



# FAMILY INDEPENDENCE ADMINISTRATION

Seth W. Diamond, Executive Deputy Commissioner



James K. Whelan, Deputy Commissioner  
Policy, Procedures, and Training

Lisa C. Fitzpatrick, Assistant Deputy Commissioner  
Office of Procedures

## POLICY BULLETIN #08-81-OPE

### FOOD STAMP OUTREACH MAILER

<b>Date:</b> July 8, 2008	<b>Subtopic(s):</b> Mailer
<p> This procedure can now be accessed on the FIAweb.</p> <p> Please use Print on Demand to obtain copies of forms.</p>	<p>The purpose of this policy bulletin is to inform all Non-Cash Assistance (NCA) Food Stamp (FS) Center staff that a mailer containing a letter and a brochure will be sent to Medicaid recipients who may be eligible for Food Stamps but do not receive them.</p> <p>A Food Stamp data match compiled by the Human Resources Administration identified Medicaid recipients who may be eligible for Food Stamps but do not receive them. As part of a continuing outreach program to increase the number of New Yorkers enrolled in the Food Stamp program, the identified Medicaid recipients will be encouraged to apply for Food Stamp benefits.</p> <p>The Food Stamp Outreach letter (see <b>Attachment A</b>) and an accompanying brochure entitled Applying for Food Stamps is Easier Than Ever Before (see <b>Attachment B</b>) will be mailed to approximately 635,000 Medicaid households. The brochure contains information on the Food Stamp program including a listing of Food Stamp Centers in all five boroughs.</p> <p>Management Information Systems (MIS) will begin mailing the Food Stamp Outreach letter and the Food Stamp brochure in a staggered mailing beginning in July 2008.</p> <p><i>Effective Immediately</i></p> <p><b>Attachments:</b></p> <p><b>Attachment A</b>    Food Stamp Outreach letter</p> <p><b>Attachment B</b>    Applying For Food Stamps Is Easier Than Ever Before</p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?  
Call 718-557-1313 then press 3 at the prompt followed by 1 or  
send an e-mail to *FIA Call Center*

FOOD STAMP OUTREACH  
**HUMAN RESOURCES ADMINISTRATION**  
MEDICAL INSURANCE AND COMMUNITY  
SERVICES ADMINISTRATION  
PO BOX 2798  
NEW YORK, NY 10117-0233

**NYC**™ **Human Resources  
Administration**  
Department of  
Social Services  
Robert Doar  
Commissioner



July 2008

Dear Fellow New Yorker:

According to our records you are currently enrolled in a public health insurance program but are not receiving food stamps. Food stamps can provide you with extra money each month to help buy nutritious food for you and your family.

**It is easier than ever** to apply for food stamps. Our Centers are located throughout New York City. You can walk in at a time that is convenient for you. If you are working you can still be eligible even if you have savings. You may also qualify for a telephone interview.

For more information please see the enclosed brochure or call 311 to find a Center near you.

This mailing is being done in cooperation with the New York City Council. You may also contact your Council Member's office for more information.

Sincerely,

Robert Doar  
Administrator/Commissioner

Enclosure

果您沒辦法閱讀這封信，但是想知道有關糧食券的更多資訊的話，請致電311。

Si w pa kapab li lèt sa a, men w ta renmen gen plis enfòmasyon sou Koupon pou Achte Manje, tanpri rele nan 311.

Если Вы не можете прочитать это письмо, но хотели бы получить дополнительную информацию о продуктовых талонах, позвоните по телефону 311.

إذا لا تستطيع قراءة هذه الرسالة ولكنك ترغب في معرفة المزيد عن برنامج الكوبونات الغذائية فيرجى الاتصال بالرقم

**.311**

귀하가 이 편지를 읽을 수 없지만 푸드 스탬프에 대해서 더 자세히 알고 싶으면 311번으로 전화하십시오.

Attachment A

FOOD STAMP OUTREACH  
**HUMAN RESOURCES ADMINISTRATION**  
MEDICAL INSURANCE AND COMMUNITY  
SERVICES ADMINISTRATION  
PO BOX 2798  
NEW YORK, NY 10117-0233

**NYC**™ **Human Resources  
Administration**  
Department of  
Social Services  
Robert Doar  
Commissioner



Julio de 2008

Estimado Neoyorquino:

Según nuestros archivos usted actualmente está inscrito en un programa de seguro de salud pública pero no recibe cupones para alimentos. Los cupones para alimentos pueden proveerle dinero adicional todos los meses para comprar comida nutritiva para usted y su familia.

Solicitar cupones para alimentos **ahora es más fácil que nunca**. Nuestros Centros están localizados por toda la Ciudad de Nueva York. Usted puede presentarse a la hora que más le convenga. Si usted trabaja puede ser elegible aun si tiene dinero ahorrado. También puede ser elegible para una entrevista por teléfono.

Para más información favor de leer el folleto adjunto o llame al 311 para elegir el Centro más cercano a usted.

Esta correspondencia se está realizando en cooperación con el Ayuntamiento de la Ciudad de Nueva York. Para más información comuníquese con la oficina de su concejal.

Atentamente,

Robert Doar  
Administrador/Comisionado

Adjunto





**Solicitar el beneficio de los cupones para alimentos es más fácil y más conveniente que nunca.**

**Incluso si usted trabaja puede ser elegible para recibir el beneficio de cupones para alimentos. Si usted trabaja también puede ser elegible para que lo entrevisten, en relación con su solicitud, por teléfono desde su casa, en el trabajo o donde sea más conveniente según sus necesidades.**

**Muchos inmigrantes que alguna vez no fueron elegibles pueden recibir ahora el beneficio de cupones para alimentos. Podemos determinar si usted es elegible.**

**Una familia de cuatro integrantes puede ser elegible para recibir hasta \$6,500 al año como ayuda para comprar comida. Una persona de la tercera edad que vive sola puede recibir \$2,000 al año en cupones para alimentos.**

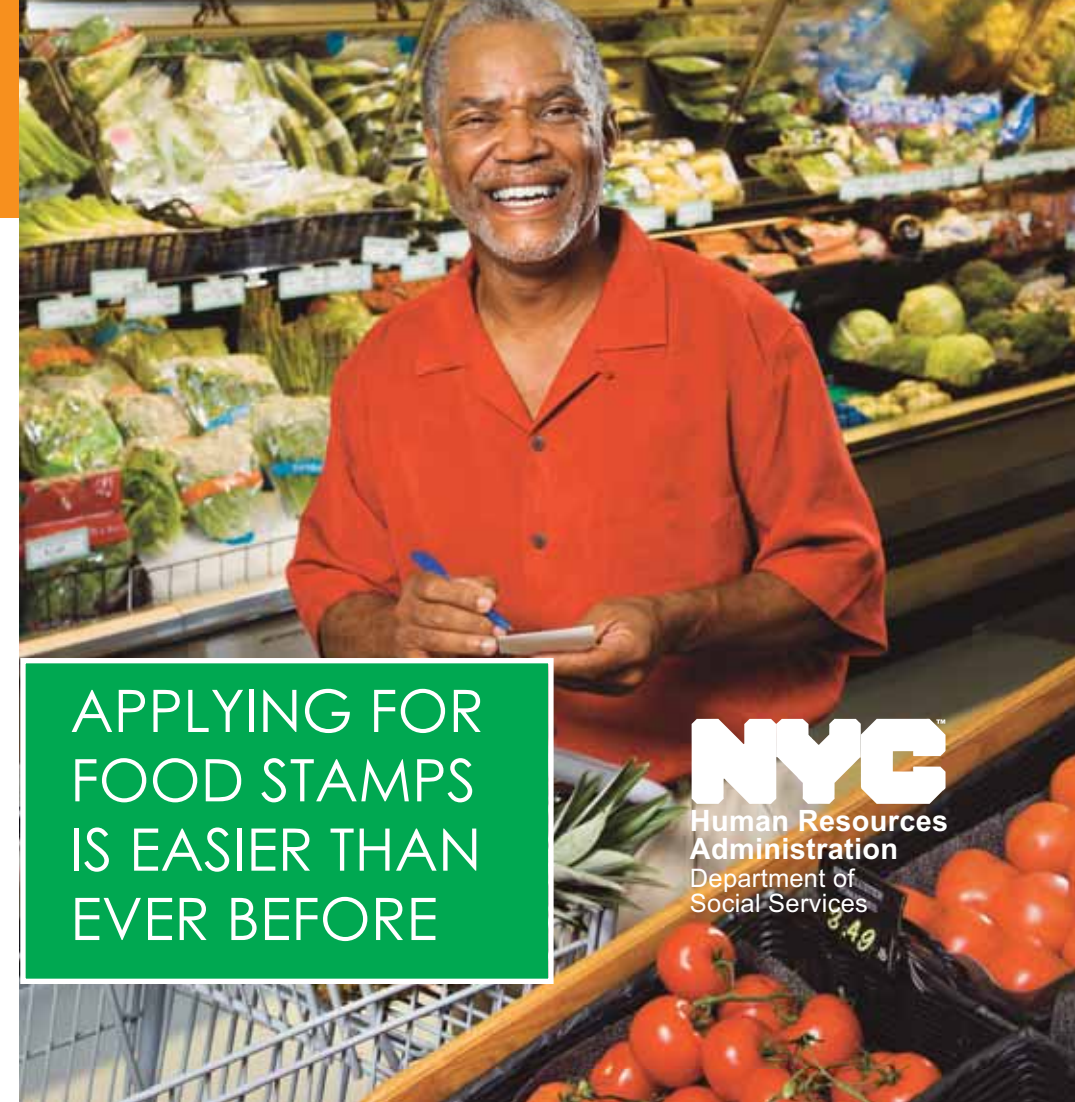
**Si tiene una emergencia alimentaria puede recibir el beneficio de cupones para alimentos, en diferentes sedes, el mismo día que lo solicita.**

**Para pedir una solicitud u obtener más información sobre cupones para alimentos y otros servicios de la ciudad, llame al 311 o visite NYC.gov/accessnyc para verificar con antelación si usted califica.**

**Las oficinas están ubicadas en los cinco distritos. Usted o su representante autorizado pueden hacer la solicitud en cualquiera de estas sedes. Las solicitudes pueden enviarse por correo, fax o en persona (no se necesita pedir cita).**

Las oficinas están abiertas de 8:30 AM a 5:00 PM, de lunes a viernes (excepto los feriados oficiales).

<b>Manhattan</b>	East End - F02 2322 Third Ave., 3rd Fl. New York, NY 10035	Washington Heights - F13 4055 Tenth Ave., Lower Level New York, NY 10034	St. Nicholas - F14 132 W. 125th St., 3rd Fl. New York, NY 10027
<b>Brooklyn</b>	F15 (SSI Only) 253 Schermerhorn St., 1st Fl. Brooklyn, NY 11201	Fort Greene - F20 3050 West 21st St., 3rd Fl. Brooklyn, NY 11224	Williamsburg - F21 30 Thornton St., 4th Fl. Brooklyn, NY 11206
	North Brooklyn - F26 500 Dekalb Ave., 5th Fl. Brooklyn, NY 11205	New Utrecht - F27 6740 4th Ave., 1st Fl. Brooklyn, NY 11220	Brighton - F28 2865 W. 8th St., 1st Fl. Brooklyn, NY 11224
<b>Bronx</b>	Rider - F38 305 Rider Ave., 2nd Fl. Bronx, NY 10451	Crotona - F46 1910 Monterey Ave., 5th Fl. Bronx, NY 10457	Melrose - F40 260 E. 161st St., 4th Fl. Bronx, NY 10451
<b>Queens</b>	Rockaway - F79 219 Beach 59th St., 1st Fl. Rockaway, NY 11692	Queens - F53 32-20 Northern Blvd., 4th Fl. Long Island City, NY 11101	



**APPLYING FOR FOOD STAMPS IS EASIER THAN EVER BEFORE**

**NYC**  
Human Resources Administration  
Department of Social Services



Si tiene necesidad de recibir comida de inmediato, puede comunicarse con la línea de Hambre al 1-866-888-8777, para ubicar un comedor de beneficencia cerca de usted.

PAUTAS PARA CUPONES PARA ALIMENTOS	
Tamaño de Familia:	Beneficio Máximo:
1	\$162
2	\$298
3	\$426
4	\$542
5	\$643
6	\$772
7	\$853
8	\$975
<b>Cada Miembro adicional</b>	\$122



Oficinas que atienden en horario vespertino y fines de semana (excepto los feriados oficiales)	
<b>Manhattan:</b> Waverly - F19 12 W. 14th St., 4th Fl. New York, NY 10011	Lunes, miércoles, jueves, viernes: de 8:30 AM a 6 PM Sábados: de 9 AM a 5 PM. Martes: de 8:30 AM a 7 PM.
<b>Brooklyn:</b> Boro Hall - F23 45 Hoyt St., 6th Fl. Brooklyn, NY 11201	Lunes, miércoles, jueves, viernes: de 8:30 AM a 6 PM. Sábados: de 9 AM a 5 PM. Martes: de 8:30 AM a 7 PM.
<b>Bronx:</b> Fordham - F44 2551 Bainbridge Ave., 2nd Fl. Bronx, NY 10458	Lunes, martes, jueves, viernes: de 8:30 AM a 6 PM. Sábados: de 9 AM a 5 PM. Miércoles: de 8:30 AM a 7 PM.
<b>Queens:</b> Jamaica - F54 165-08 88th Ave., 3rd Fl. Jamaica, NY 11432	Lunes, martes, miércoles, viernes: de 8:30 AM a 6 PM. Sábados: de 9 AM a 5 PM. Jueves: de 8:30 AM a 7 PM.
<b>Staten Island:</b> Richmond - F99 201 Bay St., 1st Fl. Staten Island, NY 10301	De lunes a jueves: de 8:30 AM a 6 PM. Sábados: de 9 AM a 5 PM. Viernes: de 8:30 AM a 7 PM.

**NYC**  
Michael R. Bloomberg  
Alcalde

**Administración de Recursos Humanos**  
Departamento de Servicios Sociales  
**Robert Doar**  
Comisionado

Derechos de Propiedad Intelectual 2008.  
Ciudad de Nueva York Administración de Recursos Humanos/Departamento de Servicios Sociales.

**You can now spend your food stamps by using a debit card where you do your shopping.**

**Money you have saved will no longer prevent you from receiving food stamps.**

**No need to carry separate food coupons.**

**You can still be eligible if you meet the income qualifications.**







**It's easier and more convenient than ever to apply for food stamps**

**Even if you are working you may be eligible for food stamps. If you are working you may also be eligible to be interviewed for your application over the phone at home, at work or wherever it best meets your needs.**

**Many immigrants who were once ineligible can now receive food stamps. We can determine if you are eligible.**

**A family of four may be eligible to receive up to \$6,500 a year to help buy food. A senior living alone can receive nearly \$2,000 a year in food stamps.**

**If you have an emergency need for food, you can receive food stamps the same day you apply in many locations.**



**If you are in need of food immediately, you can also contact the Hunger Hotline at 1-866-888-8777, for a food pantry near you.**

FOOD STAMP GUIDELINES	
Family Size:	Maximum Benefits up to:
1	\$162
2	\$298
3	\$426
4	\$542
5	\$643
6	\$772
7	\$853
8	\$975
<b>Each Additional Member</b>	<b>\$122</b>

**For more information on food stamps or other city services, call 311 or visit NYC.gov/accessnyc and see if you pre-qualify.**

**Offices are located in all five boroughs. You or your authorized representative can apply at any of these locations. Applications can be submitted by mail, by fax, or by walking in (no appointment is needed).**

These offices are open from 8:30 AM to 5:00 PM, Monday through Friday (except legal holidays).

<b>Manhattan</b>	East End - F02 2322 Third Ave., 3rd Fl. New York, NY 10035	Washington Heights - F13 4055 Tenth Ave., Lower Level New York, NY 10034	St. Nicholas - F14 132 W. 125th St., 3rd Fl. New York, NY 10027
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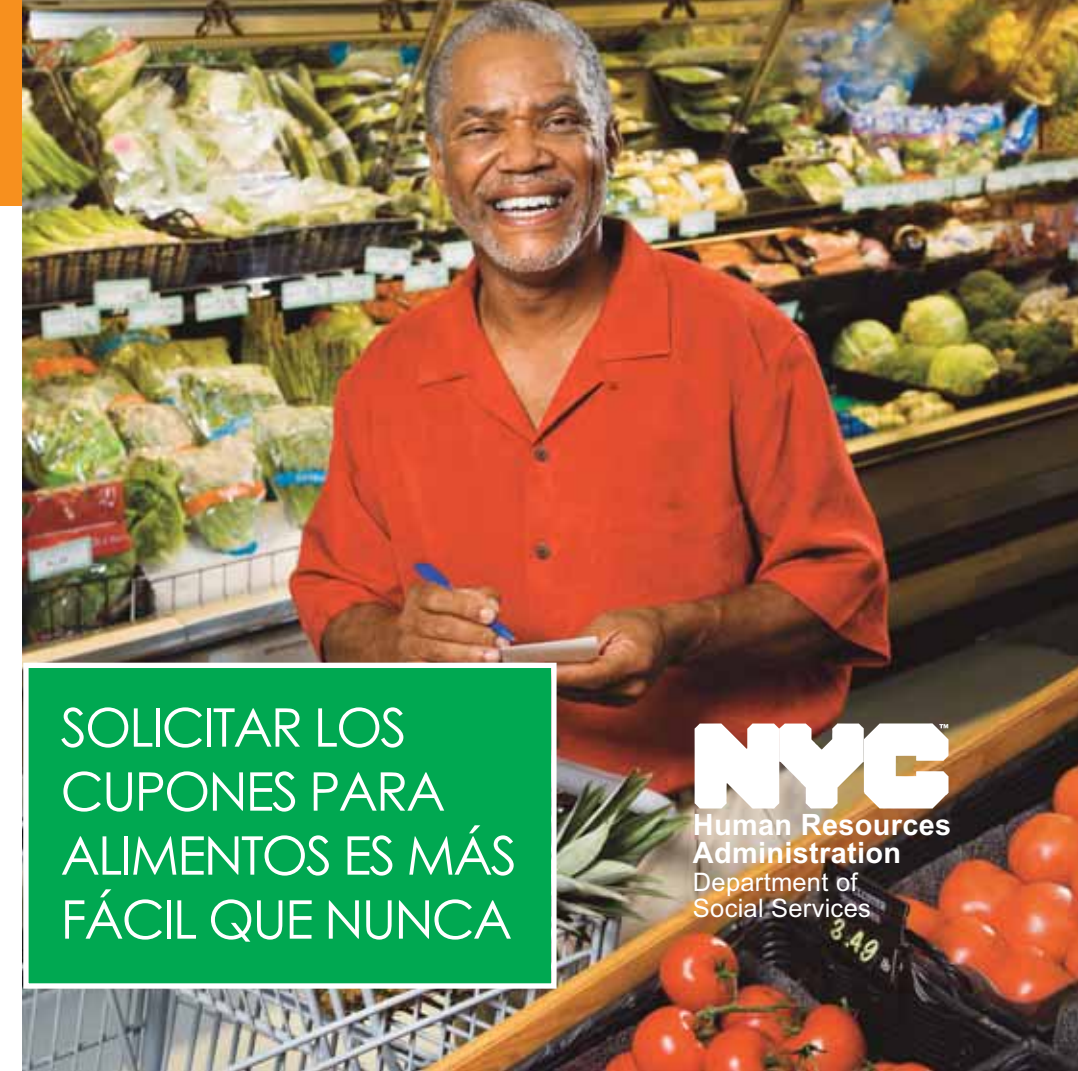
These offices are also open evenings and weekends. Hours apply, except on legal holidays.	
<b>Manhattan:</b> Waverly - F19 12 W. 14th St., 4th Fl. New York, NY 10011	Monday, Wednesday, Thursday, Friday: 8:30 AM to 6 PM. Saturday: 9 AM to 5 PM. Tuesday: 8:30 AM to 7 PM.
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Human Resources Administration  
Department of Social Services

**Robert Doar**  
Commissioner

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**SOLICITAR LOS CUPONES PARA ALIMENTOS ES MÁS FÁCIL QUE NUNCA**

**NYC**  
Human Resources Administration  
Department of Social Services

**Ahora usted puede gastar en cupones para alimentos al usar su tarjeta de débito cuando haga sus compras.**

**No necesita llevar cupones para alimentos por separado.**



**El dinero que usted haya ahorrado no le impedirá recibir cupones para alimentos.**

**Usted puede ser elegible si satisface los requerimientos de ingresos.**