



FAMILY INDEPENDENCE ADMINISTRATION

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POLICY BULLETIN #08-05-SYS

NYCWAY UPDATES – ACTION CODE CHANGES

<p>Date: January 29, 2008</p>	<p>Subtopic(s): NYCWAY</p>
<p> This procedure can now be accessed on the FIAweb.</p> <p>WeCARE Travel Accommodation Code 16TP Change</p>	<p>NYCWAY is updated on a regular basis to make the system more helpful to users and to update current policy. The purpose of this policy bulletin is to inform Job Center staff of the following:</p> <ul style="list-style-type: none"> Wellness, Comprehensive Assessment, Rehabilitation, and Employment (WeCARE) Travel Accommodation Code 16TP (WC Para-Transit Services in Place) Change. New Action Code 94BB (OCSE Sanction Completed). <p>All participants with an open 16TP from centers Bushwick (66), Hamilton (28) and Concourse (45) will be accommodated in the same way as individuals with an open 16TQ (WC Travel Accommodation: Appointment Queue). Participants with an open 16TP or 16TQ, posted by WeCARE vendors, are entitled to go to the head of the queue while waiting for a recertification appointment. Processing the participants at the centers is as follows:</p> <ul style="list-style-type: none"> When these individuals appear for a Face to Face Recertification (FFR) appointment at the centers 66, 28 or 45, the CA Recertification ticket will appear in red in Model Office Numbering, Identification, and Queuing (MONIQ) and the system will prevent the assigned JOS/Worker from selecting any ticket other than the red ticket until all individuals with an open 16TP or 16TQ have completed their appointments.

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 3 at the prompt followed by 1 or
send an e-mail to *FIA Call Center*

New Action Code
94BB

Applicants who fail to comply with the Office of Child Support Enforcement (OCSE) incur a 25 percent budget reduction of the Cash Assistance (CA) grant. If that status is AP (Applying) or SI (Single Issue) at the time of noncompliance, a **940C** (Failure to Provide Information – Sanction Required Applicant) will post on applicants that fail to cooperate with OCSE, and a **940E** (FTR to OCSE Appointment – Sanction Required Applicant), will post on applicants that fail to report to OCSE. Both case types will appear on the **OCSSA** Worklist. Staff in the Job Centers is responsible for implementing the OCSE sanction. Until now, there was no mechanism for completion of the **940C** or **940E** once the OCSE sanction was implemented. Action Code **94BB** was developed for this purpose.

This is required even if the case becomes active before the sanction is implemented.

Effective immediately, when an OCSE sanction has been implemented (budget has been saved and authorized) on an applicant's case, the JOS/Worker must also post the **94BB** manually in NYCWAY to close out the **940C** and **940E** Action Codes.

Effective Immediately