



FAMILY INDEPENDENCE ADMINISTRATION

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POLICY BULLETIN #08-122-SYS

NYCWAY UPDATES – OCTOBER

Date: September 24, 2008	Subtopic(s): NYCWAY
<p>  This procedure can now be accessed on the FIAweb. </p> <p>CE Project Action Codes</p>	<p>The purpose of this policy bulletin is to inform Job Center Staff of the following new action codes:</p> <ul style="list-style-type: none"> • Contesting Employability (CE) Project Action Codes • MIS Posted Action Codes • WeCARE Vendor Action Codes <p>The CE Project targets those participants of cash assistance who requested a fair hearing because of a work activity he/she could not perform due to a medical condition.</p> <p>A team consisting of a Registered Nurse (RN) and a Certified Rehabilitation Counselor (CRC) reviews each case. They will assess the documentation provided by the participant and the Medical Evaluation to determine whether or not the medical condition affects the participant's ability to perform the designated work assignment. The RN and CRC will enter the codes listed below. The use of these codes will be restricted to these staff members only.</p> <ul style="list-style-type: none"> • 10A1 (Result Level 1 FH CE Project) • 10A2 (Result Level 2 FH CE Project) • 10AA (Dir Assign Case To Team FH CE Project) • 10AB (Team Completed Review FH CE Project) • 10AC (Hearing Completed FH CE Project) • 10AN (Doc Not Rec From SASPUFH CE Project) • 10AR (Document Rec From SASPU FH CE Project) • 10AS (Document Sent To SASPU FH CE Project) • 10AX (CE Project Cancelled FH CE Project)

HAVE QUESTIONS ABOUT THIS PROCEDURE?
Call 718-557-1313 then press 3 at the prompt followed by 1 or
send an e-mail to *FIA Call Center*

MIS Posted Action Codes

Action Code **15SW** (Completed DOS JTP - Hired Outside DOS) identifies participants participating in the Grant Diversion program at the Department of Sanitation (DOS). The code is posted by Management Information Systems (MIS) and is monitored by the Parks Coordinator in Employment Services. The Parks coordinator monitors the **15SW** to remove the park's income from the case when the program end date has passed.

Action Code **108E** (Client Invited To Job Fair) identifies participants who were invited to job fairs organized by Back to Work (BTW) vendors. The code is posted by MIS after the job fair based on the list of participants provided by the vendor. MIS and Employment Services will analyze the data to provide management reports on job fairs.

Refer to [PD #08-34-ELI](#) for information on the OCSE sanction process.

Action Codes **94EB** (Prior Budget Pend OCSE Automated Rebudgeting Process) and **94RR** (OCSE NOI Resent OCSE Automated Rebudgeting Process) are Office of Child Support Enforcement (OCSE) auto rebudgeting action codes that are system generated and are used for OCSE sanctions.

Action Code **94EB** posts when the OCSE sanction budget cannot transmit because an earlier budget is in clock down status. The **94EB** is posted with a Future Action Date (FAD) equal to the date the prior budget clocks down. On the date of the FAD, NYCWAY posts new Action Code **94RR** on the case and resends the automated Notice of Intent (NOI) to the Welfare Management System (WMS) for processing. Cases with Action Code **94RR** appear on the **DFRP2** worklist.

Example:

An OCSE NOI was sent to WMS on September 22, 2008. An earlier budget is in clock down status in WMS until September 25, 2008, therefore, the OCSE budget /NOI cannot be processed. NYCWAY will post Action Code **94EB** with a Future Action Date (FAD) of September 25, 2008 (the date the prior budget clocks down). This will put the OCSE budget/NOI transaction on hold until September 25, 2008. On September 25, 2008, NYCWAY will resend the budget/NOI transaction to WMS and will post Action Code **94RR** on the case.

WeCARE Vendor
Action Codes

Wellness, Comprehensive Assessment, Rehabilitation and Employment (WeCARE) vendors will be posting the following action codes:

- Action Code **16CL** (WC or FTC Pulmonary WeCARE) indicates that an individual has failed to report to a WeCARE pulmonology appointment. Upon posting this code, the WeCARE vendor indicates that an outreach process has been initiated in order to lead the individual back into compliance.
- Action Code **16TG** (WC CRT Travel Exempt WeCARE Travel Restrictions) indicates that a temporary and medically determined travel restriction prevents the participant from being engaged in WeCARE Vocational Rehabilitation Services (VRS) activities.

Effective Immediately

Related Item:

[PD #08-34-ELI](#)