



**FAMILY INDEPENDENCE ADMINISTRATION**  
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**POLICY BULLETIN #08-118-OPE**

*(This Policy Bulletin Obsoletes PB #02-146-EMP and PB #02-184-EMP)*

**OBSOLETE CHILD CARE PROCEDURES AND RELATED FORMS**

<p><b>Date:</b> September 17, 2008</p>	<p><b>Subtopic(s):</b> Procedures, Forms</p>
<p> This procedure can now be accessed on the FIAweb.</p>	<p>The purpose of this policy bulletin is to inform all staff at Job Centers that the following policy bulletins are now obsolete:</p> <ul style="list-style-type: none"> <li>• PB #02-07-EMP (Revisions to <b>W-274A</b> and <b>W-273AA</b>)</li> <li>• PB #02-08-EMP (Child Care Payments for School-Age Children during Mid-Winter Break, February 18th through February 22nd, 2002)</li> <li>• PB #02-29-EMP (Child Care Payments for School-Age Children during Spring Break: March 28th through April 5th, 2002)</li> <li>• PB #02-146-EMP (Obsolete Child Care Forms)</li> <li>• PB #02-184-EMP (Revisions to the <b>W-273QQ</b>)</li> <li>• PB #03-141-SYS (Automated Child Care Information System (ACCIS) Updates)</li> </ul> <p>The information contained in these policy bulletins is outdated and no longer applicable.</p> <p>Also, the <b>HRA1</b> was previously transferred to the Administration for Children Services and is now the <b>ACS1</b>. Therefore, the form, How to complete the <b>HRA1 (W-273QQ)</b> is now obsolete.</p> <p>Center Directors must ensure that all versions of form <b>W-273QQ</b> are removed from circulation and recycled.</p> <p><i>Effective Immediately</i></p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?  
 Call 718-557-1313 then press 3 at the prompt followed by 1 or  
 send an e-mail to *FIA Call Center*

**Related Items:**

[PB #08-104-OPE  
Employment Process Manual](#)

 Please use Print on Demand to obtain copies of forms.

**Attachment:**

**W-273QQ**      How to complete the HRA1 (Obsolete)



