



FAMILY INDEPENDENCE ADMINISTRATION

Seth W. Diamond, Executive Deputy Commissioner



James K. Whelan, Deputy Commissioner
Policy, Procedures and Training

Lisa C. Fitzpatrick, Assistant Deputy Commissioner
Office of Procedures

POLICY BULLETIN #05-22-SYS

WELLNESS, COMPREHENSIVE ASSESSMENT, REHABILITATION AND EMPLOYMENT (WECARE) PHASE-IN ACTION CODES

Date: January 28, 2005	Subtopic(s): NYCWAY
<input type="checkbox"/> This procedure can now be accessed on the FIAweb.	The purpose of this policy bulletin is to advise staff of the following new NYCWAY action codes that have been developed to allow the phase-in of active cases to WeCARE.
Action Code 16WP	<ul style="list-style-type: none">• 16WP (Referred to VRS from HSS/PRIDE – Online) and• 16WB (Referral to VRS from HSS/PRIDE – Batch).
Outstationed HSS staff	<p>Action Code 16WP will be used by Outstationed Workers at HS System (HSS) and WeCARE Hub Centers to transfer participants with HSS Outcome codes of FA02 (Non-Exempt Limitations) and FA03 (Non-Exempt Extensive Limitations) into WeCARE's vocational rehabilitation program.</p> <p>Personal Roads for Individual Development and Employment (PRIDE) and FH&C Workers can also post the 16WP on participants that were granted good cause for failing to report or comply with the initial appointment to PRIDE.</p>
	<p>Outstationed Workers at HSS will:</p> <ul style="list-style-type: none">• Enter Action Code 100L (NOWR – Limited Employability) in NYCWAY and provide the participant with the Notice of Work Requirement and Right to Contest (W-138D) form.• Enter Action Code 16WP in NYCWAY to generate a referral to WeCARE Vocational Rehabilitation Services (VRS). The Outstationed Worker will give the participant the system-generated Wellness, Comprehensive Assessment, Rehabilitation and Employment (WeCARE) Nonmedical Referred for Mandatory Services (W-533G) form.

HAVE QUESTIONS ABOUT THIS PROCEDURE?

Call 718-557-1313 then press 2 at the prompt followed by 765 or
send an e-mail to *FIA Call Center*

Note: If all slots are filled, the HSS Outstationed Worker should inform the participant that s/he will receive an appointment to WeCARE in the mail.

PRIDE/FH&C Staff

PRIDE and FH&C Workers will:

- Enter Action Code **16WP** in NYCWAY to generate a referral to WeCARE VRS for a participant who is granted good cause for
 - failing to report to initial PRIDE appointment
 - failing to comply at initial PRIDE appointment
 - failing to comply with PRIDE assignment .

Action Code 16WB

Action Code **16WB** will be a system-generated code that refers all participants in the PRIDE call in pool (including applicants who are PRIDE eligible and become active) to WeCARE via the batch process. This excludes those participants who reside in the Bronx. Bronx residents will be referred after February 27, 2005.)

Effective February 7, 2005