (CA)/SNAP signature waiver and SNAP interview waiver have been extended until March 31, 2022, or until the end of the month in which the public health emergency declaration related to the COVID-19 pandemic is lifted by the Secretary of Health and Human Services, whichever is earlier. This policy bulletin is informational for all other staff.</p> <p>The United States Department of Agriculture, Food and Nutrition Science (USDA-FNS) has approved a waiver of certain SNAP requirements in order to meet the needs of individuals and families who are applying for or receiving benefits.</p> <p><u>CA/SNAP Signature Waiver</u></p> <p>An applicant/participant may verbally attest to their signature on their CA/SNAP or NCA SNAP application/recertification over the telephone. If the application/recertification was submitted unsigned, during the telephone interview, the staff member will take the applicant’s/participant’s verbal attestation and annotate the case record. The annotation should include a note that the applicant/participant gave a verbal attestation of their signature, as well as the time and date the verbal attestation was taken. Refer to CD#21-01 and CD#20-19 for more information.</p> <p><u>SNAP Interview Waiver</u></p> <p>The SNAP eligibility interview is currently waived, in most instances. The interview waiver remains in place for SNAP applications and recertifications through March 31, 2022, or until the end of the month</p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?
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in which the public health emergency declaration related to the COVID-19 pandemic is lifted by the Secretary of Health and Human Services, whichever is earlier.

A SNAP interview is required for an application/recertification in some instances. Refer to [PB #20-69-ELI](#) for more information.

Effective Immediately

References:

21 TA/DC085
20 TA/DC022

Related Item:

[CD#21-01](#)
[CD#20-19](#)
[PB #20-69-ELI](#)