



FAMILY INDEPENDENCE ADMINISTRATION

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POLICY BULLETIN #08-105-ELI
(This Policy Bulletin Replaces PB #02-81-OPE)

REMINDER REGARDING BEV REFERRALS FOR REOPENED OR REAPPLYING CASH ASSISTANCE CASES

<p>Date: August 25, 2008</p>	<p>Subtopic(s): Eligibility</p>
<p> This procedure can now be accessed on the FIAweb.</p>	<p>The purpose of this policy bulletin is to remind Job Center staff that a referral to the Bureau of Eligibility Verification (BEV) is not required in certain instances when a case is reapplying for Cash Assistance (CA) or is being reopened.</p>
<p>Reapplicants</p>	<p>Most applicants, including reapplicants for CA, must be referred to BEV as part of the eligibility determination process however, not all reapplicants are required to be referred. You do <u>not</u> need to make a BEV referral for a reapplicant if all of the following conditions are met:</p> <ul style="list-style-type: none"> • BEV has already provided a current (within 60 days) report of eligibility determination indicating the applicant is eligible. • The applicant was rejected for a non-BEV related reason (example: Failed to comply with finger imaging requirements or failed to provide verification of excess resources). • Reapplication is within 30 days of the original filing date and the same application is being used. • There is no change in the applicant’s financial situation, family size, or address.
<p>Reopened cases (Closed in error, ATC or FH decision)</p>	<p>In addition, cases that were closed in error or have received a Fair Hearing (FH) Aid to Continue (ATC) must be reopened without requiring the participant to comply with BEV. To accurately identify cases opened based on the above reasons, staff must ensure that cases closed in error are reopened using code Y42 (Closed in Error) and cases granted ATC are reopened using code Y43 (Aid to Continue).</p>

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 3 at the prompt followed by 1 or
send an e-mail to *FIA Call Center*

Cases that are being reopened to comply with a FH decision are also not required to be reinterviewed by BEV.

See [PB #07-19-ELI](#)

Staff is also reminded that all applicants for Emergency Assistance for Adults (EAA) are exempt from referral to BEV and are not to be referred for any reason.

Effective Immediately

Related Item:

[PB #07-19-ELI](#)